

Ingress Instructions

Dock time is based on **UNLOADING ONLY**. You have a 30 minute time slot to unload your vehicle, once unloaded, it must be removed from the loading dock. There is street parking (meters) or underground parking (north and south lots under the venue). For large trucks or truck/trailer combo's there is outdoor parking available at the Forks. **NO PARKING ON THE LOADING DOCKS**.

Please note which Loading Dock is for your exhibit ingress path.

*Construction waste (e.g. Carpet, wood, bricks, cabinets, etc.) **MUST** be removed from the venue by the exhibitors. Pack out what you pack in!

There are dumpsters on both North and South Loading Docks. During ingress, exhibitors are responsible for any garbage generated during set up.

The Marketplace Events Help Desk is located in the North West corner of Hall A during ingress for any questions or service.

Onsite storage is available on a limited basis. Please visit the Central Display Service desk for empty storage labels. Stored material will be returned after the main aisle carpet is rolled up Sunday after 6:30pm.

Central Display and Venue Service Desk are both located on the North East wall of Hall A during ingress for any questions or service.

On the reverse is a floor plan showing booth numbers and daily ingress schedule. Please check online for your specific time slot.

Ingress is 7am – 10pm Tuesday to Thursday and 7am – 10am on Friday. Feel free to take advantage of evening hours to finish your builds.

Main aisle carpet installation will commence at 12pm on Thursday. Once the carpet is down, there will no longer be vehicle floor access, forklift service or sign hanging service.

Have a GREAT show!