



CORT PRO SERVICES

Division of CORT Party Rental

Electrical Order Form

Event: Tacoma Holiday Festival

Venue: Tacoma Dome

Dates: 10/24/2024 to 10/27/2024

CORT PRO SERVICES

6101 Associated Boulevard
Suite 102
Everett, WA 98203
P: 877.939.7368
www.cortproservices.com

Advance Orders must be received and paid in full two weeks in advance of show install. Vendors will not be invoiced.
Failure to pay in full prior to show opening will result in the loss of electrical service.
Disputes over billing must be settled prior to close of show. No credits will be given once show closes.
Credit will be received on orders cancelled 72 hours prior to show install.
Credit will not be given for services installed and not used.

Outlets will be located at the back center of your booth. If you require outlets in other locations Labor charges will apply.	QTY	Advance Order (Discount)	Late Order	24-Hour	Total	Advance Order Deadline: 10/14/2024	
120 Volt Outlets Duplex Receptacle							
600 Watt 120 volt (5amp) outlet		\$99.75	\$125.00	\$149.00		24 Hour Service Unless 24 hour power has been requested, power will be turned on 30 minutes prior to show opening and turned off 30 minutes after show closing.	
1200 Watt 120 volt (10amp) outlet		\$124.00	\$154.00	\$186.00			
1800 Watt 120 volt (15amp) outlet		\$145.00	\$181.00	\$217.00			
2400 Watt 120 volt (20amp) outlet		\$169.00	\$211.00	\$253.00			
120/208 Volt Outlets Single Phase							
3600 Watt 120/208 volt (15amp) outlet		\$188.00	\$234.00	\$281.00		**208 Volt Connections** 1-Hour labor charge applies for all 208 volt connections and disconnections. Material charges may apply.	
7200 Watt 120/208 volt (30amp) outlet		\$188.00	\$234.00	\$281.00			
12,000 Watt 120/208 volt (50amp) outlet		\$370.00	\$491.00	\$554.00			
120/208 Volt Outlets Three Phase							
3600 Watt 120/208 volt (15amp) outlet		\$346.00	\$433.00	\$520.00		**End Cap/Island Booths** Outlets ordered or supplied by show management, will be installed in the most convenient location. Outlets required to be installed in more than one location. There is a 1-hour minimum labor charge plus material.	
7200 Watt 120/208 volt (30amp) outlet		\$346.00	\$433.00	\$520.00			
12,000 Watt 120/208 volt (50amp) outlet		\$481.00	\$661.00	\$721.00			
100 Amp 120/208 volt outlet		\$630.00	\$787.00	\$945.00			
200 Amp 120/208 volt outlet		\$1,554.00	\$1,942.00	\$2,331.00			
Booth Lighting							
500 Watt Light Arm		N/A	N/A	N/A		Equipment Compliance All equipment must comply with Federal, State and City electrical codes. Equipment out of compliance will not be connected. Two (2) wire extension cords are not allowed, and will be removed from your booth.	
Rental Extension Cords/Power strips							
25' Extension Cord		\$25.00	\$25.00				
15 Amp Plug Strip		\$25.00	\$25.00				
Labor Rates							
Electrician :	Monday-Friday 8AM-5PM	\$145.00				Important Information By signing this order you agree to all Terms & Conditions of this contract including our payment policy.	
Lead:	Monday-Friday 8AM-5PM	\$95.00					
Electrician Overtime:	After Hours Weekends	\$217.50					
Lead Overtime:	After Hours Weekends	\$142.50					
Double Time: Thanksgiving, Christmas, New Year, July 4th, Memorial Day, Labor Day							
				Labor:			
				Rental:			
				Total:			
				Tax:			
				Total Due:			

Company Name: _____ Booth #: _____

Address: _____ City: _____ State: _____ Zip: _____

Contact Name (print) _____ Authorization Signature: _____ Date: _____

Phone: _____ Cell: _____ Email: _____

Transactions require a valid and authorized credit card on file to complete the order and for billable additions or modifications. We do not accept cash or check payments onsite.

Please email your completed form to customer@cor.com. You will receive a follow-up email including your product order and a link to submit your credit card payment through our secure payment system.

Email completed form with payment to customer@cor.com or fax to 425.493.1227

User Agreement & Terms of Service

- 1 Advance orders must be paid for in full before installation can begin. Orders will not be accepted without payment.
- 2 Advance Orders must be received by the deadline date with payment in full to receive the discounted rate. Orders received after the deadline date or on site will be charged the late order rate.
- 3 A valid and authorized credit card must be on file (Visa, Mastercard, Discover, Amex).
- 4 In the event of returned checks or declined credit cards there will a \$75.00 service fee.
- 5 Electrical service will be turned off for lack of payment. Payments can be made using the online link to restore your service.
- 6 State & City Sales tax is added to all services supplied.
- 7 Vendor is not allowed to share power with neighbors.
- 8 All material and equipment used to provide temporary electrical service, is provided on a rental basis only and remains the property of CORT Pro Services. Equipment shall only be removed by CORT Pro Services personnel at close of show. Equipment removed by vendors will be charged to the card on file.
- 9 Outlets will be installed in one location at the back center of 10x10 booth space.
- 10 Labor is not included in the outlet rate to connect 208 volt equipment, special wiring or distributing outlets to multiple locations within any size booth space. There is a minimum one hour labor charge plus materials for booths that request outlets to be moved or distributed to multiple locations
- 11 Permanent building outlets are not part of your booth space, you are not allowed the use of them.
- 12 Vendor equipment is required to comply with federal, state and local electrical codes. CORT Pro Services will not provide electrical service to equipment not in compliance with electrical codes.
- 13 Vendor holds harmless CORT Pro Services for any and all losses of power beyond CORT Pro Services control, including but not limited to, losses due to utility company failure, permanent power distribution failure, generator failure, power failure due to vandalism, vendors faulty equipment, circuit overloads caused by vendor, vendor equipment not compatible with GFCI receptacles.
- 14 Claims or adjustments will not be considered unless filed in writing by vendor prior to close of event. Any disputed charges for service will not be considered without a written record on file prior to show close.
- 15 Signing this order vendor hereby agrees to all applicable terms of service.