

**THE BIG ONE**  
JACKSONVILLE  
**HOME  
+ PATIO  
SHOW**

**EXHIBITOR MANUAL**

*February 28 - March 2, 2025 | Prime Osborn Convention Center*



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## Quick Facts

Dear Exhibitor,

RPMxpo services is pleased to have been chosen as the Official service Contractor for the **2025 Jacksonville Home + Patio Show**. We recognize that your participation in this event is a vital part of your firm’s marketing program, and we want to do everything possible to make it profitable and rewarding for you. If you need assistance please contact our Customer Service Department at 678-742

All questions regarding the convention’s policies, space assignments, display limitations and event schedules should be directed to:

MPE Shows  
 Rachel Whitmire  
 2000 Auburn Drive, Suite 200  
 Beachwood, OH 44122  
 United States  
 E-Mail: rachelw@mpeshows.com  
 Phone: 904-594-1253

All questions regarding shipping, storage, material handling, furniture and labor should be directed to:

RPMxpo services  
 242 Westfork Court, Suite A  
 Lithia Springs, GA 30122  
 Phone: (678) 742-7310  
 Fax: (770) 679-8751  
 E-Mail: info@RPMxpo.com  
 Web: https://rpmxpo.boomercommerce.com

Included in this service kit are order forms for various items that you may require. The RPMxpo forms are to be returned to our office via fax, email or mail.

Order forms for products/services provided by official suppliers other than RPMxpo should be sent to the specific provider of the service. Please do not send utility, AV, internet services, etc. forms to RPMxpo. Please review these forms and submit your order as early as possible.

### Your 10’ X 10’ Booth Includes:

- 1 - 8’ high Backwall Drape - Black
- 2 - 3’ high Sidewall Drape - Black
- 7” x 44” Booth ID Sign displaying exhibitor’s company name and booth number

### Important Deadlines

Advance Price Discount Deadline for all RPMxpo orders.....	Monday, February 3, 2025
First day on target shipments to arrive at the warehouse <b>without</b> a surcharge .....	Monday, February 3, 2025
Last day on target shipments to arrive at the warehouse <b>without</b> a surcharge.....	Friday, February 14, 2025
Last day off target shipments to arrive at the warehouse <b>WITH</b> a surcharge.....	Friday, February 21, 2025
First day freight can arrive at show site .....	8:00 am on Tuesday, February 25, 2025

**Quick Facts - continued**

<b>Exhibit Schedule</b>		
<b>Exhibitor Move-in:</b>	Tuesday, February 25, 2025 Wednesday, February 26, 2025 Thursday, February 27, 2025	12:00pm - 5:00pm 8:00am - 5:00pm 8:00am - 5:00pm
<b>Exhibit Hours:</b>	Friday, February 28, 2025 Saturday, March 1, 2025 Sunday, March 2, 2025	10:00am - 8:00pm 10:00am - 8:00pm 10:00am - 6:00pm
<b>Exhibitor Move-out:</b>	Sunday, March 2, 2025 Monday, March 3, 2025	6:00pm - 10:00pm 8:00am - 12:00pm

**PLEASE NOTE:**

**THE EXHIBIT HALL CLOSSES AT 6:00pm ON SUNDAY, MARCH 2nd.** Exhibits may not be dismantled prior to 6:00pm Sunday, March 2, 2025. All exhibits must be dismantled and removed by Monday, March 3rd at 12:00pm  
 Your Carrier must sign in for pick-up before **10:00am on Monday, March 3rd** or freight may be re-consigned through the official show carrier, ABF Freight.

**Shipping Address**

<b>Shipments to Advance Warehouse:</b>	<b>Direct to Show Site:</b>
To avoid an off target surcharge: Shipments must arrive no later than <b><u>2/14/25</u></b> . Shipments received after <b><u>2/14/25</u></b> are subject to a 25% surcharge, unless shipping via ABF Freight. Shipments will not be accepted if delivered after <b><u>2/21/25</u></b> .	Shipments will not be accepted if delivered before <b><u>2/25/25</u></b> .
2025 Jacksonville Home + Patio Show RPMxpo c/o ABF Freight 6900 Broadway Ave Jacksonville, FL 32254 Phone Number: (904) 786-4052  Booth # _____	2025 Jacksonville Home + Patio Show Prime Osborn Convention Center c/o RPMxpo 1000 Water St. Jacksonville, FL 32204  Booth # _____

## Ordering Options

### PLACING YOUR ORDER

We have two options in place to make placing your order easy and convenient. Online ordering is available and can be accessed 24/7 to place your order and access all details of the event. We also offer the exhibitor manual in PDF format. Listed below are the simple instructions for placing your orders for the furnishings and services you require for your booth:

**Online Ordering** — Follow the easy steps to place your order online.

1. You will receive an email containing your personal User Name and Password and the link to the ordering website.
2. Follow the link found in the email referenced above, then enter your User Name and Password.
3. You should now be on our Welcome page and have access to place your order or look up details concerning the show.
4. After you place your order, you will receive a confirmation via email. Your order will be processed by RPMxpo within one business day and you will then receive your paid invoice via email.

**Faxed / Emailed Orders** — For your convenience, we also have a printable PDF version of our exhibitor service manual. This manual contains information concerning all facets of the event including important deadlines, your set-up and dismantle schedule, shipping details, shipping labels and order forms for all the services and furnishings you will require for your booth.

1. To place your order using the PDF forms, just print and complete the applicable forms for the products and/or services you will need.
  - A. RPMxpo Forms — Return the form(s), along with your check payment or a completed Payment and Credit Card Authorization Form, to RPMxpo by fax, email or mail. Orders will not be processed without a method of payment.
  - B. Other Providers' Forms — Order forms for other Official Providers such those for utilities, audio/visual, computer and floral rental should be sent to the provider listed on the form. Please do not send the forms to RPMxpo.

We suggest that you copy or download the RPMxpo PDF exhibitor manual to your computer desktop. You will then be able to access it at any time for order forms and for information concerning the show.

**Important** — In order to qualify for the lower Advance Rate pricing, your order and full payment must be received by the *Return Deadline Date* listed on the forms.

If you have any questions about how to place your order, Please feel free to call us at 678-742-7310 or email us at [Info@RPMxpo.com](mailto:Info@RPMxpo.com).

**User Login Request**

**RPMxpo Online Ordering**  
 Please complete this form if you:

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- Have not received the User Login Link
- Need password reset
- Had the User Login Link sent to the incorrect Representative

\*Check an option\*

In order to receive the Ur Login Link, the following information needs to be completed			
Company Name:		Booth #:	
Street Address:	City:	State:	ZIP:
Phone #:	Fax #:		
Ordered By:		E-Mail:	
Signature:		Date:	

**Return completed form to RPMxpo via:**  
**Email: info@RPMxpo.com -OR- Fax: 770-679-8751**

## Payment Policies

### ● Payment Options

RPMxpo is the official general service contractor for **2025 Jacksonville Home + Patio Show** and is Pleased to offer you three convenient ways to pay for any and all show services provided by RPMxpo.

#### ● Credit Card

- We accept MasterCard, Visa, Discover and American Express. To authorize charges, you must complete the enclosed **Credit Card Authorization Form**. By completing and returning the Payment and Credit Card Authorization Form you are authorizing RPMxpo to charge your credit card for any and all charges incurred.

#### ● Wire Transfer in U.S. Funds

- To avoid fraudulent activity, wire transfers must only be sent to:
- Please call RPMxpo at 678-742-7310 for wire transfer information

\*ANY ATTEMPTS TO SEND A WIRE TRANSFER TO ANY ACCOUNT OTHER THAN AS SPECIFICALLY STATED ABOVE WILL BE AT THE FULL RISK OF THE SENDER. RPMxpo ASSUMES NO RISK AND WILL NOT BE HELD LIABLE FOR ANY WIRE TRANSFER THAT DOES NOT CONFORM PRECISELY AS WRITTEN ABOVE.

- Wire transfers must be initiated and confirmed at least two weeks prior to move-in. Wire transfers must include your company name, show name and booth number.
- Due to the various processing fees we incur from banks clearing wire transfers into our accounts, RPMxpo will charge the following fees:

- **Domestic incoming wire transfer fee: \$25.00**
- **International incoming wire transfer fee: \$50.00**

#### ● Checks

- All checks must be in U.S. funds drawn on a U.S. Bank.
- For advance payments by company check Please submit your check with the anticipated charges, along with the completed order forms. All check payments must be received and cleared prior to show move in. Although you may choose to pay by company check or cash, for all charges incurred at show site, **we require your signed Credit Card Authorization Form** to be on file with RPMxpo, in advance, to guarantee payment. Please make all checks payable to: **RPMxpo**. Absolutely no check payments will be taken on site.

### ● Show Site Orders

To save money, take advantage of the pre-show discounts by ordering as many of your requirements as soon as possible in advance. **For the discount prices to be in effect, your order must be received by the Return Deadline Date of Monday, February 3, 2025, and payment must accompany your order.** Orders received after the Return Deadline Date or made at the Exhibitor service Desk during the show will be billed at standard rates listed on the various order forms.

### ● Payment Terms

To process your order for services and materials listed in the Exhibitor service Manual, we require your signed **Payment and Credit Card Authorization Form** to be on file with RPMxpo to guarantee payment. Invoices for outstanding balances will be available at the Exhibitor service Desk for your review and payment. Pre-payments will be indicated, and any balance due must be paid in full upon receipt. If payment is left unpaid after the close of the event, a monthly recurring late fee of 2.5% will be applied. All payment disputes must be resolved prior to leaving the event.

Invoices will be distributed on the last day of the event. If you have any questions or concerns in regard to any of your charges, Please stop by the Exhibitor service Desk. No charges will be disputed after the close of the event.

Additionally, **exhibitors will be charged for the equipment they use in their booth**. RPMxpo is authorized to charge the exhibitor's credit card for any charges incurred following the show, e.g., dismantle labor, outbound overtime drayage charges, etc. In the circumstances, RPMxpo will charge the exhibitor's credit card on file, and email an invoice to the exhibitor, outlining the charges which were billed.

All charges are payable in U.S. funds drawn on a U.S. Bank. **No telephone orders will be accepted.**





### ● Cancellation Policy

- Any and all orders cancelled before the discount deadline will be refunded at 100% of the original price. Any and all orders cancelled after the discount deadline but within 48 hours of the order date will be refunded at 100%. Any and all orders cancelled more than 48 hours of the event move in will receive a credit of 50% of the original price. Any and all orders cancelled less than 48 hours of the event move in are non-refundable. No refunds will be issued.
- Any and all Custom and Executive Furnishings cancelled before the discount deadline will be refunded at 100% of the original price. Any and all Custom and Executive Furnishings cancelled prior to 48 hours of the event move in will be refunded at 50% of the original price. No refunds will be issued for orders cancelled less than 48 hours prior to move in.
- Labor service orders cancelled prior to 48 hours of the event move in will be refunded at 75% of original price. Labor service orders cancelled less than 48 hours prior to move in will be invoiced 50% of the original order.

- **Note:** All materials are on a rental basis for the duration of the event, and must be returned in good working order and remain the property of RPMxpo.

**Credit Card Authorization Form** **Deadline: 2/03/25**

Please complete the information requested and return the payment in full with this form and your orders. You may choose to pay by credit card or check; however, we require your credit card authorization to be on file with RPMxpo. For your convenience, we will use this authorization to charge your credit card for any additional amounts incurred as a result of show orders placed by your representative for this event.

<b>Payment Method:</b>	
<input type="checkbox"/> Corporate Credit Card	
<input type="checkbox"/> Personal Credit Card	
<input type="checkbox"/> Check	
<input type="checkbox"/> Wire Transfer (fee applies)*	
*Please note: You may choose to pay by Check or Wire Transfer; however, a credit card is required to be on file for any charges not covered by check or wire payment.	
<b>Card Type:</b>	
<input type="checkbox"/> 	<input type="checkbox"/> 
<input type="checkbox"/> 	<input type="checkbox"/> 
<b>Card Number:</b>	
_____	
<b>Expiration Date:</b>	<b>CVV2 (security) Code:</b>
____/____	____

<b>ORDER RECAP</b>		
<b>Enter totals from each completed form</b>		
<i>* Note: Items taxable in the State of Florida.</i>		
Table Order Form	\$	
Booth Accessories Order Form	\$	
Booth Carpet/Padding Order Form	\$	
Material Handling Order Form	\$	
Caddie/Cart Load service Order Form	\$	
Display Labor Order Form	\$	
Forklift Order Form	\$	
Booth Cleaning/Porter service Order Form	\$	
Accessible Storage Order Form	\$	
<b>TOTAL AMOUNT DUE →</b>		<b>\$</b>

Company Name:		Booth #:
Cardholder's Name:		
Cardholder's Billing Address:		
City:	State:	ZIP:
Cardholder's Signature:		Date:
Email:		
<i>ALL ORDERS SUBJECT TO LIMITS OF LIABILITY AS SET FORTH ON FOLLOWING PAGE</i>		



## Non-Official Contractor Request Form

**Deadline: 2/03/25**

A non-official contractor, or exhibitor-appointed contractor (EAC), is any company other than the designated official contractors. For Exhibitors intending to use their own labor (for installation and/or dismantle) or contract for such services separately from RPMxpo, Please read the following restrictions, requirements and restraints.

The following services cannot be provided by any EAC:

**Electrical • Plumbing • Telephone Lines • Drayage • Rigging • Cleaning • Catering**

If an exhibitor wishes to use an EAC that requires access to the exhibit hall either before, during or after the show, the following criteria must be met or access will not be granted:

- ◆ Exhibitor must inform RPMxpo that they have contracted with an EAC by completing this form and returning it by the deadline date shown above. If form is not submitted by the deadline date, the EAC will not be allowed to perform work in the hall except to supervise the official contractor-provided labor.
- ◆ The EAC hired by the exhibitor must, by the deadline date show above, provide RPMxpo with a current Certificate of Insurance with minimum limits of \$500,000 property damage per occurrence, \$1,000,000 personal injury per occurrence, workers compensation aggregate coverage of \$1,000,000 per occurrence, and naming RPMxpo as additionally insured for the time period of the show (including move-in and move-out days).
- ◆ The EAC must abide by the rules and regulations of the show and all pertinent union regulations.
- ◆ EAC employees are required to check in at the EAC Check in desk located at the service Center each day prior to work to obtain the proper wrist band for the day.
- ◆ If the EAC is empowered to incur expenses on behalf of the exhibitor, a Third Party Payment Authorization Form must be completed and returned to RPMxpo. The exhibitor agrees that he is ultimately responsible for the cost of all services provided in connection to the exhibitor's booth.
- ◆ The EAC agrees to have evidence in the booth that it has a valid authorization from the Exhibitor for services.
- ◆ The EAC must confine its operations to the exhibit area of its client(s). No service desks, storage areas or other work facilities will be located anywhere in the facility. Show aisles and public areas are not part of the Exhibitor's booth space.
- ◆ The EAC may not solicit business on the exhibit floor.
- ◆ The EAC must have all business license, work permits and insurance required by State and City governments and Facility management before beginning work, and shall provide Show Management with evidence of compliance.
- ◆ If required, the EAC must be able to provide evidence that it has current and applicable labor contracts and must comply with all labor agreements and jurisdictions. The EAC must not jeopardize the production of the event by any act or practice that would lead to work stoppages, strikes or labor disputes.
- ◆ EAC will not be permitted to load or unload exhibitor display or freight at the loading dock or POV designated areas. This is the sole responsibility of RPMxpo.

**PLEASE NOTE:** A valid and current copy of Exhibitor's Certificate of Insurance must accompany this document. If such proof is not provided, Exhibitor will not be allowed to use the EAC's services.

**Complete this form ONLY if your company is using a services Contractor other than the official decorator to unpack, erect, assemble, dismantle or pack your display.**

**Return this form along with Certificate of Insurance, name and address of the employee(s) who are working your booth by Monday, February 3, 2025.**

Name of service Firm:	
Exhibiting Company Name:	Booth#:
Authorized On-Site Representative:	
Email:	
Signature:	Date:



## Limits of Liability and Responsibility

1. RPMxpo shall not be responsible for damage to uncrated materials, materials improperly packed or concealed damage.
2. RPMxpo shall not be responsible for loss, theft or disappearance of exhibitor's materials after same has been delivered to the exhibitor's booth.
3. RPMxpo shall not be responsible for loss, theft or disappearance of exhibitor's materials before they are picked up from exhibitor's booth for reloading after the show. Bills-of-Lading covering outgoing shipments, which are furnished by RPMxpo, to the exhibitor, will be checked at the time of actual pick-up from the booth and corrections made where discrepancies occur.
4. RPMxpo shall not be responsible for any loss, damage or delay due to fire, acts of God, strikes, lockouts or work stoppages of any kind or to any causes beyond its control.
5. If found liable for any loss or damage, RPMxpo's sole and maximum liability for loss of or damage to EXHIBITOR'S materials will be limited to the repair or replacement with like kind and quantity, subject to a dollar amount not to exceed \$.50 per lb. per shipment based on the weight of the article(s) lost or damaged, or a maximum liability of \$50.00 per shipment, whichever is less. RPMxpo shall be liable ONLY for loss of or damage to articles actually physically handled or for articles for which RPMxpo specifically acknowledges receipt in writing. RPMxpo shall in no event be liable for collateral, exemplary, indirect costs or damages, or loss of sales resulting from or related to a claim for loss or damage of material. In no event will RPMxpo be held liable for any concealed damage-no exceptions.
6. RPMxpo shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's materials which may make it impossible or impractical to exhibit same.
7. The consignment or delivery of materials to RPMxpo by an exhibitor, or by any shipper to or on behalf of the exhibitor, shall be construed as acceptance by such exhibitor (and/or shipper) on the terms and conditions set forth.

## Standard Booth Rental

**Deadline: 2/03/25**

CHOOSE YOUR RENTAL MODEL:

**DEADLINE FOR DISCOUNT RATES (as priced below):**  
DEADLINE for prices below + 15%: Up to 7 days after Deadline  
DEADLINE for prices below + 35%: From the 8th - 14 days after Deadline  
DEADLINE for prices below + 50%: From the 15th - 21 days after Deadline

DEADLINE for prices below + 35%: From the 8th - 14 days after Deadline  
DEADLINE for prices below + 50%: From the 15th - 21 days after Deadline



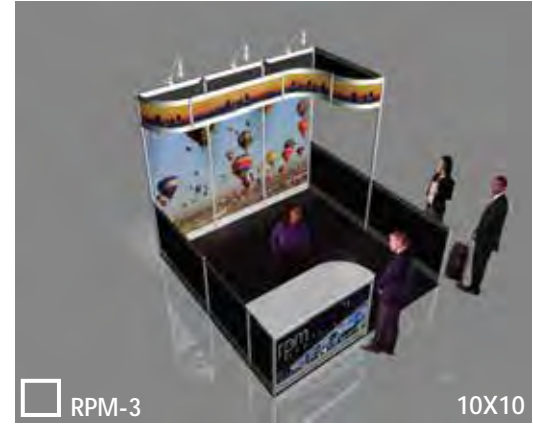
RPM-1 10X10

\$2,520 - includes full-wall lighted banner graphic



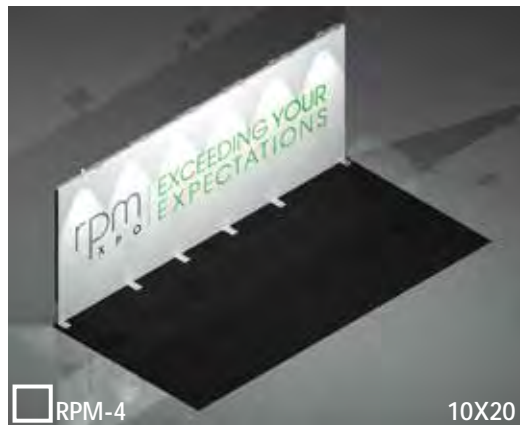
RPM-2 10X10

\$3,450 - includes 3 lighted graphic panels, graphic header, and storage/display cabinet



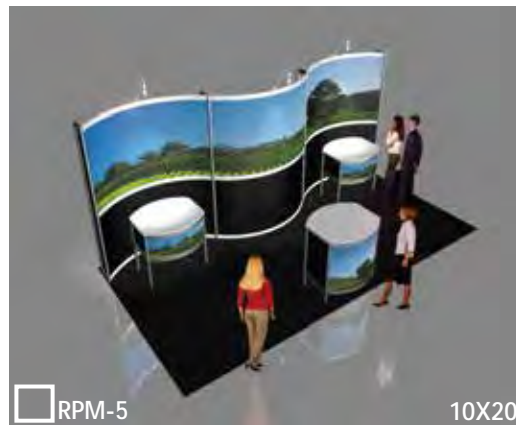
RPM-3 10X10

\$3,875 - includes 3 lighted graphic panels, graphic header, storage/display cabinet with graphic, and side rails



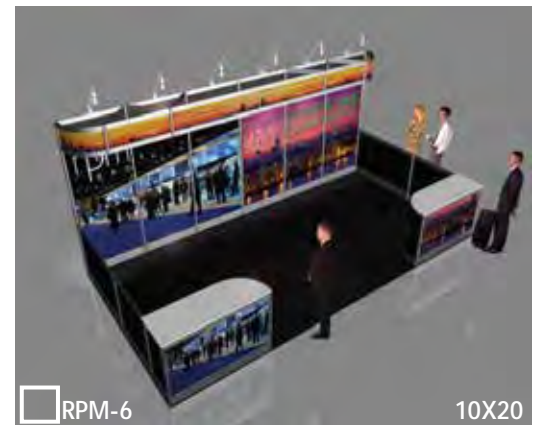
RPM-4 10X20

\$4,985 - includes full-wall lighted banner graphic



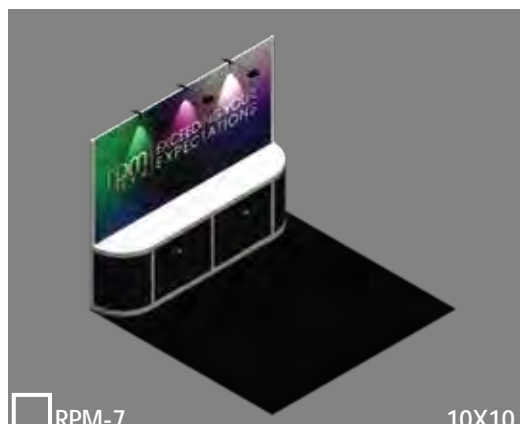
RPM-5 10X20

\$5,975 - includes 3 curved, lighted graphic panels, 2 display counters with graphics, and reception storage/display counter with graphic



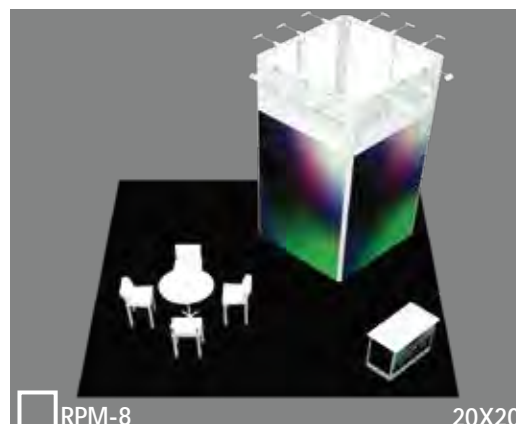
RPM-6 10X20

\$7,654 - includes 6 lighted graphic panels, graphic header, 2 storage/display cabinets with graphics, and side rails



RPM-7 10X10

\$3,945 - includes full-wall lighted banner graphic



RPM-8 20X20

\$17,750 - includes 16' high lighted Tower, 1 storage cabinet, 42" high pedestal table, 4 padded stools

**In-line Models include standard carpet (choice of 4 colors); 20'x20' Models include custom carpet (choice of 6 colors). All models include daily carpet cleaning, delivery to show site, drayage (material handling) from loading dock to your booth space, and installation/dismantle labor. All Models include your choice of black, white, or gray for your blank (non-graphic) panels.**

PLEASE BE SURE TO REACH OUT TO **CARLOS FRANCOS** @ [carlos@rpmxpo.com](mailto:carlos@rpmxpo.com)

THANK YOU FOR CHOOSING

FOR YOUR EXHIBIT NEEDS!

# Tables Order Form

**Deadline: 2/03/25**

DRAPED DISPLAY TABLES				
COLORS: Black, Blue, Gold, Grey, Purple, Red, Teal and White Price includes white vinyl top & 3 sides draping				
Qty	Description	Advance Rate	Standard Rate	Amount
	2' X 4' X 30" High	\$ 190.71	\$ 238.39	\$
	2' X 6' X 30" High	\$ 222.69	\$ 278.36	\$
	2' X 8' X 30" High	\$ 275.36	\$ 344.20	\$
	2' X 4' X 42" High	\$ 210.81	\$ 263.51	\$
	2' X 6' X 42" High	\$ 275.36	\$ 344.20	\$
	2' X 8' X 42" High	\$ 317.61	\$ 397.01	\$
UNDRAPED DISPLAY TABLES				
	2' X 4' X 30" High	\$ 105.25	\$ 131.56	\$
	2' X 6' X 30" High	\$ 122.84	\$ 153.55	\$
	2' X 8' X 30" High	\$ 147.80	\$ 184.75	\$
	2' X 4' X 42" High	\$ 118.20	\$ 147.75	\$
	2' X 6' X 42" High	\$ 147.80	\$ 184.75	\$
	2' X 8' X 42" High	\$ 166.32	\$ 207.90	\$
TABLE DRAPING - 4TH SIDE				
COLORS: Black, Blue, Gold, Grey, Purple, Red, Teal and White				
	For 30" High Table	\$ 65.95	\$ 82.44	\$
	For 42" High Table	\$ 74.18	\$ 92.73	\$

ROUND PEDESTAL TABLES				
Qty	Description	Advance Rate	Standard Rate	Amount
	Round Pedestal Table (30" H X 30" D)	\$ 230.55	\$ 288.19	\$
	Round Pedestal Table (42" H X 30" D)	\$ 282.03	\$ 352.54	\$
<b>Sub-Total</b>				<b>\$</b>
<b>7.5% State Sales Tax</b>				<b>\$</b>
<b>TOTAL AMOUNT →</b>				<b>\$</b>



30" H Pedestal Table



42" H Pedestal Table



### Choose Your Table Draping Colors



**Please note:** The drape colors shown above are represented as accurately as possible; however, due to the variances among computer monitors and printers, the colors displayed on your screen or printed form may not depict an accurate reproduction of the actual swatch color.

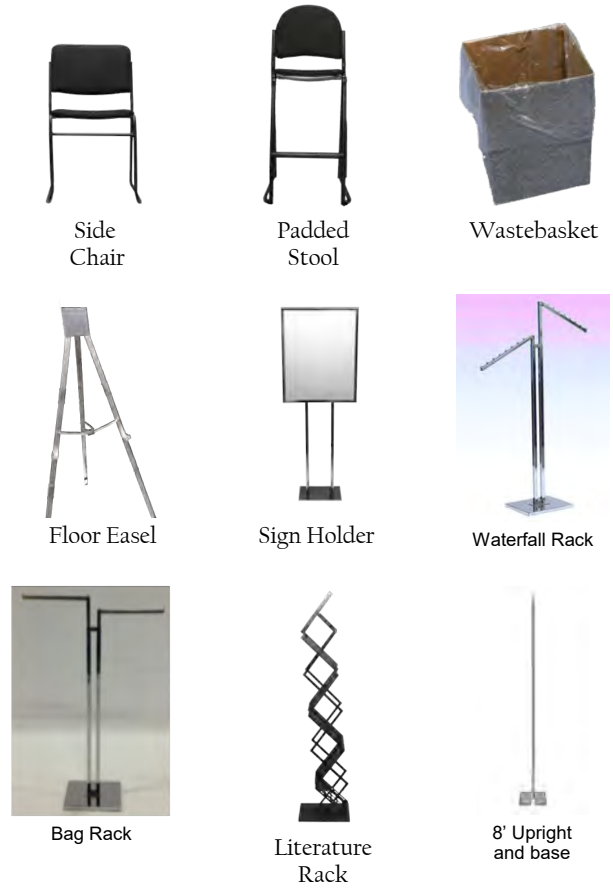
**Payment Policy:** Payment in full for rental charges, including applicable tax, must accompany your advance order to qualify for discount rates. All orders placed after the return deadline or at the service Desk will be invoiced at standard rates. All outstanding invoices must be settled at the service Desk prior to show closing. No telephone orders accepted. All charges in U.S. funds only. Check, cash, traveler's checks, Visa, MasterCard, Discover, and American Express accepted. All rental items are subject to availability. Exhibitors will be charged for the equipment they use in their booth.

**Cancellation Policy:** Rental orders cancelled 48 hours prior to delivery will be refunded at 50% of original price. Rental orders cancelled after delivery are non-refundable.

Company Name:	Booth #:
Ordered By:	Phone #:
Signature:	Date:

**Booth Accessories Order Form** **Deadline: 2/03/25**

BOOTH ACCESSORIES				
Qty	Description	Advance Rate	Standard Rate	Amount
	Side Chair	\$ 94.12	\$ 117.65	\$
	Padded Stool	\$ 122.33	\$ 152.91	\$
	Wastebasket	\$ 29.30	\$ 36.63	\$
	Floor Easel	\$ 52.87	\$ 66.09	\$
	Sign Holder	\$ 96.80	\$ 121.00	\$
	Waterfall Rack	\$ 105.54	\$ 131.93	\$
	Z Rack	\$105.54	\$ 131.93	
	Bag Rack	\$ 213.36	\$ 266.70	\$
	Literature Rack	\$ 296.99	\$ 371.24	\$
	8' Upright and base	\$ 28.27	\$ 35.34	\$
	Crossbar	\$ 18.94	\$ 23.68	\$
<b>Sub-Total</b>				<b>\$</b>
<b>7.5% State Sales Tax</b>				<b>\$</b>
<b>TOTAL AMOUNT →</b>				<b>\$</b>



**Payment Policy:** Payment in full for rental charges, including applicable tax, must accompany your advance order to qualify for discount rates. All orders placed after the return deadline or at the service Desk will be invoiced at standard rates. All outstanding invoices must be settled at the service Desk prior to show closing. No telephone orders accepted. All charges in U.S. funds only. Check, cash, traveler's checks, Visa, MasterCard, Discover, and American Express accepted. All rental items are subject to availability. Exhibitors will be charged for the equipment they u in their booth.

**Cancellation Policy:** Rental orders cancelled 48 hours *prior* to delivery will be refunded at 50% of original price. Rental orders cancelled *after* delivery are non-refundable.

Company Name:	Booth #:
Ordered By:	Phone #:
Signature:	Date:

**Booth Carpet/Padding Order Form** **Deadline: 2/03/25**

**STANDARD CARPET**  
 Price includes installation.  
 Please select your color from those at right under "Standard Carpet Colors."  
 No guarantee of color match when ordering multiple carpets.

Color	Quantity	Size	Advance Rate	Standard Rate	Amount
		10' X 10'	\$ 251.84	\$ 314.80	\$
		10' X 20'	\$ 482.15	\$ 602.69	\$
		10' X 30'	\$ 730.01	\$ 912.51	\$

**CUSTOM SIZE CARPET**  
 Includes poly covering for protection and installation to fit booth space.  
 Note: 100 Square Foot Minimum Order  
 Please select your color from those at right under "Custom Size Carpet Colors."

Dimensions	Total Sq. Ft.	Color	Advance Rate	Standard Rate	Amount
X			\$ 2.47 sq. ft.	\$ 3.09 / sq. ft.	\$

**26 OZ. PLUSH CUSTOM-SIZE CARPET**  
 Includes poly covering for protection and installation to fit booth space.  
 Note: 100 Square Foot Minimum Order  
 Please select your color from those at right under "26 oz. Plush Carpet Colors."

Dimensions	Total Sq. Ft.	Color	Advance Rate	Standard Rate	Amount
X			\$ 4.96 / sq. ft.	\$ 6.20 / sq. ft.	\$

**CUSTOM PADDING**  
 Note: 100 Square Foot Minimum Order

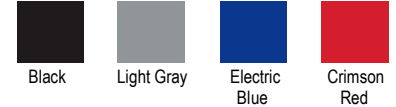
Dimensions	Total Sq. Ft.	Advance Rate	Standard Rate	Amount
X		\$ .85/ sq. ft.	\$ 1.06/ sq. ft.	\$

**VISQUEEN**  
 Note: 100 Square Foot Minimum Order

Dimensions	Total Sq. Ft.	Advance Rate	Standard Rate	Amount
X		\$ .51 / sq. ft.	\$ .64 / sq. ft.	\$

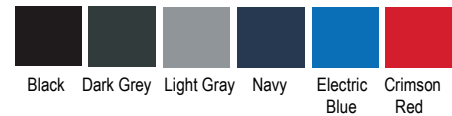
<b>Sub-Total</b>	<b>\$</b>
<b>7.5% State Sales Tax</b>	<b>\$</b>
<b>TOTAL AMOUNT →</b>	<b>\$</b>

**Standard Carpet Colors**

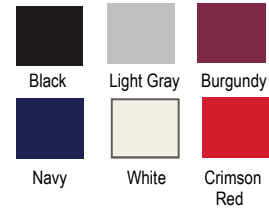


Other colors available upon request

**Custom Size Carpet Colors**



**26 oz. Plush Carpet Colors**



Please note: The carpet colors shown above are represented as accurately as possible; however, due to the variances among computer monitors and printers, the colors displayed on your screen or printed form may not depict an accurate reproduction of the actual swatch color.

**Payment Policy:** Payment in full for rental charges, including applicable tax, must accompany your advance order to qualify for discount rates. All orders placed after the return deadline or at the service Desk will be invoiced at standard rates. All outstanding invoices must be settled at the service Desk prior to show closing. No telephone orders accepted. All charges in U.S. funds only. Check, cash, traveler's checks, Visa, MasterCard, Discover, and American Express accepted. All rental items are subject to availability. Exhibitors will be charged for the equipment they use in their booth.

**Cancellation Policy:** Rental orders cancelled 48 hours prior to delivery will be refunded at 50% of original price. Rental orders cancelled after delivery are non-refundable.

Company Name:	Booth #:
Ordered By:	Phone #:
Signature:	Date:

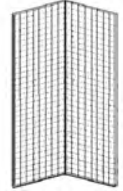
**Specialty Equipment Order Form**

**Deadline: 2/03/25**

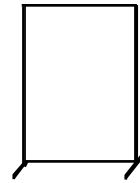
SPECIALTY EQUIPMENT				
Qty	Description	Discount Rate	Standard Rate	Amount
	Tensa Barrier Stanchion	\$ 103.36	\$ 105.51	\$
	24" X 96" Grid (Minimum order of 2)	\$ 131.09	\$ 185.80	\$
	Posterboard: 48" X 96" Black Panel - Vertical	\$ 239.17	\$ 298.96	\$
	Posterboard 96" x 48" Black Panel - Horizontal	\$ 239.17	\$ 298.96	\$
	Pegboard in Frame: 48" X 96" White Panel - Vertical	\$ 239.17	\$ 298.96	\$
	Pegboard in Frame: 96" X 48" White Panel - Horizontal	\$ 239.17	\$ 298.96	\$
	Showcase - 6' Full View	Call for Pricing	Call for Pricing	\$
	Showcase - 6' Half View	Call for Pricing	Call for Pricing	\$
<b>Sub-Total</b>				<b>\$</b>
<b>7.5% State Sales Tax</b>				<b>\$</b>
<b>TOTAL AMOUNT →</b>				<b>\$</b>



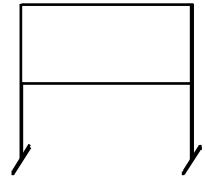
Tensa Barrier Stanchion



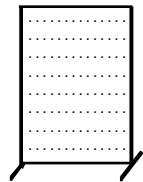
2' X 8' Grid (2 shown)



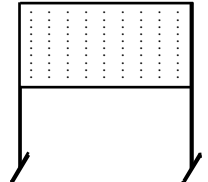
Posterboard Vertical



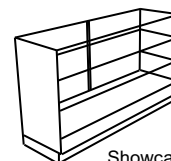
Posterboard Horizontal



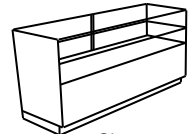
Pegboard Horizontal



Pegboard Vertical



Showcase - Full View



Showcase - Half View

**Cancellation Policy:** Any and all orders cancelled before the discount deadline will be refunded at 100% of the original price. Any and all orders cancelled after the discount deadline but within 48 hours of the order date will be refunded at 100%. Any and all orders cancelled more than 48 hours of the event move in will receive a credit of 50% of the original price. Any and all orders cancelled less than 48 hours of the event move in are non-refundable. No refunds will be issued. Refer to Payment Policies for full description.

Company Name:	Booth #:
Ordered By:	Phone #:
Signature:	Date:



# ***rpmXPO GUIDELINES FOR PRINTED ARTWORK***

So that we can provide for you our best possible image results, please observe the following when setting up your graphic files for print:

- 150 dpi minimum resolution - 300 dpi is preferred
- CMYK color format
- .PDF file format, only
- 100% file size (full print size)\*
- Exact image size and name as shown in our extracts
- Minimum 1/8" (.125") bleed all sides, with crop marks
- Or, for *single-sided images, only*, you have the option of surrounding the image with cut lines in any spot color named "Thru\_cut". No bleed is then required.

\*For very large images, half-size or quarter-size files may be submitted. In such cases, please indicate '1/2 size file' or '1/4 size file.' Your images will be printed full size.

*Thank you.*

**Graphic Artwork Order Form** **Deadline: 2/03/25**

Sign prices are based on customer supplying print-ready graphics in the requested format (see previous page). In order to receive the discount rate, graphics must be received by Monday, February 3rd. Need to hang your sign? Order sign hanging located on page # 20.

Qty	Description	Discount Rate	Standard Rate	Amount
<b>STANDARD FOAMCORE SIGNS, SINGLE-SIDED</b>				
	Vertical 22" X 28"	\$ 90.00	\$ 112.50	\$
	Horizontal 28" X 22"	\$ 90.00	\$ 112.50	\$
	Vertical 28" X 44"	\$ 180.00	\$ 225.00	\$
	Horizontal 44" X 28"	\$ 180.00	\$ 225.00	\$
	Meterboard 34" X 74"	\$ 366.00	\$ 457.50	\$
<b>ACCESSORIES</b>				
	Foamcore 4' X 8'	\$ 256.00	\$ 320.00	\$
	Velcro	\$ 19.69	\$ 24.61	\$

Qty	Description	Discount Rate	Standard Rate	Amount
<b>REPLACEMENT ID SIGN - CARDSTOCK</b>				
	44" x 7" Horizontal	\$ 42.00	\$ 52.50	\$

Total Sq. Ft.	Description	Discount Rate	Standard Rate	Amount
<b>VINYL BANNERS WITH DIGITAL PRINTING</b> Grommets Included or Pole Pocket				
	Vertical / sq. ft. _____ x _____	\$ 22.00 per sq. ft.	\$ 27.50	\$
	Horizontal / sq. ft. _____ x _____	\$ 22.00 per sq. ft.	\$ 27.50	\$

Qty	Size	Discount Rate	Standard Rate	Amount
<b>WHITE FOAMCORE SIGN with EASEL BACK</b> Price Bad on Block Letters, Black Lettering				
	8 1/2" X 11"	\$ 70.00	\$ 87.50	\$
<b>Orientation:</b> <input type="checkbox"/> Horizontal <input type="checkbox"/> Vertical				
<ul style="list-style-type: none"> <li>Signs ordered less than ten business days prior to show opening and on Saturday, Sunday or Holidays will be billed at double the Standard Rates.</li> <li>Prices will be quoted on all special work (logos, trademarks, special lettering cut-out, odd sizes, etc.)</li> <li>All advance order signs will be available for customer pick-up at the show site service desk.</li> <li>NO GUARANTEED DELIVERY TIME ON ORDERS PLACED AT THE SHOW SITE SERVICE DESK.</li> </ul>				

<b>Sub-Total</b>	<b>\$</b>
<b>7.5% State Sales Tax</b>	<b>\$</b>
<b>TOTAL AMOUNT →</b>	<b>\$</b>

**Cancellation Policy:** Sign orders cancelled before the return deadline will be refunded at 50%. Sign orders cancelled after the return deadline will not be eligible for refund.

Company Name:	Booth #:
Ordered By:	Phone #:
Signature:	Date:

**Back and Side Drape Order Form** **Deadline: 2/03/25**

<b>BACK DRAPE AND SIDE RAILS</b>				
Price is per linear foot and includes required hardware (uprights, crossbars, etc.). Drape must be ordered in increments of 10' with a minimum of 10'. AVAILABLE COLORS: Black, Blue, Burgundy, Gold, Gray, Purple, Red, and White				
Drape Height	Color	# of Linear Feet Required	Rate per Linear Foot	Amount
<b>3 FEET HIGH</b>			\$ 5.60 / linear foot	\$
<b>8 FEET HIGH</b>			\$ 12.50 / linear foot	\$
<b>Sub-Total</b>				<b>\$</b>
<b>7.5% State Sales Tax</b>				<b>\$</b>
<b>TOTAL AMOUNT →</b>				<b>\$</b>

**Cancellation Policy:** Any and all orders cancelled before the discount deadline will be refunded at 100% of the original price. Any and all orders cancelled after the discount deadline but within 48 hours of the order date will be refunded at 100%. Any and all orders cancelled more than 48 hours of the event move in will receive a credit of 50% of the original price. Any and all orders cancelled less than 48 hours of the event move in are non-refundable. No refunds will be issued. Refer to Payment Policies for full description.

Company Name:	Booth #:
Ordered By:	Phone #:
Signature:	Date:

# Sign Hanging Order Form

**Deadline: 2/03/25**

RPMxpo reserves the right to assemble, install, & dismantle signs with approved devices & type of cable to safely hang sign

- All signs must be approved by Show Management prior to hanging.
- All sign orders must be received in Advance of Deadline Date. All orders received after the deadline date will be charged an additional 25%. Orders received at the Service Desk are subject to availability and a 25% surcharge.
- A full set of plans must be provided and forwarded to RPMxpo Services together with the completed Suspended Sign Hanging Order Form.

## Sign Hanging Rates

If sign requires assembly, dismantle, installation of supporting devices or hoisting cable, work will be done on a <i>Time and Material</i> basis.			
	<b>Straight Time</b> 8:00 am to 5:00 pm Monday through Friday	<b>Overtime</b> After 5:00 pm until 8:00 am Monday through Friday, all day Saturday and Sunday.	<b>Double Time</b> All holidays and any time a worker works more than ten (12) hours in the same day
<b>High Lift and Crew</b> Three Worker Crew Required	\$ 546.20 per hour, per crew, one hour minimum on installation, one hour minimum on dismantle thereafter ½ hr. increments	\$ 819.31 per hour, per crew, one hour minimum on installation, one hour minimum on dismantle thereafter ½ hr. increments	\$ 1,092.41 per hour, per crew, one hour minimum on installation, one hour minimum on dismantle thereafter ½ hr. increments

### PLEASE TELL US ABOUT YOUR SIGN

1. TYPE OF SIGN:  Wood  Metal  Cloth Banner  Electrical  Other: \_\_\_\_\_
2. SIZE OF SIGN: Height: \_\_\_\_\_ Length: \_\_\_\_\_ Width: \_\_\_\_\_ Weight: \_\_\_\_\_ lbs.
3. # OF STRUCTURAL PICK POINTS: \_\_\_\_\_ LBS. AT EACH POINT: \_\_\_\_\_ lbs.
4. SHAPE OF SIGN:  Square  Rectangular  Circular  Triangular  Other: \_\_\_\_\_
5. IS YOUR SIGN ELECTRICAL?  Yes  No  
*If yes, order requirements on Electrical Services Order Form and notate "For Hanging Sign."*
6. DOES YOUR SIGN REQUIRE ASSEMBLY?  Yes  No  
*Standard Rate: \$105.00 per hour, one hour minimum*  
*Overtime Rate: \$157.50 per hour, one hour minimum*  
 Install: Inspection Only  Inspection and Assembly  Date: \_\_\_\_\_ Time: \_\_\_\_\_  
 Dismantle: Disassembly  Date: \_\_\_\_\_ Time: \_\_\_\_\_

### PLEASE COMPLETE YOUR SIGN HANGING LABOR REQUIREMENTS BELOW:

	Dates Required	Time Requested	# of Crews Required	Estimated # of Hours Per Crew	Estimated Amount
ERECT	Tuesday, February 25th				\$
	Wednesday, February 26th				
	Thursday, February 27th				
DISMANTLE	Sunday, March 2nd				\$
	Monday, March 3rd				

**TOTAL AMOUNT → \$**

**Cancellation Policy:** Labor service orders cancelled prior to 48 hours of the event move in will be refunded at 75% of the original price. Labor service orders cancelled less than 48 hours prior to move in will be invoiced 50% of the original order. Refer to Payment Policies for full description.

Company Name:	Booth #:
Ordered By:	Phone #:
Signature:	Date:

## Sign Hanging Information

**RPMxpo Services is responsible  
for supervision, assembly, installation, and removal  
of all hanging signs.**

If you wish your representative to be present during the assembly, installation, and removal of your sign, please check the appropriate box on the Sign Hanging Order Form.

**Remember:**

1. All signs must be designed to comply with Show Management rules and regulations and facility limitations.
2. Make sure all signs, with the exception of cloth banners and signs under 100 lbs., have structurally engineered rigging points as well as blueprints displaying a current structural engineer's stamp.
3. If your sign requires electricity, make sure it is in working order and in accordance with the National Electric code. Place your order for electrical services and electrical labor on the Electrical Service Order Form.
4. All signs to be hung from the ceiling should be sent in a separate container on a separate bill of lading marked "Hanging Sign." This container should be shipped in advance to the RPMxpo Warehouse, arriving no later than **Monday, February 3, 2025**.
5. Include exhibitor contact information with the order.
6. Include engineer-stamped assembly and hanging instructions with the order. RPMxpo accepts no liability for any work completed without such instructions, when required. Work is done at exhibitor's risk and exhibitor shall indemnify and defend RPMxpo and Show Management from any claims arising out of or related to the installation of any sign without approved drawings. Any signs that are assembled by RPMxpo will incur a minimum one hour of labor, this charge also includes the inspection prior to hanging. All hanging signs must be inspected prior to hanging, and will incur a minimum one hour of labor regardless if RPMxpo assembles.
8. Installation and removal times will be established per the availability of the hall and access to the area under the sign.

HANGING SIGN

**EXHIBIT MATERIAL**

*Rush to:*

**Jacksonville Home + Patio Show  
RPMxpo c/o ABF Freight  
6900 Broadway Ave  
Jacksonville, FL 32254**



Jacksonville Home + Patio Show  
Prime Osborn Convention Center  
Jacksonville, FL  
February 28 - March 2

Exhibitor

Booth #

*On target shipments, without surcharge, must arrive by:*

**February 14, 2025**

*Off target shipments, with surcharge, must arrive no later than:*

**February 21, 2025**



HANGING SIGN

**EXHIBIT MATERIAL**

*Rush to:*

**Jacksonville Home + Patio Show  
RPMxpo c/o ABF Freight  
6900 Broadway Ave  
Jacksonville, FL 32254**



Jacksonville Home + Patio Show  
Prime Osborn Convention Center  
Jacksonville, FL  
February 28 - March 2

Exhibitor

Booth #

*On target shipments, without surcharge, must arrive by:*

**February 14, 2025**

*Off target shipments, with surcharge, must arrive no later than:*

**February 21, 2025**



- These shipping labels are provided for your convenience to assist in preparing shipments direct to show site.
- Please cut along dashed lines and affix one to each piece of your shipment direct to the show site.
- Please make additional copies of these labels as needed.
- Important note: Hazardous materials will not be accepted at show site.

**IMPORTANT: These labels are for Advance Warehouse Shipments ONLY.**

**Display Labor Order Form** **Deadline: 2/03/25**

Display Labor for Installation and Dismantling of Exhibits — Power Tools Are Not Supplied —		
<b>Straight Time</b> 8:00 am to 5:00 pm Monday through Friday.	<b>Overtime</b> After 5:00 pm until 8:00 am Monday through Friday, all day Saturday and Sunday.	<b>Double Time</b> All holidays and any time a worker works more than ten (12) hours in the same day
\$105.00 per hour, one hour minimum per worker, thereafter 1/2 hr. increments.	\$157.50 per hour, one hour minimum per worker, thereafter 1/2 hr. increments.	\$210.00 per hour, one hour minimum per worker, thereafter 1/2 hr. increments.
<b>All Labor orders received after the return deadline date will be charged an additional 25%</b>		

**NOTE:** 8:00 am is the only guaranteed starting time. All the other orders will be filled as labor is available. All labor must be signed in and out at the service Desk. Exhibitors not checked in by their requested starting times are subject to a 1 hour minimum charge per worker ordered, unless we receive written cancellation 24 hours prior to starting time.

**PLEASE INDICATE SERVICEREQUIRED:**

- EXHIBITOR'S SUPERVISION – All work performed must be under the supervision of the Exhibitor
- RPMxpo SUPERVISION – Hourly rate plus 30% Supervision charge. Minimum \$40.00. Detailed set-up and outbound shipping instructions must be sent in advance.

	Dates Required	# of Workers Requested	Time of Day Requested	Estimated # of Hours Per Worker	Estimated Amount
<b>SET-UP</b>	Tuesday, February 25th				\$
	Wednesday, February 26th				
	Thursday, February 27th				
<b>DISMANTLE</b>	Sunday, March 2nd				\$
	Monday, March 3rd				
<b>TOTAL AMOUNT →</b>					<b>\$</b>

Name of Carrier: \_\_\_\_\_ # of Crates: \_\_\_\_\_ # Cartons: \_\_\_\_\_ # of Skids: \_\_\_\_\_

Display shipped to:	<input type="checkbox"/> Warehouse	<input type="checkbox"/> Show Site	<input type="checkbox"/> Display includes Carpet	<input type="checkbox"/> Will Rent Carpet
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**PLEASE INCLUDE YOUR SET-UP PLANS WITH YOUR ORDER**

**After Dismantle Return Display to:** \_\_\_\_\_  
 \_\_\_\_\_

**Payment Policy:** Credit Card information must be on file for all display labor services. All outstanding invoices must be settled at the service Desk prior to show closing. No telephone orders accepted. All charges in U.S. funds only. Check, cash, traveler's checks, Visa, MasterCard, Discover and American Express accepted.

**Cancellation Policy:** Display labor service orders cancelled 48 hours prior to move in will be refunded at 50% of original price. Display labor service orders cancelled less than 48 hours prior to move-in will be invoiced a minimum of one hour per worker.

Company Name:	Booth #:
Ordered By:	Phone #:
Signature:	Date:

**Forklift Order Form** **Deadline: 2/03/25**

**Order Forklift Labor only if you need to assemble, move, unskid, relocate, unpack heavy equipment, after it has been delivered to your booth.**

**PLEASE NOTE:** Exhibitors are allowed a one-time spotting of equipment or machinery (within 6" tolerance) in its initial delivery as handed from carrier to booth, provided exhibitor or his representative is present at time of delivery to booth. It is not necessary to order forklift labor for this function; however, any additional movement or unskidding at exhibit booth will require a forklift order. Do not order forklift labor for motorized or mobile equipment.

Workmen and material handling equipment ordered for the start of the day will be provided at 8:00 AM. Any orders, after 8:00 AM, will be assigned after finishing earlier requests. Exhibitors must verify any forklift labor and material handling equipment orders on the show floor. All workmen and material handling equipment must be signed in and out at the service Desk.

**Forklift Labor Rates**

Forklift Crew Consists of One Ground Man and One Forklift Operator			
	<b>Straight Time</b> 8:00 am to 5:00 pm Monday through Friday	<b>Overtime</b> After 5:00 pm until 8:00 am Monday through Friday, all day Saturday and Sunday	<b>Double Time</b> All holidays and any time a worker works more than ten (12) hours in the same day
<b>Fork Lift with Operator</b> Up to 5,000 lbs. Capacity	\$ 233.88 per hour, one hour minimum, per worker, thereafter ½ hr. increments	\$ 350.82 per hour, one hour minimum, per worker, thereafter ½ hr. increments	\$ 467.76 per hour, one hour minimum, per worker, thereafter ½ hr. increments
<b>Additional Worker</b>	\$ 105.00 per hour, one hour minimum, per worker, thereafter ½ hr. increments	\$ 157.50 per hour, one hour minimum, per worker, thereafter ½ hr. increments	\$ 210.00 per hour, one hour minimum, per worker, thereafter ½ hr. increments
<b>Over 5,000 lbs. &amp; 4 Stage Forklift</b>	Quoted Upon Request		
<b>Standard Operating Procedure</b>	All Labor orders received after the return deadline date will be charged an additional 25% Anything that requires straps, shackles, and a 4 Stage Forklift, will come with an additional worker. (see additional worker prices above)		

	Dates Required	service Required	Time Requested	Estimated # of Hours Per Crew	Estimated Amount
<b>SET-UP</b>	Tuesday, February 25th				\$
	Wednesday, February 26th				
	Thursday, February 27th				
<b>DISMANTLE</b>	Sunday, March 2nd				\$
	Monday, March 3rd				

**# of Pieces to be Spotted:** \_\_\_\_\_ **Heaviest Pieces:** \_\_\_\_\_ **TOTAL AMOUNT → \$**

**Payment Policy:** Credit Card information must be on file for all rigging labor services. All outstanding invoices must be settled at the service Desk prior to show closing. No telephone orders accepted. All charges in U.S. funds only. Check, cash, traveler's checks, Visa, MasterCard, Discover, and American Express accepted.

**Cancellation Policy:** Forklift labor service orders cancelled 48 hours prior to move in will be refunded at 50% of original price. Forklift labor service orders cancelled less than 48 hours prior to move-in will be invoiced a minimum of one hour per worker.

Company Name:	Booth #:
Ordered By:	Phone #:
Signature:	Date:



**Booth Cleaning/Porter Service** **Deadline: 2/03/25**

<b>BOOTH CLEANING RATES</b>									
All carpets ordered from RPMxpo are installed clean for your use; however, you may want to order cleaning services for debris created during set-up. Please choose either <b>One-Time</b> (before initial opening) <b>Vacuumping</b> or <b>Daily Vacuumping</b> below.									
<b>VACUUMPING - Once Before Initial Opening</b>	<b>Booth Dimensions</b>		<b>Total Square Feet</b>	<b>X</b>	<b>Advance Rate</b>	<b>or</b>	<b>Standard Rate</b>	<b># of Days Required</b>	<b>Amount</b>
	ft.	ft.	ft.	X	\$ 0.51 / sq. ft.	or	\$ .64 / sq. ft.	1	\$
<b>VACUUMPING - Daily</b>	<b>Booth Dimensions</b>		<b>Total Square Feet</b>	<b>X</b>	<b>Advance Rate</b>	<b>or</b>	<b>Standard Rate</b>	<b># of Days Required</b>	<b>Amount</b>
	ft.	ft.	ft.	X	\$ .98 / sq. ft.	or	\$ 1.23 / sq. ft.	3	\$
<b>MINIMUM CHARGE - 100 Sq. ft. per day</b>								<b>TOTAL AMOUNT →</b>	<b>\$</b>

<b>PORTER SERVICE</b>									
Porter service includes emptying wastebaskets within the booth every two hours during the show. This service may be ordered once for the first day of the show only or daily. Please choose either <b>First Day of Show Porter service</b> OR <b>Daily Porter service</b> below.									
<b>PORTER SERVICE- First Day of Show</b>	<b>Booth Dimensions</b>		<b>Total Square Feet</b>	<b>X</b>	<b>Advance Rate</b>	<b>or</b>	<b>Standard Rate</b>	<b># of Days Required</b>	<b>Amount</b>
	ft.	ft.	ft.	X	\$ 0.54 / sq. ft.	or	\$ .68 / sq. ft.	1	\$
<b>PORTER SERVICE- Daily</b>	<b>Booth Dimensions</b>		<b>Total Square Feet</b>	<b>X</b>	<b>Advance Rate</b>	<b>or</b>	<b>Standard Rate</b>	<b># of Days Required</b>	<b>Amount</b>
	ft.	ft.	ft.	X	\$ 1.61 / sq. ft.	or	\$ 2.01 / sq. ft.	3	\$
<b>MINIMUM CHARGE - 100 Sq. ft. per day</b>								<b>TOTAL AMOUNT →</b>	<b>\$</b>

**Cancellation Policy:** Labor service orders cancelled prior to 48 hours of the event move in will be refunded at 75% of the original price. Labor service orders cancelled less than 48 hours prior to move in will be invoiced 50% of the original order. Refer to Payment Policies for full description.

Company Name:	Booth #:
Ordered By:	Phone #:
Signature:	Date:

## Privately Owned Vehicle (POV) Service Information

Exhibitors who desire to unload and load out their own equipment from Privately Owned Vehicles on the show floor may do so. There is not a charge associated with POV move in and move out unless assistance is required from RPMxpo.

A POV (privately owned vehicle) is considered to be any vehicle that is primarily designed to transport passengers, not cargo or freight. U-Hauls, cargo vans and box trucks are NOT considered a POV.

Your vehicle must unload on the receiving dock. RPMxpo personnel will direct vehicles to the appropriate loading area after you check in at the POV Desk.

Freight that is too large or heavy must be handled by RPMxpo at the published material handling rates. No personal trucks (1 ton or over), no rental trucks, trailers, or bobtails will be unloaded through cartload service.

**PLEASE NOTE:** *This service is reserved for exhibitors only. Third Party Contractors are not permitted to use this service and all materials and freight must be handled by RPMxpo. RPMxpo personnel will determine what constitutes as a privately owned vehicle (POV).*

# Vehicle Spotting Order Form

**Deadline: 03/24/23**

<b>VEHICLES ON DISPLAY</b>		
<p>All vehicles entering the exhibit floor for booth display purposes will be "Spotted" by RPMxpo.</p> <p>A Spotting Fee of \$95.00 (One Way) applies.</p> <p>Only self-propelled vehicles that can be driven on to and off the show floor, escorted by an RPMxpo Employee, will be considered for our spotting rate.</p>		
Quantity of Vehicles to be Spotted	One Way Spotting Fee	Total
	\$ 95.00	\$
<b>TOTAL AMOUNT →</b>		<b>\$</b>

**All vehicles must take the following safety precautions:**

- Batteries must be disconnected and taped
- Fuel tanks must have no more than one quarter of a tank of gas
- Fuel tanks must be locked with a locking cover to prevent the escape of vapors
- Refueling, or removal of fuel from vehicles, on the premises is prohibited
- Vehicles may not be moved during show hours

**Payment Policy:** Credit Card information must be on file for all services. All outstanding invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted. All charges in U.S. funds only. Check, cash, traveler's checks, Visa, MasterCard, Discover, and American Express accepted.

Company Name:	Booth #:
Ordered By:	Phone #:
Signature:	Date:

## F.A.Q.

### HOW DO I SHIP TO WAREHOUSE?

#### (i.e. advance shipment to warehouse)

- We will accept freight beginning 30 days prior to show move-in.
- To ensure timely arrival of your materials at show site, freight should arrive by the deadline date listed on the Material Handling Order Form. Your freight will be accepted after the deadline date, but additional charges will be incurred.
- The warehouse will receive shipments Monday through Friday 8:00 a.m. to 4:30 p.m. No appointment is necessary.
- The warehouse will accept crates, cartons, skids, trunks/cases and carpets. Loose or pad-wrapped material must be sent directly to show site.
- All shipments must have a bill of lading or delivery slip showing the number of pieces, type of merchandise and weight.
- Certified weight tickets must accompany all shipments.

### HOW DO I SHIP TO SHOW SITE? (i.e. direct to show site)

- Freight will be accepted only during exhibitor move in. Please refer to the Exhibitor Information page for specific exhibitor move-in dates and times.
- All shipments must have a bill of lading or delivery slip showing the number of pieces, type of merchandise and weight.
- Certified weight tickets must accompany all shipments.
- Be sure to check your service manual if you are targeted for a specific date or time.

### WHAT ABOUT PREPAID OR COLLECT SHIPPING CHARGES?

- We do not accept collect shipments. Collect shipments will be returned to the delivery carrier.
- To ensure that your freight does not arrive collect, mark your bill of lading "prepaid."
- "Prepaid" designates that the transportation charges will be paid by the exhibitor or a third party.

### HOW SHOULD I LABEL MY FREIGHT?

- The label should contain the exhibiting company name, booth number and the name of the event.
- The specific shipping address for either the warehouse or show site is located on the Material Handling Order Form page. We have also included in your service manual labels for both warehouse and show site shipments for you to copy and attach to cartons as needed.
- Some labels are color coded, so Please check the service manual before making copies.
- Try to label every carton that is skidded with at least your name & booth number.

### WHAT HAPPENS TO MY EMPTY CONTAINERS DURING THE SHOW?

- Pick up "Empty Labels" at the RPMxpo service Desk. Place a label on each container. Please consolidate containers if possible. Labeled containers will be picked up periodically and stored during the show.
- At the close of the show, the empty containers will be returned to the booths in random order. Depending upon the size of the show, this process may take several hours.

### HOW DO I PROTECT MY MATERIALS AFTER THEY ARE DELIVERED TO THE SHOW OR BEFORE THEY ARE PICKED UP AFTER THE SHOW?

- Consistent with trade show industry practices, there may be a lap of time between the delivery of your shipment(s) to your booth and your arrival. The same is true for the outbound of the show - the time between your departure and the actual pickup of your materials. During the times, your materials will be left unattended. We recommend that you arrange for a representative to stay with your materials or that you hire security services to safeguard your materials.

### HOW DO I SHIP MY MATERIALS AFTER THE CLOSE OF THE SHOW?

- For your convenience, ABF Freight will be on site to handle outbound transportation.
- Each shipment must have a completed RPMxpo Bill of Lading form in order to ship materials from the show. All pieces must be labeled individually. (You can pick up a bill of lading from the RPMxpo service Desk.)
- After materials are packed, labeled, and ready to be shipped, the completed RPMxpo Bill of Lading must be turned in at the RPMxpo service Desk. DO NOT leave the bill of lading in your booth.
- Provide your designated carrier with pickup information. Please refer to the Exhibitor Information page for specific dates and times. In the event your selected carrier fails to show on final move-out day, your shipment will be rerouted through ABF Freight.
- You must notify your carrier of the dates & times of pick-up if you are not using ABF Freight.

### DO I NEED INSURANCE?

- Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that exhibitors arrange all-risk coverage. This can be done by adding "riders" to your existing policies.

## Shipping Definitions

**CRATED** - Referred to as "Common Carrier Shipments"

- Crates, fiber cases, cartons, etc. that are not stacked but placed side by side on the trailer.

**UNCRATED** - Referred to as loose or pad wrapped; i.e., your exhibit material is not protected in a shipping container.

**ADDITIONAL HANDLING** - Referred to as "Van Line Shipments" or "Special Handling"

- In this instance, the carrier delivering your exhibit to the show is charging you by space used (per cubic foot) as opposed to charging by weight (per 100 lbs.) Exact measurements of your crates are taken by your carrier for loading and unloading the trailer. Customarily, these carriers charge in such a manner as is advantageous to them to maximize the space inside the trailer. This process may require additional RPMxpo labor to load/

unload.

**SMALL PACKAGE SERVICE** - Referred to as packages, cartons or envelopes.

- Any **single shipment** that arrives at the warehouse or show site weighing less than 50 lbs. In this category are shipments received from UPS, FedEx, DHL, AirBorne Express, etc.

### \*Standard Time:

- Monday-Friday 8:00 am to 5:00 pm

### \*Overtime:

- Monday-Friday prior to 8:00 a.m. and after 5:00 p.m. Also, all day Saturday, Sunday and observed union holidays.

### In addition:

- Advance shipments are subject to overtime if moved into show site during overtime hours due to scheduling conflicts beyond RPMxpo's control.
- Shipments during "move-in" or "move-out" are subject to overtime charges if handled during overtime hours due to scheduling conflicts beyond RPMxpo's control.
- If "move-in" and "move-out" are both on overtime they will be billed separately on your invoice.

### \*Double Time:

- All day Sunday, holidays and any time a worker works more than (12) hours in the same day.

## Money Saving Tips

### Helpful Hint for Small Shipments!

To reduce material handling costs, ship all materials in one shipment, not several shipments. example of savings below.

### Before the show...

### THE WRONG WAY



— Shipped as three parate shipments —

#### RECEIVED:

54 lbs. charged @ 200 lbs. min x \$88.00/cwt. .... \$176.00  
 59 lbs. charged @ 200 lbs. min x \$88.00/cwt. .... \$176.00  
 72 lbs. charged @ 200 lbs. min x \$88.00/cwt. .... \$176.00

**Total 185 lbs.**

**Total Cost:..... \$528.00**

### THE MONEY SAVING WAY



— Shipped everything together as a single shipment\* —

#### RECEIVED:

3 pieces totaling 185 lbs. @ 200 lbs. min x \$88.00/cwt. **\$176.00**

**TOTAL SAVINGS... \$352.00!**

- The Material Handling charge from RPMxpo for handling your freight should not be confused with the cost from your carrier to transport your freight to and from the show.

### After the show...

- 1) Obtain an RPMxpo Bill of Lading from the service Desk.
- 2) Once your freight is packed and ready to ship, complete and return the RPMxpo Bill of Lading to the service Desk.
- 3) If not using ABF Freight, you must make and/or confirm arrangements for pick-up with your choice of carriers.
- 4) Be sure your chosen carrier is declared on the RPMxpo Bill of Lading.
- 5) Make sure all crates, packages, etc. are clearly addressed (remove all old address labels).

\*Failure to follow the steps could result in freight being re-routed through ABF Freight and assessed additional shipping charges.

## Material Handling Terms & Conditions

Please read carefully! You are entering a contract which may limit your possible recoveries in case of loss or damage.

The terms and conditions set forth below, become a part of the contractual agreement between RPMxpo and you, the EXHIBITOR. Acceptance of said terms and conditions will be construed by agreeing to the rules and regulations of exhibiting at the event. This Bill of Lading and/or Delivery Receipt will act as a binding document for any potential claims. By signing this RPMxpo Bill of Lading, Exhibitor/ Exhibitor's Agent guarantees payment for shipping services provided by RPMxpo and/or RPMxpo's Agent — no exceptions.

1. **DEFINITIONS.** The name RPMxpo shall be construed within the meaning of this contract as ABF Freight services and their employees, officer, agents, and assigns including any subcontractors that RPMxpo may appoint. The term EXHIBITOR refers to any party who contracts for services with RPMxpo.

2. **RPMxpo RESPONSIBILITIES.** RPMxpo shall be responsible only for those services which it directly provides, and hereby agrees to execute its contractual duties in good faith. RPMxpo assumes no responsibilities for any persons, parties, or other contracting firms not under RPMxpo direct supervision and control. RPMxpo shall not be responsible for loss, delay, or damage due to strikes, lockouts, work stoppages, natural elements, vandalism, acts of God, civil disturbances, power failures, acts of terrorism or war, or any other cause beyond RPMxpo reasonable control, or for ordinary wear and tear in the handling of materials.

3. **INSURANCE.** It is understood that RPMxpo is not an insurer. Insurance on exhibit materials, if any, shall be obtained by EXHIBITOR in amounts and for perils determined by EXHIBITOR. EXHIBITOR agrees to provide RPMxpo with a release of subrogation to the extent that any insurance settlement is received.

4. **CLAIMS(S) FOR LOSS.** EXHIBITOR agrees that any and all claims for loss or damage shall be submitted to RPMxpo prior to the conclusion of the show when alleged loss or damage occurred prior to that time, and in all cases within 30 days of the conclusion of the show. For claim reporting purpose the "conclusion" of the show shall be construed as the end of the day on which EXHIBITOR must vacate the show site. All claims reported after the (30) day period will be rejected. In no event shall a suit or action be brought against RPMxpo more than one year after the date that loss or damage occurred.

5. **INDEMNIFICATION.** Exhibitor agrees to indemnify, forever hold harmless and defend RPMxpo and their employees, officers, and agents from and against any and all claims, cause of action, fines, penalties, damages, liabilities, judgments, and expense on account of personal injury or death, damage to or loss of property or profits arising out of, or contributed to, by any of the following:

- EXHIBITOR'S negligent supervision of any labor secured through RPMxpo or the negligent supervision of such labor by any of EXHIBITOR'S employees, agents, representatives, invitees, and/or any EXHIBITOR appointed contractor (EAC).
- EXHIBITOR'S negligence, willful misconduct, or deliberate act, or such actions of Exhibitor's employees, agents, invitees, representatives, or EACs at the show or exposition to which this contract relates, including but not limited to the misuse, improper use, unauthorized alteration, or negligent handling of RPMxpo equipment.
- EXHIBITOR'S violation of Federal, State, or Local ordinances.
- EXHIBITOR'S violation of Show Regulations and/or Rules as published by Facility and/or Show Management.

6. **PACKAGING AND CRATES.** RPMxpo shall not be responsible for surface damage to loose or uncrated materials, pad-wrapped materials, or shrink-wrapped materials RPMxpo shall not be responsible for concealed damage, damage to carpets in bags or poly, or damage to materials improperly packed. RPMxpo shall not be responsible for crates and packaging which are unsuitable for handling, partially assembled, or having prior damage.

7. **EMPTY CONTAINERS.** Affixing "empty storage" labels to containers is the sole responsibility of EXHIBITOR or his representative. All previous labels should be removed. RPMxpo assumes no responsibility for removal or mis delivery of containers with old labels or incorrect information on labels, or for loss or damage to materials stored in containers labeled "empty."

**RPMxpo'S LIABILITY LIMITS.** If found liable for any loss or damage, RPMxpo's sole and maximum liability for loss of or damage to EXHIBITOR'S materials will be limited to the repair or replacement with like kind and quantity, subject to a dollar amount not to exceed \$.50 per lb. per shipment bad on the weight of the article(s) lost or damaged, or a maximum liability of \$50.00 per shipment, whichever is less. RPMxpo shall be liable ONLY for loss of or damage to articles actually physically handled or for articles for which RPMxpo specifically acknowledges receipt in writing. RPMxpo shall in no event be liable for collateral, exemplary, indirect costs or damages, or loss of sales resulting from or related to a claim for loss or damage of material. In no event will RPMxpo be held liable for any concealed damage-no exceptions.

8. **PAYMENT FOR SERVICES MAY NOT BE WITHHELD.** In the event of any dispute between EXHIBITOR and RPMxpo relative to any loss or damage claim, the EXHIBITOR shall not be entitled to and shall not withhold payment to RPMxpo as an offset against the amount of the alleged loss or damage. Any claim against RPMxpo shall be considered a separate transaction and shall be resolved on its own merit.

9. **INBOUND SHIPMENTS.** Consistent with trade show industry practices, there may be a lap of time between the delivery of shipment(s) to the booth and the arrival of the EXHIBITOR or his representative. During such time the materials will be left unattended. RPMxpo is not, and cannot be, responsible for loss, damage, theft, or disappearances of EXHIBITOR'S material after they have been delivered to the EXHIBITOR'S booth at show site.

10. **OUTBOUND SHIPMENTS.** Consistent with trade show industry practices, there may be a lap of time between the completion of packing and the actual pick up of EXHIBITOR'S materials from the booth for loading onto a carrier. During such time the materials will be left unattended. RPMxpo shall not be responsible for loss, damage, theft of, or disappearance of EXHIBITOR'S material before they have been picked up for loading after the show. All materials will be checked at the booth at the time of loading using document(s) submitted to RPMxpo by EXHIBITOR. Notations of exceptions to conditions of materials, or piece counts will be made on the form submitted by EXHIBITOR. RPMxpo assumes no responsibility for loss, damage, theft, or disappearance of EXHIBITOR'S materials after they have been delivered to EXHIBITOR'S appointed carrier, or agent for transportation after the show. RPMxpo loads materials onto the carrier's truck under the supervision of the carrier driver who checks and signs for the materials. RPMxpo assumes no liability for any materials after carrier assumes custody of materials. If EXHIBITOR'S designated carrier fails to show by the move out deadline after a show, RPMxpo shall have the authority to route EXHIBITOR'S shipment via an alternate carrier, or return shipment to a local warehouse for disposition at EXHIBITOR'S expense.

## Material Handling Rate Schedule

**RPMxpo has been designated as the official drayage contractor with responsibility for the unloading, delivery, reloading and processing of all exhibitors' freight shipments.**

<b>DISPLAY MATERIALS RATE SCHEDULE</b> 200 lb Minimum All shipments are delivered to booth space, empty containers are removed, stored and returned. Materials picked up at booth and loaded onto outbound carrier.		
	Crated Materials	Uncrated and/or Loo Shipments
	<i>STANDARD RATES</i>	<i>STANDARD RATES</i>
<b>WAREHOUSE ADVANCE RECEIVING</b>	<b>ST Rate: \$120.00/cwt.</b> Receive crated materials only at our warehouse 30 days prior to show.	Shipments of loose or uncrated materials will <b>not</b> be received at the warehouse. They must be shipped directly to the show site.
<b>DIRECT SHIPMENT TO SHOW SITE</b>	<b>ST Rate: \$120.00/wt.</b> Receive shipments at show site on move-in dates only.	<b>ST Rate: \$150.00/cwt.</b> Receive shipments at show site on move-in dates only.
<b>OVERTIME RATE</b>	<b>Add 25% if handled in OR out on overtime. Add 50% if handled in AND out on overtime.</b> All shipments handled on Saturday, Sunday, Holidays and before 8:00 am or checked in after 5:00 pm on weekdays will be subject to overtime surcharges.	
RATES FOR SHIPMENTS OR EQUIPMENT REQUIRING SPECIAL HANDLING RECEIVED AT THE EXHIBIT SITE will be subject to a 25% surcharge in addition to the above show site rates. This applies to all trucks, due to the height of the truck bed, which cannot be unloaded at the docks. If crated materials are combined with uncrated and loose materials in the same shipment and the bill-of-lading does not identify the various classifications, the whole shipment will be charged at the UNCRATED AND LOOSE MATERIAL RATE, PLUS SPECIAL HANDLING RATE.		

ALL SHIPMENTS MUST BE NT PREPAID and all shipments must have a bill-of-lading showing number of pieces, weight, and description of merchandise. Display freight should be on a separate bill-of-lading from machinery freight. Mixed shipments will be charged at the Display freight rate. Trucks without a bill-of-lading or documented weight will be directed to a public scale or estimated weights will prevail. Estimated weights will be binding by both parties.

- Rates are based on incoming weight only. All weights are rounded off to the next 100 lbs. (cwt). Each shipment received is considered separately. Freight handling charges are the responsibility of the exhibitor.
- Exhibitors are urged to carry all-risk floater insurance covering their materials against damage, loss, and all other hazards from the time shipment is made prior to the show until shipments are received back after the show. This can generally be done by adding "riders" to existing insurance policies, often at no additional cost.
- Empty container labels will be available at the serviceDesk. Affixing the labels is the sole responsibility of the exhibitor or his representative. RPMxpo services assumes no responsibility for removal of containers with old or empty labels or for valuables stored inside containers while containers are in storage.
- Outbound shipping labels & bills-of-lading will be available at the serviceDesk. Exhibitor or his representative must pack & label their exhibit material and turn in a bill-of-lading for each shipment at the serviceDesk before leaving the Show. RPMxpo services will route all shipments unless a designated carrier has been assigned. If the designated carrier fails to pick-up by the removal date of the Show, RPMxpo services reserves the right to re-route exhibit material by an alternate carrier. As a result of re-routing or handling no liability will be assumed by RPMxpo services.

**Material Handling Order Form** **Deadline: 2/03/25**

To avoid an off target surcharge, shipments consigned to the warehouse must arrive by **2/14/25**  
 Shipments received after **2/14/25** are subject to a 25% surcharge, unless shipping via ABF Freight.  
 Shipments consigned to the warehouse will not be accepted if delivered after **2/21/25**  
 Shipments consigned to show site will not be accepted if delivered before **2/25/25**.

**WHERE TO SHIP:**

**Shipments consigned to WAREHOUSE:**

**Shipments consigned to SHOW SITE:**

2025 Jacksonville Home + Patio Show  
 RPMxpo c/o ABF Freight  
 6900 Broadway Ave  
 Jacksonville, FL 32254  
 Phone: (904) 786-4052

Booth # \_\_\_\_\_

2025 Jacksonville Home + Patio Show  
 c/o RPMxpo  
**Prime Osborn Convention Center**  
 1000 Water St.  
 Jacksonville, FL 32204

Booth # \_\_\_\_\_

**The Show Name, Your Company Name and Booth Number MUST be referenced on all freight.**

**AUTHORIZATION TO PROVIDE MATERIAL HANDLING**

We hereby authorize RPMxpo services to handle our shipment(s) in accordance with the information above and on the rever side of this form, and have read this order and agree to the terms and provisions hereof including those on the rever side and acknowledge receipt of a copy. We agree that RPMxpo services will provide its services as our agent, and not as bailee or shipper, and if any employee of RPMxpo services shall sign a delivery receipt, bill-of-lading, or other documents, we agree that they will do so as our agent, and we accept the responsibility therefor. We agree, in the event of a dispute with RPMxpo services relative to any loss or damage to any of our materials or equipment that we will not withhold payment of any amount due to them for drayage or any other services provided by RPMxpo services as an offt against the amount of the alleged loss or damage. Instead, we agree to pay RPMxpo services for the full amount of the invoice for all such charges, and we further agree that any claim we may have against RPMxpo services shall be pursued independently by us as a completely separate transaction to be resolved on its own merits.

Please Complete	Piece Count	Estimated Weight	ST Rate Per CWT (100 lbs.)	ST Charges	Estimated Amount
Warehouse Advance Receiving-Crated			\$120.00	\$	\$
Warehouse Advance Receiving- Special Handling			25% Surcharge - \$150.00		
Direct Shipment to Show Site-Crated			\$120.00	\$	\$
Direct Shipment to Show Site-Uncrated			25% Surcharge - \$150.00	\$	\$
Specialized Carrier Shipment (small package shipments under 35 lbs.)			\$50.00 each carton \$100.00 min. per shipment		

**NOTE: 200 LB MINIMUM PER SHIPMENT**

**TOTAL AMOUNT →**

**\$**

**Loading / Unloading Overtime:**  
 Saturday & Sunday : All Day  
 Monday - Friday: After 5:00pm until 8:00am

Any shipments received, and/or loaded, during overtime hours will be charged an additional 25%

Company Name:	Booth #:
Ordered By:	Phone #:
Signature:	Date:



ADVANCE WAREHOUSE

**EXHIBIT MATERIAL**

*Rush to:*

**Jacksonville Home + Patio Show  
RPMxpo c/o ABF Freight  
6900 Broadway Ave  
Jacksonville, FL 32254**

\_\_\_\_\_  
Exhibitor

\_\_\_\_\_  
Booth #

*On target shipments, without surcharge, must arrive by:*  
**2/14/25**

*Off target shipments, with surcharge, must arrive no later than:*  
**2/21/25**



Jacksonville Home + Patio Show  
Prime Osborn Convention Center  
Jacksonville, FL  
February 28 - March 2



ADVANCE WAREHOUSE

**EXHIBIT MATERIAL**

*Rush to:*

**Jacksonville Home + Patio Show  
RPMxpo c/o ABF Freight  
6900 Broadway Ave  
Jacksonville, FL 32254**

\_\_\_\_\_  
Exhibitor

\_\_\_\_\_  
Booth #

*On target shipments, without surcharge, must arrive by:*  
**2/14/25**

*Off target shipments, with surcharge, must arrive no later than:*  
**2/21/25**



Jacksonville Home + Patio Show  
Prime Osborn Convention Center  
Jacksonville, FL  
February 28 - March 2



- The shipping labels are provided for your convenience to assist in preparing shipments direct to the advance warehouse.
- Please cut along dashed lines and affix one to each piece of your shipment direct to the advance warehouse.
- Please make additional copies of the labels as needed.
- Important note: Warehouse is not temperature controlled.
- Hazardous materials will not be accepted at warehouse.

**IMPORTANT: The labels are for Advance Warehouse Shipments ONLY.**

**DIRECT TO SHOW SITE**

**EXHIBIT MATERIAL**

*Rush to:*

**Jacksonville Home + Patio Show  
Prime Osborn Convention Center  
c/o RPMxpo  
1000 Water St.  
Jacksonville, FL 32204**



Jacksonville Home + Patio Show  
Prime Osborn Convention Center  
Jacksonville, FL  
February 28 - March 2

Exhibitor \_\_\_\_\_

Booth # \_\_\_\_\_

*Exhibitor move-in begins:  
2/25/25*



**DIRECT TO SHOW SITE**

**EXHIBIT MATERIAL**

*Rush to:*

**Jacksonville Home + Patio Show  
Prime Osborn Convention Center  
c/o RPMxpo  
1000 Water St.  
Jacksonville, FL 32204**



Jacksonville Home + Patio Show  
Prime Osborn Convention Center  
Jacksonville, FL  
February 28 - March 2

Exhibitor \_\_\_\_\_

Booth # \_\_\_\_\_

*Exhibitor move-in begins:  
2/25/25*



- The shipping labels are provided for your convenience to assist in preparing shipments direct to show site.
- Please cut along dashed lines and affix one to each piece of your shipment direct to the show site.
- Please make additional copies of the labels as needed.
- Important note: Hazardous materials will not be accepted at show site.

**IMPORTANT: The labels are for Direct to Show Site Shipments ONLY.**

# Your official air freight and ground freight carrier ABF Freight<sup>SM</sup>

Let ABF Freight make your next trade show the easiest you have attended!

ABF Freight has over 90 years of experience in the freight industry and has a dedicated Trade Show Division with service throughout North America.

Choose guaranteed, expedited shipping solutions – air or ground – with special discounted rates for your inbound and outbound shipments.

For personalized quotes, please call our Trade Show Division

## 800.654.7019

### Our Services Include:

Priority handling of your inbound and outbound shipments.

Guaranteed expedited air and ground services.

LTL ground transportation

International transportation



Trust your important trade show shipment to the leader in exhibition transportation services



# REQUEST FOR INFORMATION

## ABF FREIGHT<sup>SM</sup> • TRADE SHOW SERVICES

Show Name \_\_\_\_\_ Booth Number \_\_\_\_\_

Show Dates \_\_\_\_\_

Contractor \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

Company \_\_\_\_\_

Street Address \_\_\_\_\_

P.O. Box \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Zip (P.O. Box) \_\_\_\_\_ Zip (Street Address) \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Estimated Exhibit Weight \_\_\_\_\_ Number of Shows Per Year \_\_\_\_\_

Normal Number of Exhibit Pieces \_\_\_\_\_ Crates \_\_\_\_\_ Cartons \_\_\_\_\_ Cases \_\_\_\_\_ Carpet \_\_\_\_\_

Would you like an ABF Freight Trade Show coordinator to call you with a quote or information?  Yes  No

**If you are faxing this form**, please print a copy, complete the requested information, and then fax to **479.785.8701**.

**If you are completing electronically**, you can either print and fax your request or click on the submit button to send your request to one of our Trade Show specialists.

ABF Freight • Trade Show Services • P.O. Box 10048 • Fort Smith, AR 72917-0048



# 800-654-7019

tradeshow@freight.abf.com | abf.com

3801 Old Greenwood Road • Fort Smith • AR • 72903



# SAFETY FIRST



## SAFETY IS VERY IMPORTANT FOR EVERYONE WORKING IN THE EXHIBIT HALL — ESPECIALLY YOU!

RPMxpo is committed to safety throughout our company and in the work that we do. We request that you make safety a part of your activities during the show. If you see something unsafe or that presents a hazard, Please bring it to the attention of an RPMxpo supervisor. By reporting unsafe or hazardous conditions, you will help make the show safer and more enjoyable for yourself and your fellow exhibitors.


Below you will find a list of Exhibitor Safety Guidelines that we request you follow while at show site. The Guidelines will enhance the overall safety of the show and help to prevent injuries to you, our employees and other exhibitors. Enjoy the show and do it safely!

### *THANK YOU FOR YOUR COOPERATION!*

### EXHIBITOR SAFETY GUIDELINES AT SHOWSITE

- Children under the age of 14 will not be permitted on the show floor during the set-up and dismantling of the show. There will be no exceptions.
- Smoking is prohibited except in designated areas. Please be sure all cigarettes are fully extinguished.
- Standing on chairs, tables and other furniture is PROHIBITED. The furniture is not designed to support your standing weight. RPMxpo cannot be held responsible for injuries or falls caused by the improper use of this furniture. If assistance is required in assembling your booth, Please order labor on the Display Labor Order Form included in this manual and the necessary ladders and tools will be provided.
- Forklifts and carts are to be used by authorized personnel only. Please do not operate this equipment. Ask for help.
- Be aware of the forklifts moving throughout the aisles and docks. Please steer clear of them, especially when they are carrying a crate or load.
- Never run in the exhibit hall. Please walk. Watch your step in the aisles and around the loading docks.
- Electrical wires and cords can be hazardous if frayed or stretched over a walkway. Please check all cords for damage. secure or remove any cords where you or others are going to be walking.
- Report any fires immediately or pull the nearest fire alarm. Please keep fire exits clear.
- If you spill something, or notice a spill, clean it up or report it immediately. Please do not walk away from a spill.
- Protect your valuables while on the show floor. Please keep all expensive or valuable items secured.
- Unattended items in booths are easy theft targets.
- Use good housekeeping. Dispose of waste properly and keep materials stacked securely. Please keep in mind the safety of your employees.

**REMEMBER: SAFETY DOESN'T HAPPEN BY ACCIDENT!**



furniture rental

**2024**  
**TRADE SHOW**  
KIT CATALOG

# BLANC



## Blanc Sofa

Bright White Leather  
75"W x 35"D x 35"H



## Blanc Loveseat

Bright White Leather  
54"W x 35"D x 35"H



## Blanc Chair

Bright White Leather  
33"W x 35"D x 35"H



## Blanc Bench Ottoman

Bright White Leather  
48"W x 24"D x 18"H



## Blanc Cube Ottoman

Bright White Leather  
17"Square x 17"H

# FUNCTION

Modular Seating Collection



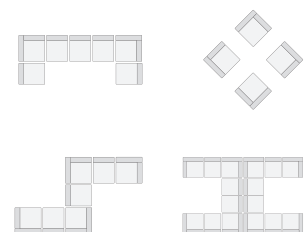
## Function Armless Chair

White Leather  
28"Square x 29"H



## Function Corner

White Leather  
28"Square x 29"H



# CONTINENTAL

Modular Seating Collection



## Continental Curved Loveseat

Bright White Leather  
82"W x 34"D x 31"H



## Continental Reverse Curved Loveseat

Bright White Leather  
72"W x 34"D x 31"H



## Continental Wedge Ottoman

Bright White Leather  
30"W x 34"D x 19"H



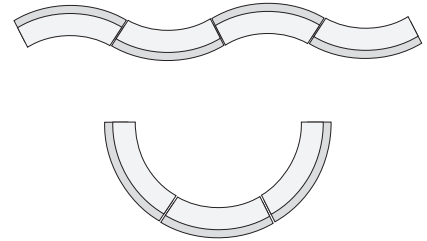
## Continental Curved Bench

Bright White Leather  
70"W x 26"D x 19"H



## Continental Half Moon Ottoman

Bright White Leather  
33"W x 19"D x 19"H



# SOPHISTICATION

Modular Seating Collection



## Sophistication Sofa

White Leather  
72"W x 31"D x 48"H



## Sophistication Loveseat

White Leather  
48"W x 31"D x 48"H



## Sophistication Chair

White Leather  
24"W x 31"D x 48"H



# SOPHISTICATION

Modular Seating Collection



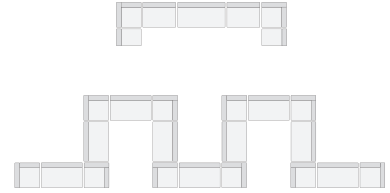
## Sophistication Corner

White Leather  
31"Square x 48"H



## Sophistication Ottoman

White Leather  
31"Square x 19"H



# BOCA

Modular Seating Collection



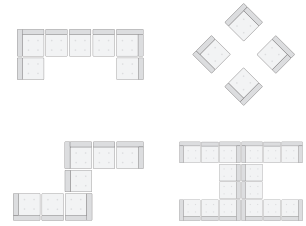
## Boca Corner

Black Leather  
22"W x 27"D x 30"H



## Boca Armless

Black Leather  
27"Square x 30"H



# METRO



## Metro Sofa

Black Leather  
85"W x 35"D x 35"H



## Metro Loveseat

Black Leather  
60"W x 35"D x 35"H



## Metro Chair

Black Leather  
35"Square x 35"H

# METRO



**Metro Square Ottoman**

Black Leather  
40"Square x 17"H



**Metro Bench Ottoman**

Black Leather  
60"W x 24"D x 17"H

# SUAVE MIDNIGHT



**Suave Midnight Sofa**

Midnight Suede  
77"W x 36"D x 33"H



**Suave Midnight Loveseat**

Midnight Suede  
54"W x 36"D x 33"H



**Suave Midnight Chair**

Midnight Suede  
32"W x 36"D x 33"H

# GRAMMERCY

Modular Seating Collection



**Grammercy Sofa**

Charcoal Leather  
82"W x 36"D x 36"H



**Grammercy Loveseat**

Charcoal Leather  
57"W x 36"D x 36"H



**Grammercy Chair**

Charcoal Leather  
28"W x 36"D x 36"H

## GRAMMERCY



**Grammercy Corner**

Charcoal Leather  
36"Square x 36"H



**Grammercy Round Ottoman**

Charcoal Leather  
46"Round x 17"H



**Grammercy Square Ottoman**

Charcoal Leather  
40"Square x 17"H

## MONTANA MOCHA



**Montana Mocha Sofa**

Mocha Tan Fabric  
79"W x 35"D x 34"H



**Montana Mocha Loveseat**

Mocha Tan Fabric  
57"W x 35"D x 34"H



**Montana Mocha Chair**

Mocha Tan Fabric  
35"Square x 34"H

## CHANDLER



**Chandler Sofa**

Red Leather  
76"W x 37"D x 35"H



**Chandler Loveseat**

Red Leather  
53"W x 37"D x 35"H



**Chandler Chair**

Red Leather  
31"W x 37"D x 35"H

# CHANDLER



**Chandler Bench Ottoman**

Red Leather  
60"W x 24"D x 17"H

# EVOKE



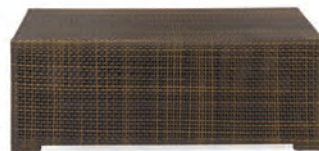
**Evoke Sofa**

Coffee Resin Frame With Tan Cushions  
81"W x 35"D x 27"H



**Evoke Chair**

Coffee Resin Frame With Tan Cushions  
33"W x 35"D x 27"H



**Evoke Cocktail Table**

Coffee Resin Frame  
48"W x 24"D x 18"H



**Evoke End Table**

Coffee Resin Frame  
24"W x 28"D x 25"H



**Evoke Cube Table**

Coffee Resin Frame  
18"Square x 18"H

# NIKO



**Niko Sofa**  
Grey Microfiber  
81"W x 30"D x 38"H



**Niko Loveseat**  
Grey Microfiber  
58"W x 30"D x 38"H



**Niko Chair**  
Grey Microfiber  
31"W x 30"D x 38"H

# STAGE CHAIRS



**Midnight Stage Chair**  
Midnight Microfiber  
25"W x 26"D x 37"H



**Chamois Stage Chair**  
Beige Microfiber  
25"W x 26"D x 37"H



**Buckskin Stage Chair**  
Tan Microfiber  
25"W x 26"D x 37"H



**Empire Chair**  
■ Black Leather  
□ White Leather  
28"W x 32"D x 32"H



**Monarch Chair**  
Bright White Leather  
28" Square x 30"H

# OTTOMANS & BENCHES



**Curved Bench**  
Continental Bright White Leather  
70"W x 26"D x 19"H



**Square Ottoman**  

- Metro Black Leather
- Grammercy Charcoal Leather

 40"Square x 17"H



**Bench Ottoman**  

- Metro Black Leather
- Chandler Red Leather
- Grammercy Charcoal Leather
- Parma Brown Leather

 60"W x 24"D x 17"H



**Essentials Storage Ottoman**  
White Leather With Locking Mechanism  
48"W x 24"D x 20"H  
Lock Not Included



**Grammercy Round Ottoman**  
Charcoal Leather  
46"Round x 17"H

# BANQUETTES & TURNING BEDS



**Essentials Banquette**  
White Leather  
60"Round x 48"H (2 Pieces)



**Grammercy Banquette**  
Charcoal Leather  
59"Round x 38"H (2 Pieces)




**Essentials Turning Bed**  
White Leather  
96"W x 48"D x 36"H

# CUBE OTTOMANS



## Rubix Cube Ottomans

- |  |  |
|--|--|
|  Cherry   |  Lemon  |
|  Cromwell |  Lime   |
|  Grape   |  Mango |
- 18"Square x 18"H



## Blanc Cube Ottoman

Bright White Leather  
17"Square x 17"H



## Metro Cube Ottoman

Black Leather  
18"Square x 18"H

**CHARGED!** 



**Essentials Turning Bed - Charged**

White Leather  
96"W x 48"D x 25"H

*\*White slip cover available for black charging unit.  
\*Maximum of 1 bed per power source.*



**Boca Corner - Charged**

Bright White Leather  
27"Square x 30"H

*\*Maximum of 4 daisy linked together per power source.*



**Boca Chair - Charged**

Bright White Leather  
22"W x 27"D x 30"H

*\*Maximum of 4 daisy linked together per power source.*



**Aspen Bar Table - Charged**

White/Brushed Steel  
72"W x 26"D x 42"H

*\*Maximum of 1 table per power source.*



**Aspen Cocktail Table - Charged**

White/Brushed Steel  
48"W x 24"D x 18"H

*\*Maximum of 1 table per power source.*



**White Conference Table - Charged**

White  
96"W x 43"D x 30"H

*\*Maximum of 1 table per power source.*



**Patrice Table Chair - Charged**

Bright White Leather  
28"W x 31"D x 31"H

*\*Maximum of 6 daisy linked together per power source.*



**Lincoln Bench - Charged**

Bright White Leather  
59"W x 39"D x 17"H

*\*Maximum of 3 daisy linked together per power source.*



# OCCASIONAL TABLES



## Aria Tables - Red

End Table Red/Brushed Steel  
24"W x 20"D x 22"H  
Cocktail Table Red/Brushed Steel  
44"W x 20"D x 18"H



## Aria Tables - Green

End Table Green/Brushed Steel  
24"W x 20"D x 22"H  
Cocktail Table Green/Brushed Steel  
44"W x 20"D x 18"H



## Aria Tables - Blue

End Table Blue/Brushed Steel  
24"W x 20"D x 22"H  
Cocktail Table Blue/Brushed Steel  
44"W x 20"D x 18"H



## Aria Tables - Purple

End Table Purple/Brushed Steel  
24"W x 20"D x 22"H  
Cocktail Table Purple/Brushed Steel  
44"W x 20"D x 18"H



## Aria Tables - White

End Table White/Brushed Steel  
24"W x 20"D x 22"H  
Console Table White/Brushed Steel  
44"W x 20"D x 30"H  
Cocktail Table White/Brushed Steel  
44"W x 20"D x 18"H



## Aria Tables - Charcoal

End Table Storm Grey/Brushed Steel  
24"W x 20"D x 22"H  
Console Table Storm Grey/Brushed Steel  
44"W x 20"D x 30"H  
Cocktail Table Storm Grey/Brushed Steel  
44"W x 20"D x 18"H



## Tribeca Tables

End Table Black/Wood  
24"W x 28"D x 22"H  
Console Table Black/Wood  
48"W x 18"D x 30"H  
Cocktail Table Black/Wood  
48"W x 28"D x 19"H



## Novel Tables

End Table Satin Steel  
15"Square x 16"H  
Cocktail Table Satin Steel  
46"W x 15"D x 16"H



## Hylton Tablet Table

White/Brushed Steel  
18"W x 12"D x 28"H

# OCCASIONAL TABLES



## Fuze Tables

- End Table Zebra wood Laminate/Chrome  
24"Square x 23"H
- Console Table Zebra wood Laminate/Chrome  
60"W x 16"D x 34"H
- Cocktail Table Zebra wood Laminate/Chrome  
40"Square x 16"H



## London Tables

- End Table Marble/Chrome  
24"Square x 23"H
- Console Table Marble/Chrome  
60"W x 16"D x 34"H
- Cocktail Table Marble/Chrome  
40"Square x 16"H



## Brooklyn Tables

- End Table Square Chrome  
22"Square x 20"H
- End Table Round Chrome  
20"Round x 20"H
- Cocktail Table Rectangle Chrome  
42"W x 24"D x 16"H
- Cocktail Table Round Chrome  
30"Round x 16"H



## Vivid Tables

- End Table Smoked Powder Coat Finish  
26"Square x 21"H
- Console Table Smoked Powder Coat Finish  
50"W x 24"D x 30"H
- Cocktail Table Smoked Powder Coat Finish  
50"W x 24"D x 16"H



## Cube End Tables

- Black
- White
- 24"Square x 21"H



## Cube Cocktail Tables

- Black
- White
- 24"Square x 16"H

# BARS & BAR BACKS



## VIP Glow Bar 6'

Frosted Plexi With Built-in Wireless LED Kit  
 72"W x 24"D x 42"H (Bar)  
 13"D x 18"H (Shelf)  
 Includes Remote Control



## VIP Glow Bar 4'

Frosted Plexi With Built-in Wireless LED Kit  
 48"W x 24"D x 42"H (Bar)  
 13"D x 18"H (Shelf)  
 Includes Remote Control



## Bar

■ Black  
 □ White  
 48"W x 16"D x 42"H  
 2 Shelves In Back



## Blox Bar Back

Walnut/Brushed Metal  
 30"W x 16"D x 86"H  
 Please Inquire About Shelf Dimensions



## Piazza Bar Back

■ Black  
 □ White  
 44"W x 12"D x 79"H  
 13"W x 14"H (Inside Shelf)

# STOOLS



**Vienna Stool**

- Smoke Grey
  - Orange Acrylic
  - Teal Acrylic
- 17"Square x 39"H



**Criss Cross Bar Stool**

- Espresso Leather
  - White Leather
- 15"W x 19"D x 41"H



**Colin Stool**

- Natural Maple
- 20"W x 19"D x 46"H



**Milo Bar Stool**

- Black
- Jade
- California Wine
- Victory Blue
- Chartreuse
- White
- Chocolate

20"W x 21"D x 41"H



**Euro Bar Stool**

- Black
- 22"W x 24"D x 42"H



**Hourglass Bar Stool**

- Black
  - White
- 18"W x 20"D x 43"H



**Equino Stool**

- Black
  - White
- 15"W x 13"D x 35"H

# STOOLS



**Clara Stool**  
White  
17"W x 21"D x 41"H



**Marcus Bar Stool**  
Steel  
17"Square (at footbase) x 29"H



**Regal Stool**  
Brown Leather  
19"W x 24"D x 45"H



**Caprice Stool**  
Black Fabric  
25"W x 26"D x 44"H



**Sonic Stool**  
Black  
22"W x 23"D x 42"H



**Nexus Stool**  
White  
19"W x 20"D x 44"H

# CAFÉ CHAIRS



**Vienna Chair**  
 ■ Smoke Grey Acrylic  
 ■ Orange Acrylic  
 ■ Teal Acrylic  
 21"Square x 32"H



**Milo Chair**  
 ■ Black  
 ■ California Wine  
 ■ Chartreuse  
 ■ Chocolate  
 ■ Jade  
 ■ Victory Blue  
 ■ White  
 20"W x 21"D x 41"H

# CAFÉ CHAIRS



**Clara Chair**

White  
18"W x 21"D x 35"H



**Leslie Chair**

White  
17"W x 21"D x 31"H



**Criss Cross Chair**

■ Espresso Leather  
□ White Leather  
17"W x 21"D x 35"H



**Elio Chair**

Steel  
17"Square x 33"H



**Caprice Chair**

Black  
25"W x 24"D x 32"H



**Comet Chair**

Black  
23"W x 22"D x 32"H (With Arms)  
19"W x 22"D x 32"H (Without Arms)



**Regal Dining Chair**

Brown Leather  
19"W x 23"D x 38"H



**Sonic Chair**

Black  
20"W x 21"D x 32"H



**Nexus Chair**

White  
19"W x 22"D x 32"H

## CAFÉ CHAIRS



**Colin Chair**

Natural Maple  
22"W x 19"D x 33"H

## BAR TABLES



**Euro Bar Table**

Black/Black 30"  
30"Round x 42"H  
Black/Black 36"  
36"Round x 42"H



**Silk Bar Table**

Black/Chrome 30"  
30"Round x 42"H  
Black/Chrome 36"  
36"Round x 42"H



**City Bar Table**

Maple/Black 30"  
30"Round x 42"H  
Maple/Black 36"  
36"Round x 42"H



**Park Ave Bar Table**

Maple/Chrome 30"  
30"Round x 42"H  
Maple/Chrome 36"  
36"Round x 42"H



**Summit Bar Table**

White/Black 30"  
30"Round x 42"H  
White/Black 36"  
36"Round x 42"H



**Blanco Bar Table**

White/Chrome 30"  
30"Round x 42"H  
White/Chrome 36"  
36"Round x 42"H

# BAR TABLES



**Fuze Bar Table**  
Zebrawood Laminate/Chrome  
36"Square x 42"H



**Blanco Square Bar Table**  
White/Chrome  
24"Square x 42"H



**Blanco Rectangle Bar Table**  
White/Chrome  
72"W x 24"D x 42"H



**Spectrum Bar Table - Red**  
Red/Chrome  
24"Square x 42"H



**Spectrum Bar Table - Blue**  
Blue/Chrome  
24"Square x 42"H



**Spectrum Bar Table - Purple**  
Purple/Chrome  
24"Square x 42"H



**Spectrum Bar Table - Green**  
Green/Chrome  
24"Square x 42"H



**Zinc Bar Table**  
Chrome  
24"Round x 42"H



**Aspen Bar Table**  
White/Brushed Steel  
72"W x 26"D x 42"H



# CAFÉ TABLES



## Euro Café Table

Black/Black 30"  
30"Round x 30"H  
Black/Black 36"  
36"Round x 30"H



## Silk Café Table

Black/Chrome 30"  
30"Round x 30"H  
Black/Chrome 36"  
36"Round x 30"H



## Park Ave Café Table

Maple/Chrome 30"  
30"Round x 30"H  
Maple/Chrome 36"  
36"Round x 30"H



## City Café Table

Maple/Black 30"  
30"Round x 30"H  
Maple/Black 36"  
36"Round x 30"H



## Summit Café Table

White/Black 30"  
30"Round x 30"H  
White/Black 36"  
36"Round x 30"H



## Blanco Café Table

White/Chrome 30"  
30"Round x 30"H  
White/Chrome 36"  
36"Round x 30"H



## Fuze Café Table

Zebrawood Laminate/Chrome  
36"Square x 30"H



## Blanco Square Café Table

White/Chrome  
24"Square x 30"H



## Blanco Rectangle Café Table

White/Chrome  
72"W x 24"D x 30"H

## CAFÉ TABLES



**Spectrum Café Table - Red**

Red/Chrome  
24"Square x 30"H



**Spectrum Café Table - Blue**

Blue/Chrome  
24"Square x 30"H



**Spectrum Café Table - Purple**

Purple/Chrome  
24"Square x 30"H



**Spectrum Café Table - Green**

Green/Chrome  
24"Square x 30"H



**Aspen Dining Table**

White/Brushed Steel  
72"W x 30"D x 30"H



**Brio Dining Table**

Reclaimed Grey Stone Finish/Brushed Bronze  
96"W x 48"D x 30"H

## OFFICE SEATING



**Tamiri High Back Chair**

Black Leather  
25"W x 27"D x 45"H



**Tamiri Mid Back Chair**

Black Leather  
25"W x 27"D x 39"H



**Tamiri Guest Chair**

Black Leather  
25"W x 27"D x 37"H

# OFFICE SEATING



**Accord Chair**

Black  
 White  
 25"Square x 44"H



**Goal Task Chair**

Black  
 25"W x 24"D x 39"H



**Goal Task Chair - Armless**

Black  
 21"W x 24"D x 39"H



**Goal Drafting Stool**

Black  
 25"W x 24"D x 48"H



**Goal Drafting Stool - Armless**

Black  
 21"W x 24"D x 48"H

# CONFERENCE TABLES



**Conference Table Round**

Black  
 Mahogany  
 42"Round x 29"H



**Command 6' Conference Table**

Black  
 Sirona  
 White  
 72"W x 36"D x 31"H



**Command 8' Conference Table**

Black  
 Sirona  
 White  
 96"W x 48"D x 31"H

## CONFERENCE TABLES



**Command 10'  
Conference Table**

- Black
- Sirona
- White

120"W x 48"D x 31"H

## OFFICE FURNITURE



**Computer Kiosk**

- Black
- White

24"Square x 42"H



**Storage Credenza**

- Black
- Mahogany

2 Filing Cabinets/2 Drawers/Inside Shelves  
66"W x 20"D x 29"H



**Jr Executive Desk**

- Black
- Mahogany

Double Pedestal/Locking Drawers  
60"W x 30"D x 29"H



**Executive Desk**

- Black
  - Mahogany
- Double Pedestal/Locking Drawers  
72"W x 36"D x 29"H



**5-Shelf Bookcase**

- Black
  - Mahogany
- 36"W x 12"D x 72"H

# OFFICE FURNITURE



## Vivid Café Table - Square

Clear Glass/Smoked Powder Coat Finish  
42"Square x 30"H



## Vivid Café Table - Rectangle

Clear Glass/Smoked Powder Coat Finish  
60"W x 36"D x 30"H



## Brooklyn Rectangle Dining Table

Clear Glass/Chrome  
60"W x 36"D x 30"H



## Brooklyn Round Dining Table

Clear Glass/Chrome  
42"Round x 30"H



## Aspen Dining Table

White/Brushed Steel  
72"W x 30"D x 30"H



## Brio Dining Table

Reclaimed Grey Stone Finish/Brushed Bronze  
96"W x 48"D x 30"H

# METAL FILE & STORAGE CABINETS



### 2-Drawer File

Black Letter  
15"W x 25"D x 29"H  
Black Legal  
18"W x 25"D x 29"H



### 4-Drawer File

Black Letter  
15"W x 25"D x 52"H  
Black Legal  
18"W x 25"D x 52"H



### 2-Drawer Lateral File

Black  
36"W x 18"D x 27"H



### 4-Drawer Lateral File

Black  
36"W x 18"D x 54"H



### Storage Cabinet

Black  
36"W x 18"D x 72"H

# PEDESTALS



## 42" Display Pedestals

- Black  
14"Square x 42"H
- Black  
24"Square x 42"H
- Black  
18"Square x 42"H
- White  
14"Square x 42"H



## 36" Display Pedestals

- Black  
14"Square x 36"H
- Black  
24"Square x 36"H
- White  
14"Square x 36"H
- White  
24"Square x 36"H



## 30" Display Pedestals

- Black  
14"Square x 30"H
- Black  
24"Square x 30"H
- Black  
18"Square x 30"H
- White  
14"Square x 30"H



## Locking Pedestal

- Black  
24"Square x 42"H
- White



## Fuze Pedestal

- Zebrawood Laminate/Chrome  
16"Square x 44"H



## London Pedestal

- Marble/Chrome  
16"Square x 44"H

# MISCELLANEOUS ITEMS



**Stanchion**  
Chrome  
41"H  
**Stanchion Rope**  
Red Velour  
6'L



**Nero Literature Rack**  
Black  
14.75"W x 12"D x 53.5"H



**Argento Literature Rack**  
Aluminum  
14.75"W x 12"D x 53.5"H



**Alto Literature Rack**  
Black/Metal  
10.5"W x 9.5"D x 57"H



**Compact Refrigerator**  
Black 4 Cubic Feet  
21"W x 22"D x 32"H

# LIGHTING



**Silo Grey Lamps**  
Table Lamp  
25"H  
Floor Lamp  
70"H



**Silo White Lamps**  
Table Lamp  
25"H  
Floor Lamp  
70"H



**Neutrino Floor Lamp**  
Steel  
67"H



# DESIGN YOUR BOOTH SPACE *YOUR WAY*



## 20x20 Booth Footprint

Blanc Loveseat • Blanc Chair • Blanc Cube Ottoman  
 Brooklyn Round End Table • Brooklyn Round Cocktail Table  
 Aspen Bar Table - Charged • Nexus Stool  
 VIP Glow Bar 6' • Argento Literature Rack



## 20x20 Booth Footprint

Aspen Dining Table • Colin Chair  
 Lincoln Bench - Charged • VIP Glow Bar 4'



## 10x10 Booth Footprint

Niko Chair • Novel End Table • Fuze Pedestal  
 Blanco 30" Round Bar Table with Tulip Base • Vienna Stool - Teal



## 20x10 Booth Footprint

Chandler Loveseat • Continental Curved Loveseat • Rose Table  
 Aria End Table - White • London Console Table

Questions: email [info@rpmxpo.com](mailto:info@rpmxpo.com) or call 678.742.7310 Fax Orders: 770.679.8751

**TRADE SHOW INFORMATION**

<b>Show Name</b>		<b>Company Name</b>	
<b>Show Dates</b>		<b>Onsite Contact Name</b>	
<b>Venue Name</b>		<b>Onsite Contact Cell #</b>	
<b>Venue Address</b>		<b>Delivery Date</b>	<b>Time</b>
		<b>Pickup Date</b>	<b>Time</b>
<b>Booth # and Name</b>		<b>Show Contractor</b>	

\*\*\*All Furniture Subject to Availability\*\*\*

**Terms & Conditions:**

**Payments:** 100% payment due prior to discount deadline to secure your order. Please check your Exhibitor Manual.

**Cancellation Fee:** If cancelled within 5 days prior to delivery, a 100% charge will be applied.

**Late Fee:** All orders received after discount deadline will receive a 25% late fee.  
Showsite orders will be bases on availability and will receive a 30% late fee.

Item Number	Weight		Dimensions	Standard	Qty.	Total
<b>Blanc (Pg. 2)</b>						
18228-0847	100 lbs.	Blanc Bright White Leather Sofa	75"W x 35"D x 35"H	\$877.00		\$ -
18167-0614	90 lbs.	Blanc Bright White Leather Loveseat	54"W x 35"D x 35"H	\$837.00		\$ -
18284-0834	75 lbs.	Blanc Bright White Leather Chair	33"W x 35"D x 35"H	\$700.00		\$ -
18024-0072	40 lbs.	Blanc Bright White Leather Bench Ottoman	48"W x 24"D x 18"H	\$420.00		\$ -
18184-0274	15 lbs.	Blanc Bright White Leather Cube Ottoman	17"Square	\$147.00		\$ -
<b>Function (Pg. 2)</b>						
18284-0554	38 lbs.	Function Bright White Leather Armless Chair	28"Square x 29"H	\$448.00		\$ -
18066-0016	27 lbs.	Function Bright White Leather Corner	28"Square x 29"H	\$481.00		\$ -
18284-0452	38 lbs.	Function Black Leather Armless Chair	28"Square x 29"H	\$448.00		\$ -
18066-0009	27 lbs.	Function Black Leather Corner	28"Square x 29"H	\$481.00		\$ -
<b>Continental (Pg. 3)</b>						
18303-0006	105 lbs.	Continental Bright White Leather Curved Loveseat	82"W x 34"D x 31"H	\$865.00		\$ -
18304-0002	105 lbs.	Continental Bright White Leather Reverse Curved Loveseat	72"W x 34"D x 31"H	\$837.00		\$ -
18296-0006	35 lbs.	Continental Bright White Leather Wedge Ottoman	30"W x 34"D x 19"H	\$372.00		\$ -
18184-0283	75 lbs.	Continental Bright White Leather Curved Bench	70"W x 26"D x 19"H	\$439.00		\$ -
18184-0284	30 lbs.	Continental Bright White Leather Half Moon Ottoman	33"W x 19"D x 19"H	\$372.00		\$ -
<b>Boca (Pg. 3)</b>						
18066-0026	38 lbs.	Boca Black Leather Corner	27"W x 27"D x 30"H	\$481.00		\$ -
18284-0786	28 lbs.	Boca Black Leather Armless	22"W x 27"D x 30"H	\$448.00		\$ -
<b>Metro (Pg. 4)</b>						
18228-0602	110 lbs.	Metro Black Leather Sofa	85"W x 35"D x 35"H	\$721.00		\$ -
18167-0467	90 lbs.	Metro Black Leather Loveseat	60"W x 35"D x 35"H	\$695.00		\$ -
18284-0482	75 lbs.	Metro Black Leather Chair	35"Square x 35"H	\$542.00		\$ -
18184-0179	65 lbs.	Metro Black Leather Square Ottoman	40"Square x 17"H	\$372.00		\$ -
18024-0008	43 lbs.	Metro Black Leather Bench Ottoman	60"W x 24"D x 17"H	\$372.00		\$ -
<b>Grammercy (Pg. 4 &amp; 5)</b>						
18228-0605	90 lbs.	Grammercy Charcoal Leather Sofa	82"W x 36"D x 36"H	\$803.00		\$ -
18167-0469	90 lbs.	Grammercy Charcoal Leather Loveseat	57"W x 36"D x 36"H	\$700.00		\$ -
18284-0485	40 lbs.	Grammercy Charcoal Leather Chair	28"W x 36"D x 36"H	\$448.00		\$ -
18066-0015	51 lbs.	Grammercy Charcoal Leather Corner	36"Square x 36"H	\$515.00		\$ -
18184-0036	64 lbs.	Grammercy Charcoal Leather Round Ottoman	46"Round x 17"H	\$372.00		\$ -
18184-0033	65 lbs.	Grammercy Charcoal Leather Square Ottoman	40"Square x 17"H	\$372.00		\$ -
<b>Aubrey (Pg. 5)</b>						
18228-0891	100 lbs.	Aubrey Sofa	90"W x 35"D x 35"H	\$944.00		\$ -
18284-0898	75 lbs.	Aubrey Chair	37"W x 35"D x 35"H	\$594.00		\$ -
18184-0303	30 lbs.	Aubrey Bench Ottoman	48"W x 24"D x 18"H	\$346.00		\$ -
<b>Chandler (Pg. 5 &amp; 6)</b>						
18228-0795	100 lbs.	Chandler Red Leather Sofa	76"W x 37"D x 35"H	\$721.00		\$ -
18167-0581	90 lbs.	Chandler Red Leather Loveseat	53"W x 37"D x 35"H	\$695.00		\$ -
18284-0717	75 lbs.	Chandler Red Leather Chair	31"W x 37"D x 35"H	\$542.00		\$ -
18024-0062	43 lbs.	Chandler Red Leather Bench Ottoman	60"W x 24"D x 17"H	\$372.00		\$ -
<b>Evoke (Pg. 6)</b>						
13229-0007	80 lbs.	Evoke Sofa	81"W x 35"D x 27"H	\$1,089.00		\$ -
13041-0015	40 lbs.	Evoke Chair	33"W x 35"D x 27"H	\$584.00		\$ -
13054-0011	20 lbs.	Evoke Cocktail Table	48"W x 24"D x 18"H	\$372.00		\$ -
13110-0009	20 lbs.	Evoke End Table	24"W x 28"D x 25"H	\$330.00		\$ -
13110-0008	10 lbs.	Evoke Cube Table	18"Square	\$235.00		\$ -
<b>Latitude (Pg. 6)</b>						
13229-0020	77 lbs.	Latitude Sofa	91"W x 42"D x 33"H	\$943.00		\$ -
13170-0011	67 lbs.	Latitude Loveseat	91"W x 42"D x 33"H	\$880.00		\$ -
13285-0015	37 lbs.	Latitude Chair	42"W x 36"D x 33"H	\$733.00		\$ -
<b>Verona (Pg. 7)</b>						

13229-0016	85 lbs.	Verona Sofa	74"W x 38"D x 25"H	\$1,034.00	\$	-
13285-0013	44 lbs.	Verona Chair	28"W x 38"D x 25"H	\$534.00	\$	-
13185-0010	17 lbs.	Verona Ottoman	26"W x 21"D x 18"H	\$309.00	\$	-
<b>Jasper (Pg. 7)</b>						
18228-0892	80 lbs.	Jasper Sofa	64"W x 24"D x 33"H	\$808.00	\$	-
18284-0902	60 lbs.	Jasper Chair	30"W x 24"D x 33"H	\$524.00	\$	-
<b>Niko (Pg. 7)</b>						
18228-0858	100 lbs.	Niko Sofa	81"W x 30"D x 38"H	\$892.00	\$	-
18167-0622	85 lbs.	Niko Loveseat	58"W x 30"D x 38"H	\$815.00	\$	-
18284-0856	70 lbs.	Niko Chair	31"W x 30"D x 38"H	\$679.00	\$	-
<b>Cromwell (Pg. 8)</b>						
18228-0869	100 lbs.	Cromwell Sofa	78"W x 32"D x 29"H	\$1,014.00	\$	-
18284-0873	70 lbs.	Cromwell Chair	32"W x 32"D x 29"H	\$603.00	\$	-
<b>Stage Chairs (Pg. 8)</b>						
18284-0876	35 lbs.	Bianca Stage Chair - Frost	26"Square x 37"H	\$321.00	\$	-
18284-0895	35 lbs.	Bianca Stage Chair - Onyx	26"Square x 37"H	\$321.00	\$	-
18284-0893	35 lbs.	Bianca Stage Chair - Sand	26"Square x 37"H	\$321.00	\$	-
18284-0621	80 lbs.	Empire Chair - Black Leather	28"W x 32"D x 32"H	\$481.00	\$	-
18284-0564	80 lbs.	Empire Chair - White Leather	28"W x 32"D x 32"H	\$481.00	\$	-
18284-0785	24 lbs.	Monarch Chair	28"Square x 30"H	\$308.00	\$	-
18284-0900	55 lbs.	Royce Chair - Mink	29"W x 30"D x 33"H	\$419.00	\$	-
18284-0901	55 lbs.	Royce Chair - Oyster	29"W x 30"D x 33"H	\$419.00	\$	-
<b>Ottomans &amp; Benches (Pg. 9)</b>						
18184-0283	75 lbs.	Continental Bright White Leather Curved Bench	70"W x 26"D x 19"H	\$439.00	\$	-
05026-0012		Encore Bench	68"W x 15"D x 18"H	\$398.00	\$	-
18184-0179	65 lbs.	Metro Black Leather Square Ottoman	40"Square x 17"H	\$372.00	\$	-
18184-0033	65 lbs.	Grammercy Charcoal Leather Square Ottoman	40"Square x 17"H	\$372.00	\$	-
18024-0008	43 lbs.	Metro Black Leather Bench	60"W x 24"D x 17"H	\$372.00	\$	-
18024-0002	43 lbs.	Grammercy Charcoal Leather Bench	60"W x 24"D x 17"H	\$372.00	\$	-
18024-0062	43 lbs.	Chandler Red Leather Bench	60"W x 24"D x 17"H	\$372.00	\$	-
18184-0192	70 lbs.	Essentials Storage Ottoman	48"W x 24"D x 20"H	\$515.00	\$	-
18184-0036	64 lbs.	Grammercy Charcoal Leather Round Ottoman	46"Round x 17"H	\$372.00	\$	-
<b>Banquettes &amp; Turning Beds (Pg. 9)</b>						
18011-0011	185 lbs.	Essentials White Leather Banquette (2 pcs)	60"Round x 48"H	\$1,089.00	\$	-
18011-0002	130 lbs.	Grammercy Charcoal Leather Banquette (2 pcs)	59"Round x 38"H	\$1,089.00	\$	-
02082-0033	200 lbs.	Essentials White Leather Turning Bed	96"W x 48"D x 34"H	\$1,309.00	\$	-
<b>Cube Ottomans (Pg. 10)</b>						
18184-0294	10 lbs.	Rubix Cube - Cherry	17"Square x 18"H	\$151.00	\$	-
18184-0295	10 lbs.	Rubix Cube - Cromwell	17"Square x 18"H	\$151.00	\$	-
18184-0296	10 lbs.	Rubix Cube - Grape	17"Square x 18"H	\$151.00	\$	-
18184-0293	10 lbs.	Rubix Cube - Lemon	17"Square x 18"H	\$151.00	\$	-
18184-0297	10 lbs.	Rubix Cube - Lime	17"Square x 18"H	\$151.00	\$	-
18184-0298	10 lbs.	Rubix Cube - Mango	17"Square x 18"H	\$151.00	\$	-
18184-0274	15 lbs.	Blanc Bright White Leather Cube	17"Square x 17"H	\$147.00	\$	-
18184-0128	15 lbs.	Metro Black Leather Cube Ottoman	18"Square x 18"H	\$147.00	\$	-
<b>Charged (Pg. 11)</b>						
22100-0001	192 lbs.	Essentials Turning Bed w/Charging Station Insert	96"W x 48"D x 19"H	\$1,452.00	\$	-
22051-0001	40 lbs.	Boca Bright White Corner - Charged	27"W x 27"D x 30"H	\$549.00	\$	-
22050-0001	40 lbs.	Boca Bright White Armless - Charged	22"W x 27"D x 30"H	\$508.00	\$	-
22001-0001	80 lbs.	Aspen Bar Table - Charged	72"W x 26"D x 42"H	\$850.00	\$	-
22002-0002	55 lbs.	Aspen Cocktail Table - Charged	48"W x 24"D x 18"H	\$481.00	\$	-
18284-0861	52 lbs.	Patrice Tablet Chair	28"W x 30.5"D x 31"H	\$530.00	\$	-
22052-0001	60 lbs.	Lincoln Bench - Charged	59"W x 39"D x 17"H	\$803.00	\$	-
14062-0307	125 lbs.	Command White 8' Conference Table - Charged	96"W x 48"D x 31"H	\$1,144.00	\$	-
<b>Occasional Tables (Pg. 12 &amp; 13)</b>						
12108-0001-12304-0006	10 lbs.	Aria Red End Table	24"W x 20"D x 22"H	\$262.00	\$	-
12049-0001-12050-0004	20 lbs.	Aria Red Cocktail Table	44"W x 20"D x 18"H	\$276.00	\$	-
12108-0001-12304-0005	10 lbs.	Aria Green End Table	24"W x 20"D x 22"H	\$262.00	\$	-
12049-0001-12050-0007	20 lbs.	Aria Green Cocktail Table	44"W x 20"D x 18"H	\$276.00	\$	-
12108-0001-12304-0004	10 lbs.	Aria Blue End Table	24"W x 20"D x 22"H	\$262.00	\$	-
12049-0001-12050-0005	20 lbs.	Aria Blue Cocktail Table	44"W x 20"D x 18"H	\$276.00	\$	-
12108-0001-12304-0007	10 lbs.	Aria Purple End Table	24"W x 20"D x 22"H	\$262.00	\$	-
12049-0001-12050-0006	20 lbs.	Aria Purple Cocktail Table	44"W x 20"D x 18"H	\$276.00	\$	-
12108-0001-12304-0002	10 lbs.	Aria White End Table	24"W x 20"D x 22"H	\$262.00	\$	-
12231-0001-12305-0002	35 lbs.	Aria White Console Table	44"W x 20"D x 30"H	\$290.00	\$	-
12049-0001-12050-0003	20 lbs.	Aria White Cocktail Table	44"W x 20"D x 18"H	\$276.00	\$	-
12108-0001-12304-0001	10 lbs.	Aria Charcoal End Table	24"W x 20"D x 22"H	\$262.00	\$	-
12231-0001-12305-0001	35 lbs.	Aria Charcoal Console Table	44"W x 20"D x 30"H	\$290.00	\$	-
12049-0001-12050-0002	20 lbs.	Aria Charcoal Cocktail Table	44"W x 20"D x 18"H	\$276.00	\$	-
18024-0010	30 lbs.	Novel End Table	15"Square x 16"H	\$330.00	\$	-
18024-0011	50 lbs.	Novel Cocktail Table	46"W x 15"D x 16"H	\$372.00	\$	-
12107-0512	27 lbs.	Fuze End Table	24"Square x 23"H	\$283.00	\$	-
12230-0116	49 lbs.	Fuze Console Table	60"W x 16"D x 34"H	\$344.00	\$	-
12055-0453	55 lbs.	Fuze Cocktail Table	40"Square x 16"H	\$318.00	\$	-
12107-0493	27 lbs.	London End Table	24"Square x 23"H	\$283.00	\$	-

12230-0110	49 lbs.	London Console Table	60"W x 16"D x 34"H	\$344.00		\$ -
12055-0428	55 lbs.	London Cocktail Table	40"Square x 16"H	\$318.00		\$ -
12107-0467	13 lbs.	Hylton Tablet Table	18"W x 12"D x 28"H	\$235.00		\$ -
12003-0117	27 lbs.	Gemma Accent Table - Blue Agate	14"Round x 20"H	\$290.00		\$ -
12003-0115	27 lbs.	Gemma Accent Table - Citrine	14"Round x 20"H	\$290.00		\$ -
12003-0116	27 lbs.	Gemma Accent Table - Moonstone	14"Round x 20"H	\$290.00		\$ -
12003-0120	27 lbs.	Gemma Accent Table - Obsidian	14"Round x 20"H	\$290.00		\$ -
12107-0494	21 lbs.	Brooklyn II Square End Table	22"W X 22"D X 20"H	\$242.00		\$ -
12107-0495	15 lbs.	Brooklyn II Round End Table	20"Round X 20"H	\$242.00		\$ -
12055-0429	35 lbs.	Brooklyn II Rect Cocktail Table	42"W X 24"D X 16"H	\$269.00		\$ -
12055-0430	25 lbs.	Brooklyn II Round Cocktail Table	30"Round X 16"H	\$269.00		\$ -
12055-0285	40 lbs.	24" Cube Cocktail Table - Black	24"Square x 16"H	\$262.00		\$ -
12055-0286	40 lbs.	24" Cube Cocktail Table - White	24"Square x 16"H	\$262.00		\$ -
12107-0296	50 lbs.	24" Cube End Table - Black	24"Square x 21"H	\$269.00		\$ -
12107-0297	55 lbs.	24" Cube End Table - White	24"Square x 21"H	\$269.00		\$ -
12003-0102	17 lbs.	Sirona Accent Table	18"W x 12"D x 28"H	\$235.00		\$ -
13110-0017	10 lbs.	Orbit End Table	16"Round x 19"H	\$196.00		\$ -
<b>Bars &amp; Bar Backs (Pg. 14)</b>						
05012-0076	185 lbs.	VIP Glow Bar 6'	72"W x 24"D x 42"H	\$953.00		\$ -
05012-0075	130 lbs.	VIP Glow Bar 4'	48"W x 24"D x 42"H	\$803.00		\$ -
05012-0053	70 lbs.	Black Bar - 2 Shelf	48"W x 16"D x 42"H	\$439.00		\$ -
05012-0054	70 lbs.	White Bar - 2 Shelf	48"W x 16"D x 42"H	\$439.00		\$ -
12112-0010	60 lbs.	Blox Bar Back	30"W x 16"D x 86"H	\$549.00		\$ -
05001-0017	150 lbs.	Piazza Bar Back - Black	44"W x 12"D x 80"H	\$515.00		\$ -
05001-0018	150 lbs.	Piazza Bar Back - White	44"W x 12"D x 80"H	\$515.00		\$ -
05012-0083	282 lbs.	Elara Bar	72"W x 25"D x 44"H	\$1,460.00		\$ -
05012-0082	220 lbs.	Razor Bar	72"W x 25"D x 44"H	\$1,460.00		\$ -
<b>Bar Stools (Pg. 15 &amp; 16)</b>						
05237-0038	15 lbs.	Criss Cross Bar Stool - Espresso	15"W x 19"D x 41"H	\$247.00		\$ -
05237-0039	15 lbs.	Criss Cross Bar Stool - White	15"W x 19"D x 41"H	\$247.00		\$ -
05237-0305	17 lbs.	Colin Stool	20"W x 19"D x 46"H	\$207.00		\$ -
05237-0221	20 lbs.	Euro Bar Stool - Black	22"W x 24"D x 42"H	\$235.00		\$ -
05237-0306-05033-0001-C	27 lbs.	Milo Bar Stool - Black	20"W x 21"D x 41"H	\$235.00		\$ -
05237-0306-05033-0007-C	27 lbs.	Milo Bar Stool - California Wine	20"W x 21"D x 41"H	\$235.00		\$ -
05237-0306-05033-0005-C	27 lbs.	Milo Bar Stool - Chartreuse	20"W x 21"D x 41"H	\$235.00		\$ -
05237-0306-05033-0013-C	27 lbs.	Milo Bar Stool - Chocolate	20"W x 21"D x 41"H	\$235.00		\$ -
05237-0306-05033-0011-C	27 lbs.	Milo Bar Stool - Jade	20"W x 21"D x 41"H	\$235.00		\$ -
05237-0306-05033-0009-C	27 lbs.	Milo Bar Stool - Victory Blue	20"W x 21"D x 41"H	\$235.00		\$ -
05237-0306-05033-0002-C	27 lbs.	Milo Bar Stool - White	20"W x 21"D x 41"H	\$235.00		\$ -
05237-0270	40 lbs.	Hourglass Bar Stool - Black	18"W x 20"D x 43"H	\$256.00		\$ -
05237-0271	40 lbs.	Hourglass Bar Stool - White	18"W x 20"D x 43"H	\$256.00		\$ -
05237-0160	35 lbs.	Equino Bar Stool - Black	15"W x 13"D x 35"H	\$256.00		\$ -
05237-0041	35 lbs.	Equino Bar Stool - White	15"W x 13"D x 35"H	\$256.00		\$ -
05237-0298	16 lbs.	Clara Stool	17"W x 21"D x 41"H	\$247.00		\$ -
05237-0215	15 lbs.	Marcus Stool	18"Square x 29"H	\$187.00		\$ -
05237-0169	25 lbs.	Caprice Stool	25"W x 26"D x 44"H	\$256.00		\$ -
05237-0042	15 lbs.	Sonic Stool	22"W x 23"D x 42"H	\$207.00		\$ -
05237-0300	6 lbs.	Nexus Stool	19"W x 20"D x 44"H	\$214.00		\$ -
<b>Café Chairs (Pg. 16 &amp; 17)</b>						
05035-0053-05033-0003-C	19 lbs.	Milo Chair - Black	20"W x 22"D x 33"H	\$145.00		\$ -
05035-0053-05033-0008-C	19 lbs.	Milo Chair - California Wine	20"W x 22"D x 33"H	\$145.00		\$ -
05035-0053-05033-0006-C	19 lbs.	Milo Chair - Chartreuse	20"W x 22"D x 33"H	\$145.00		\$ -
05035-0053-05033-0014-C	19 lbs.	Milo Chair - Chocolate	20"W x 22"D x 33"H	\$145.00		\$ -
05035-0053-05033-0012-C	19 lbs.	Milo Chair - Jade	20"W x 22"D x 33"H	\$145.00		\$ -
05035-0053-05033-0010-C	19 lbs.	Milo Chair - Victory Blue	20"W x 22"D x 33"H	\$145.00		\$ -
05035-0053-05033-0004-C	19 lbs.	Milo Chair - White	20"W x 22"D x 33"H	\$145.00		\$ -
05035-0051	11 lbs.	Clara Chair	18"W x 21"D x 35"H	\$165.00		\$ -
05035-0008	10 lbs.	Lestlie Chair	17"W x 21"D x 31"H	\$132.00		\$ -
05035-0010	15 lbs.	Criss Cross Chair - Espresso	17"W x 21"D x 35"H	\$165.00		\$ -
05035-0011	15 lbs.	Criss Cross Chair - White	17"W x 21"D x 35"H	\$165.00		\$ -
05035-0023	24 lbs.	Elio Chair	17"Square x 33"H	\$147.00		\$ -
14233-0025	20 lbs.	Caprice Chair - Black	25"W x 24"D x 32"H	\$147.00		\$ -
14233-0005	20 lbs.	Comet Stack Chair - Arms	23"W x 22"D x 32"H	\$201.00		\$ -
14233-0006	15 lbs.	Comet Stack Chair - Armless	19"W x 22"D x 32"H	\$187.00		\$ -
14233-0016	10 lbs.	Sonic Chair	20"W x 21"D x 32"H	\$147.00		\$ -
05035-0050	5 lbs.	Nexus Chair	19"W x 22"D x 32"H	\$175.00		\$ -
05035-0052	12 lbs.	Colin Chair	22"W x 19"D x 33"H	\$147.00		\$ -
<b>Bar Tables (Pg. 18, 19 &amp; 20)</b>						
05246-0003-05036-0050	27 lbs.	24" Square Bar Table - Cosmo/Chrome Base	24"Square x 42"H	\$276.00		\$ -
05246-0018-05036-0050	31 lbs.	24" Square Bar Table - Cosmo/Black Base	24"Square x 42"H	\$276.00		\$ -
05246-0003-05036-0051	27 lbs.	24" Square Bar Table - Emerald Tide/Chrome Base	24"Square x 42"H	\$276.00		\$ -
05246-0018-05036-0051	31 lbs.	24" Square Bar Table - Emerald Tide/Black Base	24"Square x 42"H	\$276.00		\$ -
05246-0003-05036-0049	27 lbs.	24" Square Bar Table - Icebreaker/Chrome Base	24"Square x 42"H	\$276.00		\$ -
05246-0018-05036-0049	31 lbs.	24" Square Bar Table - Icebreaker/Black Base	24"Square x 42"H	\$276.00		\$ -
05246-0003-05036-0048	27 lbs.	24" Square Bar Table - Sirona/Chrome Base	24"Square x 42"H	\$276.00		\$ -

05246-0018-05036-0048	31 lbs.	24" Square Bar Table - Sirona/Black Base	24"Square x 42"H	\$276.00		\$ -
05246-0003-05036-0046	27 lbs.	32" Round Bar Table - Cement/Chrome Base	32"Round x 42"H	\$372.00		\$ -
05246-0018-05036-0046	31 lbs.	32" Round Bar Table - Cement/Black Base	32"Round x 42"H	\$372.00		\$ -
05246-0003-05036-0047	27 lbs.	32" Round Bar Table - Yukon Oak/Chrome Base	32"Round x 42"H	\$372.00		\$ -
05246-0018-05036-0047	31 lbs.	32" Round Bar Table - Yukon Oak/Black Base	32"Round x 42"H	\$372.00		\$ -
05036-0053-05246-0018	33 lbs.	32" Round Bar Table - Smoke/Black Base	32"Round x 42"H	\$372.00		\$ -
05036-0053-05246-0003	38 lbs.	32" Round Bar Table - Smoke/Chrome Base	32"Round x 42"H	\$372.00		\$ -
05246-0018-05036-0001	34 lbs.	Euro Bar Table Black/Black 30" Round	30"Round x 42"H	\$262.00		\$ -
05246-0018-05036-0004	41 lbs.	Euro Bar Table Black/Black 36" Round	36"Round x 42"H	\$269.00		\$ -
05246-0003-05036-0001	30 lbs.	Silk Bar Table Black/Chrome 30" Round	30"Round x 42"H	\$262.00		\$ -
05246-0003-05036-0004	37 lbs.	Silk Bar Table Black/Chrome 36" Round	36"Round x 42"H	\$269.00		\$ -
05246-0018-05036-0037	34 lbs.	City Bar Table Maple/Black 30" Round	30"Round x 42"H	\$262.00		\$ -
05246-0018-05036-0038	41 lbs.	City Bar Table Maple/Black 36" Round	36"Round x 42"H	\$269.00		\$ -
05246-0003-05036-0037	30 lbs.	Park Ave Bar Table Maple/Chrome 30" Round	30"Round x 42"H	\$262.00		\$ -
05246-0003-05036-0038	37 lbs.	Park Ave Bar Table Maple/Chrome 36" Round	36"Round x 42"H	\$269.00		\$ -
05246-0018-05036-0003	34 lbs.	Summit Bar Table White/Black 30" Round	30"Round x 42"H	\$262.00		\$ -
05246-0018-05036-0006	41 lbs.	Summit Bar Table White/Black 36" Round	36"Round x 42"H	\$269.00		\$ -
05246-0003-05036-0003	30 lbs.	Blanco Bar Table White/Chrome 30" Round	30"Round x 42"H	\$262.00		\$ -
05246-0003-05036-0006	37 lbs.	Blanco Bar Table White/Chrome 36" Round	36"Round x 42"H	\$269.00		\$ -
05036-0039-05246-0003	43 lbs.	Fuze Bar Table	36"Square x 42"H	\$296.00		\$ -
05246-0003-05036-0008	28 lbs.	Blanco Bar Table - White/Chrome 24"Square	24"Square x 42"H	\$262.00		\$ -
05246-0003-05036-0009	69 lbs.	Blanco Rectangle Bar Table - White/Chrome	72"W x 24"D x 42"H	\$406.00		\$ -
05246-0003-05036-0033	28 lbs.	Spectrum Bar Table - Red	24"Square x 42"H	\$283.00		\$ -
05246-0003-05036-0034	28 lbs.	Spectrum Bar Table - Blue	24"Square x 42"H	\$283.00		\$ -
05246-0003-05036-0035	28 lbs.	Spectrum Bar Table - Purple	24"Square x 42"H	\$283.00		\$ -
05246-0003-05036-0036	28 lbs.	Spectrum Bar Table - Green	24"Square x 42"H	\$283.00		\$ -
05204-0001	75 lbs.	Aspen Bar Table	72"W x 26"D x 42"H	\$727.00		\$ -
<b>Café Tables (Pg. 20, 21 &amp; 22)</b>						
05246-0002-05036-0050	24 lbs.	24" Square Cafe Table - Cosmo/Chrome Base	24"Square x 30"H	\$276.00		\$ -
05246-0017-05036-0050	27 lbs.	24" Square Cafe Table - Cosmo/Black Base	24"Square x 30"H	\$276.00		\$ -
05246-0002-05036-0051	24 lbs.	24" Square Cafe Table - Emerald Tide/Chrome Base	24"Square x 30"H	\$276.00		\$ -
05246-0017-05036-0051	27 lbs.	24" Square Cafe Table - Emerald Tide/Black Base	24"Square x 30"H	\$276.00		\$ -
05246-0002-05036-0049	24 lbs.	24" Square Cafe Table - Icebreaker/Chrome Base	24"Square x 30"H	\$276.00		\$ -
05246-0017-05036-0049	27 lbs.	24" Square Cafe Table - Icebreaker/Black Base	24"Square x 30"H	\$276.00		\$ -
05246-0002-05036-0048	24 lbs.	24" Square Cafe Table - Sirona/Chrome Base	24"Square x 30"H	\$276.00		\$ -
05246-0017-05036-0048	27 lbs.	24" Square Cafe Table - Sirona/Black Base	24"Square x 30"H	\$276.00		\$ -
05246-0002-05036-0046	24 lbs.	32" Round Café Table - Cement/Chrome Base	32"Round x 30"H	\$372.00		\$ -
05246-0017-05036-0046	27 lbs.	32" Round Café Table - Cement/Black Base	32"Round x 30"H	\$372.00		\$ -
05246-0002-05036-0047	24 lbs.	32" Round Café Table - Yukon Oak/Chrome Base	32"Round x 30"H	\$372.00		\$ -
05246-0017-05036-0047	27 lbs.	32" Round Café Table - Yukon Oak/Black Base	32"Round x 30"H	\$372.00		\$ -
05036-0053-05246-0002	38 lbs.	32" Round Café Table - Smoke/Chrome Base	32"Round x 30"H	\$372.00		\$ -
05036-0053-05246-0017	35 lbs.	32" Round Café Table - Smoke/Black Base	32"Round x 30"H	\$372.00		\$ -
05246-0018-05036-0001	30 lbs.	Euro Café Table Black/Black 30" Round	30"Round x 30"H	\$262.00		\$ -
05246-0018-05036-0004	37 lbs.	Euro Café Table Black/Black 36" Round	36"Round x 30"H	\$269.00		\$ -
05246-0003-05036-0001	27 lbs.	Silk Café Table Black/Chrome 30" Round	30"Round x 30"H	\$262.00		\$ -
05246-0003-05036-0004	34 lbs.	Silk Café Table Black/Chrome 36" Round	36"Round x 30"H	\$269.00		\$ -
05246-0018-05036-0037	27 lbs.	Park Ave Café Table Maple/Chrome 30" Round	30"Round x 30"H	\$262.00		\$ -
05246-0018-05036-0038	34 lbs.	Park Ave Café Table Maple/Chrome 36" Round	36"Round x 30"H	\$269.00		\$ -
05246-0003-05036-0037	30 lbs.	City Café Table Maple/Black 30" Round	30"Round x 30"H	\$262.00		\$ -
05246-0003-05036-0038	37 lbs.	City Café Table Maple/Black 36" Round	36"Round x 30"H	\$269.00		\$ -
05246-0003-05036-0003	27 lbs.	Blanco Café Table White/Chrome 30" Round	30"Round x 30"H	\$262.00		\$ -
05246-0003-05036-0006	34 lbs.	Blanco Café Table White/Chrome 36" Round	36"Round x 30"H	\$269.00		\$ -
05246-0018-05036-0003	30 lbs.	Summit Café Table White/Black 30" Round	30"Round x 30"H	\$262.00		\$ -
05246-0018-05036-0006	37 lbs.	Summit Café Table White/Black 36" Round	36"Round x 30"H	\$269.00		\$ -
05036-0039-05246-0002	40 lbs.	Fuze Café Table	36"Square x 30	\$296.00		\$ -
05246-0002-05036-0008	25 lbs.	Blanco Café Table White/Chrome 24"Square	24"Square x 30"H	\$262.00		\$ -
05246-0002-05036-0009	63 lbs.	Blanco Café Table White/Chrome Rectangle	72"W x 24"D x 30"H	\$406.00		\$ -
05246-0002-05036-0033	25 lbs.	Spectrum Café Table - Red	24"Square x 29"H	\$283.00		\$ -
05246-0002-05036-0034	25 lbs.	Spectrum Café Table - Blue	24"Square x 29"H	\$283.00		\$ -
05246-0002-05036-0035	25 lbs.	Spectrum Café Table - Purple	24"Square x 29"H	\$283.00		\$ -
05246-0002-05036-0036	25 lbs.	Spectrum Café Table - Green	24"Square x 29"H	\$283.00		\$ -
05090-0001	90 lbs.	Aspen Dining Table	72"W x 30"D x 30"H	\$624.00		\$ -
05088-0531		Encore Dining Table	80"W x 40"D x 30"H	\$734.00		\$ -
05088-0533	171 lbs.	Madera Dining Table	92"W x 39"D x 30"H	\$944.00		\$ -
<b>Office Seating (Pg. 23)</b>						
14136-0002	38 lbs.	Tamiri High Back Chair	25"W x 27"D x 45"H	\$330.00		\$ -
14176-0007	37 lbs.	Tamiri Mid Back Chair	27"Square x 39"H	\$290.00		\$ -

14128-0002	41 lbs.	Tamiri Guest Chair	25"W x 26"D x 37"H	\$269.00		\$	-
14136-0081	40 lbs.	Accord High Back Chair - Black	25"Square x 44"H	\$412.00		\$	-
14136-0010	40 lbs.	Accord High Back Chair - White	25"Square x 44"H	\$412.00		\$	-
14250-0013	36 lbs.	Goal Task Chair - Arms	25"Square x 39"H	\$221.00		\$	-
14250-0014	38 lbs.	Goal Task Chair Armless	21"W x 25"D x 39"H	\$201.00		\$	-
14307-0003	36 lbs.	Goal Black Drafting Stool - Arms	25"W x 24"D x 48"H	\$235.00		\$	-
14307-0004	30 lbs.	Goal Black Drafting Stool - Armless	21"W x 24"D x 48"H	\$221.00		\$	-
14136-0105		Rimati Hi-Back Chair - Black	30"W x 28"D x 47-50"H	\$493.00		\$	-
14136-0106		Rimati Hi-Back Chair - White	30"W x 28"D x 47-50"H	\$493.00		\$	-
14128-0122		Rimati Guest Chair - Black	27"W x 25"D x 40"H	\$209.00		\$	-
14128-0123		Rimati Guest Chair - White	27"W x 25"D x 40"H	\$209.00		\$	-
<b>Conference Tables (Pg. 24)</b>							
14062-0105	97 lbs.	42" Round Conference Table - Black	42" Round x 29"H	\$365.00		\$	-
14062-0106	97 lbs.	42" Round Conference Table - Mahogany	42" Round x 29"H	\$365.00		\$	-
14062-0297	90 lbs.	Command Conference Table - 6' Black	72"W x 36"D x 31"H	\$651.00		\$	-
14062-0303	90 lbs.	Command Conference Table - 6' Sirona	72"W x 36"D x 31"H	\$651.00		\$	-
14062-0300	90 lbs.	Command Conference Table - 6' White	72"W x 36"D x 31"H	\$651.00		\$	-
14062-0298	125 lbs.	Command Conference Table - 8' Black	96"W x 48"D x 31"H	\$700.00		\$	-
14062-0304	125 lbs.	Command Conference Table - 8' Sirona	96"W x 48"D x 31"H	\$700.00		\$	-
14062-0301	125 lbs.	Command Conference Table - 8' White	96"W x 48"D x 31"H	\$700.00		\$	-
14062-0299	182 lbs.	Command Conference Table - 10' Black	120"W x 48"D x 31"H	\$803.00		\$	-
14062-0305	182 lbs.	Command Conference Table - 10' Sirona	120"W x 48"D x 31"H	\$803.00		\$	-
14062-0302	182 lbs.	Command Conference Table - 10' White	120"W x 48"D x 31"H	\$803.00		\$	-
<b>Office Furniture (Pg. 24 &amp; 25)</b>							
14309-0001	125 lbs.	Computer Kiosk - Black	24"Square x 42"H	\$536.00		\$	-
14179-0005	125 lbs.	Computer Kiosk - White	24"Square x 42"H	\$536.00		\$	-
14072-0108	225 lbs.	Storage Credenza - Black	60"W x 20"D x 29"H	\$481.00		\$	-
14072-0038	225 lbs.	Storage Credenza - Mahogany	60"W x 20"D x 29"H	\$481.00		\$	-
14083-0105	290 lbs.	Jr Executive Desk - Black	60"W x 30"D x 29"H	\$549.00		\$	-
14083-0106	290 lbs.	Jr Executive Desk - Mahogany	60"W x 30"D x 29"H	\$549.00		\$	-
14083-0324	286 lbs.	Executive Desk - Black	72"W x 36"D x 29"H	\$570.00		\$	-
14083-0117	290 lbs.	Executive Desk - Mahogany	72"W x 36"D x 29"H	\$570.00		\$	-
14029-0098	56 lbs.	5 Shelf Bookcase - Black	36"W x 12"D x 72"H	\$515.00		\$	-
14029-0091	56 lbs.	5 Shelf Bookcase - Mahogany	36"W x 12"D x 72"H	\$515.00		\$	-
05088-0498	77 lbs.	Brooklyn II Rect Dining Table	60"W x 36"D x 30"H	\$536.00		\$	-
05088-0499	59 lbs.	Brooklyn II Round Dining Table	42" Round x 30"H	\$420.00		\$	-
05090-0001	90 lbs.	Aspen Dining Table	72"W x 30"D x 30"H	\$624.00		\$	-
<b>Metal File &amp; Storage Cabinets (Pg. 26)</b>							
14148-0001	35 lbs.	2 Drawer Vertical File - Letter Size Black	15"W x 25"D x 29"H	\$181.00		\$	-
14147-0001	35 lbs.	2 Drawer Vertical File - Legal Size Black	18"W x 25"D x 29"H	\$235.00		\$	-
14148-0002	45 lbs.	4 Drawer Vertical File - Letter Size Black	15"W x 25"D x 52"H	\$242.00		\$	-
14147-0002	45 lbs.	4 Drawer Vertical File - Legal Size Black	18"W x 25"D x 52"H	\$269.00		\$	-
14143-0006	100 lbs.	2 Drawer Lateral File - Black	36"W x 18"D x 27"H	\$242.00		\$	-
14143-0008	170 lbs.	4 Drawer Lateral File - Black	36"W x 18"D x 54"H	\$296.00		\$	-
14034-0015	135 lbs.	Storage Cabinet - Black	36"W x 18"D x 72"H	\$296.00		\$	-
<b>Pedestals (Pg. 27)</b>							
12091-0023	50 lbs.	Display Pedestal 14" x 42" Black	14"Square x 42"H	\$359.00		\$	-
12091-0004	120 lbs.	Display Pedestal 24" x 42" Black	24"Square x 42"H	\$434.00		\$	-
12091-0002	55 lbs.	Display Pedestal 18" x 42" Black	18"Square x 42"H	\$399.00		\$	-
12091-0030	50 lbs.	Display Pedestal 14" x 42" White	14"Square x 42"H	\$359.00		\$	-
12091-0024	45 lbs.	Display Pedestal 14" x 36" Black	14"Square x 36"H	\$304.00		\$	-
12091-0034	75 lbs.	Display Pedestal 24" x 36" Black	24"Square x 36"H	\$434.00		\$	-
12091-0031	45 lbs.	Display Pedestal 14" x 36" White	14"Square x 36"H	\$304.00		\$	-
12091-0033	75 lbs.	Display Pedestal 24" x 36" White	24"Square x 36"H	\$434.00		\$	-
12091-0025	40 lbs.	Display Pedestal 14" x 30" Black	14"Square x 30"H	\$283.00		\$	-
12091-0003	80 lbs.	Display Pedestal 24" x 30" Black	24"Square x 30"H	\$412.00		\$	-
12091-0001	45 lbs.	Display Pedestal 18" x 30" Black	18"Square x 30"H	\$290.00		\$	-
12091-0032	40 lbs.	Display Pedestal 14" x 30" White	14"Square x 30"H	\$283.00		\$	-
14309-0001	125 lbs.	Locking Pedestal Black	24"Square x 42"H	\$536.00		\$	-
14179-0005	125 lbs.	Locking Pedestal White	24"Square x 42"H	\$536.00		\$	-
12091-0055	24 lbs.	Fuze Pedestal	16"Square x 44"H	\$296.00		\$	-
12091-0043	24 lbs.	London Pedestal	16"Square x 44"H	\$296.00		\$	-
<b>Miscellaneous Items (Pg. 28)</b>							
14189-0066	30 lbs.	Stanchion Chrome	41"H	\$83.00		\$	-
11526-0001	2 lbs.	Stanchion Rope - Red Velour	6' L	\$44.00		\$	-
14308-0009	8 lbs.	Nero Literature Stand - Black	15"W x 12"D x 53.5"H	\$201.00		\$	-
14308-0010	8 lbs.	Argento Literature Rack	15"W x 12"D x 53.5"H	\$201.00		\$	-
14308-0005	7 lbs.	Alto Literature Rack	10.5"W x 9.5"D x 57"H	\$207.00		\$	-
01209-0003	50 lbs.	Compact Refrigerator Black - 4.0 Cu Ft	21"W x 22"D x 32"H	\$372.00		\$	-
<b>Lighting (Pg. 29)</b>							
09392-0019	15 lbs.	Silo Grey Floor Lamp	70"H	\$183.00		\$	-
09417-0037	7 lbs.	Silo Grey Table Lamp	25"H	\$134.00		\$	-
09392-0018	15 lbs.	Silo White Floor Lamp	70"H	\$183.00		\$	-
09417-0036	7 lbs.	Silo White Table Lamp	25"H	\$134.00		\$	-
09392-0001	7 lbs.	Neutrino Steel Floor Lamp - Steel	67"H	\$187.00		\$	-

**DO NOT MAIL ORDER FORM - Email / Fax Form ONLY**

Please make payments payable to: RPMXPO  
 242 Westfork Court Suite A  
 Lithia Springs, GA 30122

<b>Total Product</b>	\$	-
<b>Late Fee %</b>	\$	-
<b>Sub Total</b>	\$	-
<b>Sales Tax %</b>	\$	-
<b>Total Amount Due</b>	\$	-

<b>Company Name</b>	-		
<b>Street Address</b>			
<b>City</b>			
<b>State</b>			
<b>Zip Code</b>		<b>Signature</b>	
<b>Name / Date of Show</b>			
<b>Booth Number</b>	-	<b>Date</b>	
<b>Contact Name</b>		<b>Email Address</b>	
<b>Contact Cell</b>		<b>Fax #</b>	
<b>Special Instructions:</b>			