

BIRMINGHAM HOME SHOW

Show Checklist

- ___ Review the exhibitor manual on the show website.
- ___ Have a staff member from my company man my booth at all times within show hours.
- ___ No soliciting or working the aisles of the show.
- ___ Read and adhere to the move-in & move-out policy.
- ___ Order parking for my booth if needed by emailing Show Management. Refer to exhibitor manual for more details.
- ___ Professionally drape and skirt any tables used in my booth. Fine furniture is excluded.
- ___ Provide carpet or other type of flooring for my entire booth space.
- ___ Stay completely within the dimensions of my booth.
- ___ Have the back and side of my booth professionally finished if more than 3' on the side, or 8' on the back.
- ___ Have all signs below 8'. Please refer to the exhibitor manual for additional guidelines.
- ___ Do not install any pop-up tents.
- ___ Do not decorate booth space with helium balloons.
- ___ Refer to the exhibitor manual for all Fire Marshall Restrictions.
- ___ Do not sell, sample or give away any food or drinks without Show Management approval.

Please refer to the exhibitor manual for sample requirements.

All of these guidelines are provided with the intent that your show experience is a success.

BirminghamHomeShow.com