



*****UPDATED 1/22/2026*****

2026 MOVE-OUT INSTRUCTIONS

Thursday, January 22, 2026 Move-Out Hours: 8:00AM – 7:00PM

ALL EXHIBITS MUST BE MOVED OUT BY 7PM THURSDAY

You will have the same access point for move-out as you did for move-in (Loading Dock Access or Street Level Access).

LOADING DOCK ACCESS: Once you have packed your booth, please visit the Southern Exhibition Services (SES) service desk on the front wall of the RCC to request a dock pass. A member of the SES team will come by your booth to verify you are packed before RCC security can issue a dock pass to load your vehicle. Do not ask for a dock pass until your booth is ready to go. Large items or constructed booths (ex. landscapers, sheds, hot tubs, etc) may ask for a dock pass when you have a load ready. Dock passes issued at move-in are not valid for move-out. Vehicles in line without a dock pass will be turned away until you have a pass. **Once your booth is packed and you have a dock pass, GPS to: 237 W Lenoir St Raleigh, NC 27601 and look for our staff at the gate behind the Red Hat Amphitheater**

STREET LEVEL ACCESS: Please break down and pack up your booth completely BEFORE pulling your vehicle into the street level access loading area (the same block you used for move-in will be blocked off for move-out). Once you pull your vehicle into the loading area, you will have up to 30 minutes to load and remove your vehicle. **Once your booth is packed, GPS to: Raleigh Convention Center 500 S Salisbury St Raleigh, NC 27601 and look for signs and our staff to enter loading area on Cabarrus St**

Please be patient with our staff during move-out. If we all work together, we can ensure a safe, smooth process!

GENERAL MOVE-OUT NOTES:

- You must clean up and clear out everything that came in with you and dispose of all trash properly. If you leave behind anything that requires cleanup by show management or any exhibits left past the end of move-out at 7:00pm Thursday, you may be assessed a cleaning fee. This includes any stone, lumber, mulch, pallets, etc.
- No one under the age of 16 is permitted on the dock or show floor during move-out for safety.
- If you have questions, please don't hesitate to contact a member of our show team in the Show Office in Room 206.

Thank you for your patience during this unfortunate turn of events; please be safe and well during the impending severe weather!