

To register a new business online from our website at <https://coloradosprings.gov/sales-tax/page/sales-tax-information> click on “Online Services” button, then click the “Sales Tax Online Service” button.


You will then register as a new user. This is just for the user registration for the online portal.

**Log In**  
Please enter your email address and password to log in.

Email Address:

Password:

[Forgot your password?](#)

 New user? [Register here!](#)

If you need assistance, see the [FAQ](#)

Follow the instructions that you receive in your email to complete the user registration.

You will then select the third bullet of Part 1 to start the Business Registration.

New Connector/Account | Manage My Connectors

**Link to Your Accounts with Connectors**  
Managing one or more of your accounts through this single login is facilitated through account connectors. If you're establishing a new connector, follow the instructions below. To manage existing connectors, click on the "Manage My Connectors" tab above.

**01 Get Started**

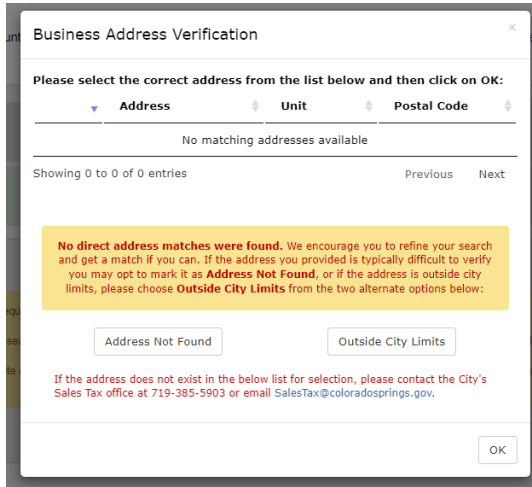
Please choose one of the options below to get started:

- I'll be using a MUNIRevs Activation Code to locate/connect my account**  
If you received an activation code in the mail from the jurisdiction, you can use that code along with your account number to create the connector. Don't worry if you didn't get an activation code, choose one of the other options below.
- Help me find and connect my account using historic account transactions**  
Using information related to your account, we can perform lookups to help validate and connect you to your account. If we're unable to locate your account, we'll provide additional options.
- I have a new business, an additional location, or am moving and need to apply for a license**  
Please do not choose this option if you want to keep your existing license as it will create a new business and related tax forms for you to manage. If you are having difficulty connecting to an existing business, please choose from one of the other account/business look-up options.

**Understanding Connectors**  
Connectors are bridges between your login and any accounts you have the authorization to view and manage.  
If you haven't linked your login and accounts yet, utilize the New Connector/Account option and step through the provided instructions. We've created a host of options to help get you set up within MUNIRevs for access to easy and efficient filing and services.  
Once you've established your connectors, you can always come back here to manage and/or remove them through the Manage My Connectors interface.

In Part 2 when completing the address please use USPS standard abbreviations i.e. S, N, E, W, Dr, St, etc. Do not use punctuation. When confirming the address, if the address is truly correct but not

found and is in the city limits of Colorado Springs choose the Address Not Found button. If the location is outside the city limits of Colorado Springs, choose the Outside City Limits button.



After the address verification, you will be taken to the full application registration.

Once the application is complete and approved by our office, you will receive an email. Please log in to your account to print your license. You can find the instructions on the approval email.

You can find informational tax guides on our website at <https://coloradosprings.gov/new-tax-research>.

Be sure to contact the Colorado Department of Revenue for State sales tax information.

<p>Department of Revenue (State):</p> <p>Sales and Use Tax Licenses</p> <p>(Southeast corner Van Buren and Union- on Union Blvd between Fillmore and Constitution, the Audubon Village Shopping Center, ask for Scott / State tax office)</p>	<p>2447 North Union Blvd.</p> <p>Colorado Springs, CO 80909</p> <p>Phone: 719-594-8706</p> <p>Phone: 303-238-7378</p> <p>Web Address: <a href="http://www.colorado.gov/revenueonline">www.colorado.gov/revenueonline</a></p> <p>Tax Workshops and Education: <a href="http://www.TaxSeminars.state.co.us">www.TaxSeminars.state.co.us</a></p>
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