



City of Colorado Springs Sales Tax

Special Event Frequently Asked Questions

As a vendor participating in a special event within the city, you may have questions about how sales tax applies to your business. Below are answers to the most frequently asked questions to help you stay compliant and prepared.

1. Do I need to collect sales tax at Special Events?
 - Yes, if you sell tangible goods (e.g., food for immediate consumption, art, merchandise), you must collect Colorado Springs sales tax. If you are only participating for informational purposes, you will not need a license.

2. Is Colorado Springs part of the state sales tax system?
 - No. Colorado Springs is a home-rule city and collects its own sales tax separately from the State of Colorado

3. What is the current sales tax rate in Colorado Springs?
 - The city rate is 3.07%, and it is **in addition** to any applicable state or county taxes.

4. How do I get a sales tax license for Colorado Springs?
 - You can apply online at <https://coloradosprings.gentaxcpc.net/> from the Registration menu.

5. How do I file and pay the sales tax I collect?
 - You'll file a tax return with the City of Colorado Springs for only our portion of taxes. This is available on our website from the Returns menu. You will receive an email to complete your tax filing after the event.

6. What if I already have a regular Colorado Springs or Colorado State sales tax license?

→ A separate sales tax license is required for special events in Colorado Springs.

Your regular sales tax license cannot be used to report or remit tax collected at these events.

Please note: This is a change from previous years, and all vendors must now obtain an event-specific license to remain compliant.

7. Can the event Organizer collect and remit sales tax for me?

→ Only if the organizer has a special event license and agrees to collect on your behalf.

Otherwise, you are responsible for being licensed and collecting and remitting your own sales tax.

8. What if I am a non-profit or religious organization?

→ Even **exempt organizations** must collect and remit sales tax when selling to the public at special events. Exempt status applies to the organization—not to the buyer.

When selling taxable goods or services, the organization is responsible for collecting and remitting sales tax, just like any other vendor. The end consumer is not exempt and is required to pay sales tax on their purchases.

9. Where can I get help or more information?

→ Visit coloradosprings.gov/salestax or call the city's Sales Tax Office at: 719-385-5903

– Option 2

