

## Complete Fire Regulations for the Minneapolis Home + Garden Show

### Show Management Regulations

Material used in exhibits must be fire resistant and are subject to inspection by the Minneapolis Fire Department.

If you have any questions on this, call the Minneapolis Fire Prevention Bureau (612) 673-2546.

Precautions must be taken to prevent the general public from coming in contact with anything that may cause burn or injury. Any product hot to the touch must be placed at the back of your booth, away from the aisle. For those with bulk 20'x20' peninsulas, islands or larger, these products must be positioned in the middle/center area of your space, again, as far away from the aisle(s) as possible. Warning signs must be placed prominently on all such surfaces, horizontal and perpendicular.

### MCC Regulations

Written authorization by MCC management and the M.F.D. Fire Prevention Bureau shall be required for the following:

- Operation of any electrical, mechanical or chemical devices which may be deemed hazardous by the M.F.D. Fire Prevention Bureau.
- Operation of any heater, barbecue, heat producing or open flame devices, candles, lanterns, torches, welding equipment, smoke emitting devices or materials, etc.
- Use or storage of flammable liquids, compressed gases, or dangerous chemicals.
- Use of any fireworks/pyrotechnics.

### Open Flame Permits:

- A "Special Event Permit" for an open flame may be obtained from the M.F.D. Fire Prevention Bureau.
- Application forms are available HERE: <https://www2.minneapolismn.gov/business-services/licenses-permits-inspections/fire-permits/fire-operational/fire-special-event/>
  - There is a charge for each permit.
  - The exhibitor booth number and a copy of the entire floor map must be included when submitting the permit.
- Permit must be submitted no later than TWO weeks prior to event move in day.
- Exhibitors will need to provide the following with their permit application:
  - Booth number
  - Full sketch of their booth
  - Complete overhead show map, so the Fire Inspector can see the full scope of the event.
- A copy of the approved permit must be kept in the exhibitor's booth at all times.

### Cooking:

- Grilling (charcoal or propane) inside of the MCC is prohibited. Exceptions:
  - Exhibitor or Show Manager consults with MCC to approve and designate a grilling area in the MCC's marshaling yard.

- Grease-laden vapors (Deep Frying): Exhibitors may request to use gas or electric cooking devices in a manner that produce grease laden vapors. Where use of such devices is approved by the MCC, the following requirements will apply:
  - Must be constantly attended by a qualified, responsible adult (18+ year old);
  - K Class portable extinguisher must be readily available and stored with the cooking space;
  - Submit storage and transport plan for cooking oil;
  - Submit make and model of cooking device. Product must have a substantive base and containment for oil; and
  - Cooking areas must be separated from each other by 10-feet.
- Any tabletop cooking will be allowed as long as our fire alarms are not going off. As usual, if the Exhibit Hall gets too smoky, then those vendors will be asked to stop until we can properly ventilate that area.
- If a smoke beam is tripped within the Exhibit Hall, the exhibitor will be required to shut their booth down for the run of the show.

#### Food Truck:

- Upon approval and authorization by our catering provider, any food truck occupying space inside of the MCC that is cooking and serving food must adhere to these standards:
  - Kitchen hood fire suppression system;
  - K Class and 20 BC portable extinguisher.
  - 5lb maximum propane cylinder tank. All additional tanks, both empty and full, are to be stored outside of the building; and
  - In addition, all food licensing requirements must be followed.

#### Sternos

- An Open Flame permit (Special Events / Operational Permit) must be obtained and kept in the exhibit booth at all times
- One fire extinguisher 2-A: 10-BC or greater must be present for each open flame device

#### Butanes

- An Open Flame permit (Special Events / Operational Permit) must be obtained and kept in the exhibit booth at all times
- One fire extinguisher 2-A: 10-BC or greater must be present for each open flame device
- 20 lb. maximum tank
- A minimum of 10' must separate each open flame device and any combustible materials
- Butane tanks may not be stored in the exhibit area or in the building. Tanks must be stored 50' from the building.

#### Candles

- An Open Flame permit (Special Events / Operational Permit) must be obtained and kept in the exhibit booth at all times
- The candle must be housed in glass
- The tip of the flame in any state of use may not extend at all above the top of the glass housing
- Any open flame must be securely supported on substantial noncombustible base and open flame is protected.

## Natural Gas

Access to natural gas sources in the MCC is limited. In addition to any other applicable regulations governing the use of natural gas, a natural gas pipeline may not be extended across any aisle or walkway.

## Liquid Petroleum (LP) Gas

Use of LP gas by show management and/or exhibitors is prohibited unless the following conditions are met:

- An Open Flame permit (Special Events / Operational Permit) must be obtained and kept in the exhibit booth at all times
- One fire extinguisher 2-A: 10-BC or greater must be present for each open flame device
- Five-pound maximum tank
- A minimum of 10' must separate each open flame device and any combustible materials
- LP tanks may not be stored in the exhibit area, on the dock or in the building. Tanks must be stored 50' from the building
- If an LP tank is permanently installed in a vehicle that will be displayed in the MCC, the tank must be completely empty (purged). Detachable LP tanks are to be removed from the building

## Propane Cylinders:

Exhibitors may have propane cylinders that are used for displayed purposes. Any pound capacity can be used and must have the following:

- Valve off;
- Drilled hole at the top of the cylinder;
- Cutaway;
- Brand new – never been used.