



NORTHWEST  
**FLOWER &  
GARDEN**  
FESTIVAL

## *Show Checklist*

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- \* Review all sections of the Vendor Kit, and Rules & Regulations Document
- \* Enhance your Vendor Listing
- \* Email us Proof of Insurance, UBI, & SBL
- \* Floor Covering, Table skirting, and Lighting
- \* Order Decorator & Exhibitor Services  
\*Note the advance order discount deadline
- \* Print your Move-In Pass emailed in February
- \* Increase your exposure with Marketing Opportunities by contacting [GreenaneD@mpeshows.com](mailto:GreenaneD@mpeshows.com)
- \* Utilize our Social Media Marketing Kit
- \* Check current Seattle sales tax rate