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**2025 Buffalo Home Show**  
 Buffalo Convention Center  
 March 7-9 & March 14-16, 2025

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Please note that your signature above signifies your acceptance of Hale Expo Services, LLC. Payment Policy and Hale's Terms & Conditions of Contract. **By filling out this credit card authorization form, the card holder is authorizing Hale Expo Services, LLC. to charge for all services that were not charged during initial payment and any unpaid balance at the close of the show.** Charges may include (but are not limited to) on site labor ordered, material handling charges for shipments received on site and or any other services that were ordered by the exhibitor on site. **There is a 4% credit card processing fee for any charges and/or services paid with a credit card.**

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**\*\*\* PLEASE ENSURE THAT YOUR COMPANY NAME APPEARS ON ALL FORMS AND ENTER ALL PAGE TOTALS HERE \*\*\***

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BOOTH VACUUMING	\$
INSTALLATION & DISMANTLING LABOR & FORKLIFT SERVICE	\$
SHIPPING INFORMATION / MATERIAL HANDLING	\$
(Actual weights will be billed at show close)	SUBTOTAL \$
Important: There is a charge for sending your freight/ boxes/packages to the Advance Warehouse or Direct to Show Site. Please see the Shipping & Material Handling form for details.	ADD 8.75% SALES TAX \$
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<b>ELECTRIC, INTERNET, WATER FORMS - RETURN TO THE BCC</b>	<b>(Do not include in total here)</b>

\*Exempt customers must provide a tax exempt certificate for the state the show takes place in. Resale certificates will not qualify for sales tax exempt status. Orders can be accepted by mail, fax (716-896-8908) or may be scanned and emailed to [csr@haleexpo.com](mailto:csr@haleexpo.com)