

## Safety Regulations for the 2025 Calgary Home + Garden Show Occupational Health Safety (OHS) bulletin on Prime Contractor

Please sign below and scan/email back to Zoe at [zow@mpeshows.com](mailto:zow@mpeshows.com)  
by **FEBRUARY 20<sup>th</sup>, 2025**

Please acknowledge (by checking off the box):

- I have read the OHS bulletin provided on the Exhibitor Kit page of the Calgary Home + Garden Show Website titled “**Workplace Health and Safety Bulletin.**”
- I understand I am responsible for the safety of those working within my booth.
- I will clearly indicate who the “Prime” Contractor is if asked by OHS.
- I will have completed a work place hazard assessment while working during set up and tear down at the event.
- I will ensure that any workers within my booth space working at over 3 feet will have appropriate safety restraints.
- I will only operate power tools with the appropriate safety guards.

Does your booth have...	If yes...
<b>DRAPES</b>	
Drapes = fabric panels on sides, top or across/above booth space excess of 50% coverage of booth	<ul style="list-style-type: none"> <li>• Must be fire retardant</li> <li>• Must not be in contact with a direct heat source (i.e. non LED lighting)</li> <li>• Must have documentation available</li> </ul>
Trailers/Campers/RV's = closed space surrounded by hard walls with roof	<ul style="list-style-type: none"> <li>• Must have functioning smoke detector installed inside</li> <li>• Must have fire extinguisher present</li> </ul>
<b>COOKING/DEMONSTRATION COOKWARE/APPLIANCES</b>	
Cooking = no grease laden vapors (oil, greats, fats or butter)	<ul style="list-style-type: none"> <li>• Must be for commercial use only</li> <li>• Must have fire extinguisher present</li> </ul>
Demonstration Cookware = pots and pans	<ul style="list-style-type: none"> <li>• Cannot use grease laden vapors</li> <li>• Must have fire extinguisher present</li> </ul>
<b>VEHICLES/EQUIPMENT/MOTORCYCLES</b>	
Vehicles/Equipment	<ul style="list-style-type: none"> <li>• Must have Show Management approval <b>prior</b> to arriving on site</li> <li>• Must have no more than ¼ tank of fuel <i>or</i> no more than 20L, whichever is less.</li> <li>• Gas tanks must be locked or sealed</li> <li>• Must have an active smoke detector and fire extinguisher 2A10BC (Vehicles with over 9.3m<sup>2</sup> of roofed area only)</li> <li>• Must not have propane on, or in the unit</li> </ul>
Motorcycle(s)	<ul style="list-style-type: none"> <li>• Must have Show Management approval prior to arriving on site</li> <li>• Must have fire extinguisher(s)</li> <li>• Must have spill kit(s)</li> </ul>

	<ul style="list-style-type: none"> <li>• Refueling of motorcycles must be conducted outside</li> </ul>
MISCELLANEOUS/OTHER	
Candles = open flame	Must have a one inch barrier around and above the top of the flame
Propane	Must be stored outdoors
Fresh Cut Trees = cannot be used for display after 14 days from being cut	<ul style="list-style-type: none"> <li>• Must have fire retardant tag with proof of cut date</li> <li>• Must be kept watered</li> </ul>

Contact Name \_\_\_\_\_

Company Name \_\_\_\_\_

Booth Number \_\_\_\_\_ Phone \_\_\_\_\_

Prime Contractor (refer to pg. 2 of the Health & Safety Bulletin in the Exhibitor Kit regarding the Prime Contractor)

\_\_\_\_\_

I, \_\_\_\_\_ have read and understand the rules of the Workplace Health and Safety Bulletin and the statements above.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date