

THE JOCO HOME +REMODELING SHOW

— PRESENTED BY —



RENEWAL
by **ANDERSEN**
FULL-SERVICE WINDOW & DOOR REPLACEMENT

General Show Checklist

Please use our checklist below to make sure you have a successful and stress-free show.

- Step 1:** Read the Exhibitor Guide, including all rules and regulations.
- Step 2:** Fill out your online exhibitor listing to ensure visibility on our website, if you have not received a link, please reach out to your sales rep to resend.
- Step 3:** Take a look at our sponsorship packages and order by September 25th.
- Step 4:** Book your hotel by September 30th, for preferential pricing.
- Step 5:** Review your move-in day & time and contact CaraB@mpeshows.com for any questions.
- Step 6:** What is your flooring plan, flooring is mandatory.
- Step 7:** Do you have everything you need? Submit all supplier order forms for booth (carpet, furniture, electrical, wi-fi, etc).
 - Liberty Expo (Pre-Order Discount Deadline: October 11)
Order Form: [Click Here](#)
 - OPCC (Pre-Order Discount Deadline: October 12)
Order Form: [Click Here](#)
- Step 9:** Sales Tax License Arranged.
- Step 10:** Promote your presence at the Johnson County Home + Remodeling show on social medias!
- Step 11:** What's your game plan onsite, leads, sales, brand awareness? Have a set plan and a strategy to maximize the show.