Parking Pass Order Form

reliant park

Remit to: Reliant Park - Exhibitor Services
Mailing Address: One NRG Park Houston, TX 77054
Phone: 832-667-1707
Fax: 832-667-1821
E-mail: **ExhibitorServices@nrgpark.com**

Houston Home & Garden Show
February 5-7, 2027
Reliant Park
Houston, Texas

Prices are subject to change without notice.

Notice of change to SMG-Reliant Park credit and debit card practice effective December 1, 2018.
In our ongoing efforts to safeguard your sensitive information SMG – Reliant Park is no longer accepting credit or debit card payment information via email, fax, phone or text. We now require payment be completed by the customer through our secure online third-party payment system, Reliant Park Exhibitor Online Ordering . Please email forms to exhibitorservices@reliantpark.com. SMG-Reliant Park thanks you for your cooperation as we work to ensure you are provided the most secure online ordering experience.

CANCELLATION POLICY: If cancellation occurs before services are installed and written notice of cancellation is received by Exhibitor Services 72 hours before the first scheduled move-in date, a full refund will be issued. If cancellation occurs after installation or after the start of the first scheduled move-in date, no refund will be issued. ALL COMPLETED WORK IS SUBJECT TO FULL PAYMENT.

The regular parking fee at Reliant Park is $25.00 plus tax per entry/per event day with no unlimited in & out entries. For your convenience, a special 3-day exhibitor parking pass is available that grants unlimited in & out privileges during event days for $87.00. There is no charge for parking during move-in days of an event. This parking pass DOES NOT ALLOW OVERNIGHT PARKING OF ANY VEHICLE. Parking passes will be held for your arrival at the Reliant Park Exhibitor Services Desk during move-in if one is offered. PARKING PASSES ARE NOT BE MAILED.

Please Check One:	☐**Exhibiting Company**	☐**EAC (3rd Party Company)**	☐**Show Management**

Company Name: _____

Order Contact: **(PLEASE PRINT)** _____ Order Date: _____

Address: _____

City: _____ State: _____ Country: _____ Zip: _____

E-mail: _____Telephone: (_____) _____ Fax: (_____) _____

NUMBER OF PASSES REQUIRED: _____ @ **$87.00 (per vehicle)** **= $_____**
***plus tax**

Booth # (s): _____

ONSITE SERVICE DESKS:

Prepaid parking passes are to be picked up or onsite purchases are to made at the Reliant Park Exhibitor Services desk during move-in of an event if one is provided. If you are charged for first time entry on an event day, please bring your parking stub to the service desk to receive a $25.00 credit toward the purchase of a parking pass. If a service desk is not provided by the event, please contact the Reliant Park Exhibitor Services office at 832-667-1707 to retrieve any prepaid parking pass.

PARKING GATE STUBS:

If you have pre-ordered a parking pass by credit card or by check & you have been charged for first time entry on an event day, please bring your $25.00 parking stub to the Reliant Park service desk & a refund will be processed in the form of your original payment. STUBS WILL ONLY BE ACCEPTED FOR CREDIT DURING THE SCHEDULED SERVICE DESK HOURS OF THE EVENT. STUBS WILL NOT BE ACCEPTED BY Reliant Park AFTER AN EVENT HAS ENDED. If a service desk is not provided by the event, this service will not be provided.

PAYMENT MUST BE COMPLETED BY THE CUSTOMER THROUGH OUR SECURE ONLINE PAYMENT SYSTEM

PARKING PASSES NOT PICKED UP FROM THE SERVICE DESK WILL *NOT* BE REFUNDED.

ALL SALES ARE FINAL. NO CASH REFUNDS AVAILABLE.