



ORDER SUMMARY
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and receive substantial discounts!

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Buffalo Home Show
Buffalo Convention Center
March 8-10 & March 15-17, 2024

Company Name: _____ Booth No.(s): _____
Phone No.: _____ Cell: _____ Booth Dimensions: _____
Order Contact: _____ Email: _____

Credit Card Authorization (Will be used for Hale services only)

A CREDIT CARD IS REQUIRED TO BE ON FILE BEFORE ANY ORDER IS PROCESSED.

Please fill out the credit card information as requested below. This will authorize Hale Northeastern to charge the amount of your order and any additional charges incurred as a result of show site orders placed by you or your representative, to your credit card account.

We accept:



PLEASE PRINT LEGIBLY OR TYPE ALL INFORMATION

Card Type: Master Card Visa Discover American Express ACH

Billing Address: _____ City: _____ State: _____ Zip: _____

Credit Card Number: _____ Exp. Date: _____ Code: _____

Name on Card: _____ Signature: _____

V-Code Location: MasterCard, Visa, Discover = 3-digit code on back, American Express = 4-digit code on front

Please note that your signature above signifies your acceptance of Hale Northeastern's Payment Policy and Hale's Terms & Conditions of Contract. By filling out this credit card authorization form, the card holder is authorizing Hale Northeastern, Inc. to charge for all services that were not charged during initial payment and any unpaid balance at the close of the show. Charges may include (but are not limited to) on site labor ordered, material handling charges for shipments received on site and or any other services that were ordered by the exhibitor on site. **There is a 4% credit card processing fee for any charges and/or services paid with a credit card.**

Any charges made to your credit card by Hale Northeastern, Inc. will appear on your credit card statement as a charge from Hale Northeastern, Inc.

***** PLEASE ENSURE THAT YOUR COMPANY NAME APPEARS ON ALL FORMS AND ENTER ALL PAGE TOTALS HERE *****

BULK CARPET		\$
BOOTH CARPET, SPECIAL BACK DRAPE & MASKING DRAPE		\$
DISCOUNTED FURNITURE PACKAGE		\$
TABLES, PEDESTAL TABLE & TABLE RISERS		\$
CHAIRS & ACCESSORIES		\$
STANDARD ID SIGN		\$
SPECIAL SIGNS & BANNERS		\$
SIGN HANGING SERVICE		\$
BOOTH VACUUMING		\$
INSTALLATION & DISMANTLING LABOR & FORKLIFT SERVICE		\$
SHIPPING INFORMATION / MATERIAL HANDLING		\$
(Actual weights will be billed at show close)	SUBTOTAL	\$
Important: There is a charge for sending your freight/ boxes/packages to the Advance Warehouse or Direct to Show Site. Please see the Shipping & Material Handling form for details.	ADD 8.75% SALES TAX	\$
	TOTAL	\$
ELECTRIC, INTERNET, WATER FORMS - RETURN TO THE BCC		(Do not include in total here)

*Exempt customers must provide a tax exempt certificate for the state the show takes place in. Resale certificates will not qualify for sales tax exempt status. Orders can be accepted by mail, fax (716-896-8908) or may be scanned and emailed to csr@haleexpo.com