

AUTHORIZATION REQUEST: SAMPLE FOOD AND/OR BEVERAGE DISTRIBUTION

SAVOR... Jacksonville has the exclusive food and beverage distribution rights with the **Prime F. Osborn III Convention Center, VyStar Veterans Memorial Arena, Jacksonville Center for the Performing Arts, & the Ritz Theatre & Museum**. Exposition sponsoring organizations and their exhibitors may distribute SAMPLE food and beverage products with written **authorization ONLY**.

GENERAL CONDITIONS

- Items dispensed are limited to products manufactured or produced by the exhibiting firm
- All items distributed are limited to sample sizes:
 - Beverages limited to a maximum of 4 oz. containers
 - Food items are limited to "bite size" (2 oz or less)
- Alcoholic beverages are not permitted under this authorization
- Use of cooking equipment must have written approval of SAVOR... Jacksonville
- Show management or exhibitor is responsible for securing a City of Jacksonville Health Permit (if required)
- Any request for supplies day of the event will be charged a \$100.00 flat rate plus the cost of the item. Please contact SAVOR... Jacksonville at least 7 days prior to the show if you need supplies like napkins, cups, ice, or refrigeration.
- If items are being delivered, standard fees for storage, handling, delivery, etc., will be charged where applicable
- ***If you are not a food and beverage provider & want to use food and beverage items as traffic promoters, please contact the Catering Sales Manager for approved traffic promoters***
- Any items not in compliance or receiving prior approval will be asked to be removed
- The applicant named below acknowledges they have sole responsibility for the use, service, and disposition of such items in compliance with all applicable laws. Accordingly, the applicant agrees to identify and forever hold harmless SAVOR... Jacksonville, Prime F. Osborn III Convention Center, VyStar Veterans Memorial Arena, Jacksonville Center for the Performing Arts, Ritz Theatre & Museum, and the City of Jacksonville, and its agents from all liabilities, damages, losses, costs, or expenses resulting directly or indirectly from their use distribution or other dispensed food and beverage items

Name of Event _____ Event Date(s) _____

Firm Name _____ Telephone _____ Fax _____

Address _____

City _____ State _____ Zip Code _____ Booth # _____

On Site Contact _____ Title _____

Signature _____ Date _____

Product(s) you wish to dispense _____

Size of portion to be dispensed _____

SERVICES REQUIRED: Please notify SAVOR... Jacksonville at (904) 630 - 4057 regarding any special services

NOTE: All samples MUST receive prior approval and confirmation from the Sales Manager; SAVOR... Jacksonville and the Prime F. Osborn III Convention Center, VyStar Veterans Memorial Arena, Jacksonville Center for the Performing Arts, and the Ritz Theatre & Museum. Exhibitors who do not comply will be asked to remove their items from the facility

Approved _____
Director of F&B, SAVOR... Jacksonville

Approved _____
Sales Manager, SAVOR... Jacksonville

PLEASE RETURN TO OUR CATERING OFFICE AT LEAST 7 DAYS PRIOR TO THE START OF THE SHOW