



## MOVE IN INFORMATION

### A STAGED MOVE IN APPROACH IS IN FULL EFFECT THROUGH THE BMO CENTRE LOGISTICS MANAGEMENT SYSTEM, VOYAGE CONTROL

- You must book your specific time within your available booking date(s) in order to gain access to the BMO Loading Dock Apron. If you do not need access to the BMO Loading Dock Apron and can walk your items in from your parked vehicle then you do not need to complete a booking. Please note parking rates may apply
- If you have third party contractors, delivery companies and/or display houses working on your behalf for move-in, they must be scheduled through this process
- Once your vehicle is unloaded it must be removed from the BMO Loading Dock Apron, booth set-up time is not included in Voyage Control bookings
- Any vehicle arriving without a booking will be subject to delays and may not be granted access due to capacity restrictions
- Vehicles that overstay the allocated time and ignore warnings are at risk of ticketing/towing at the driver's expense as per BMO Centre policy
- Any Exhibitor that requires a different move-in window than the one assigned below must contact the appropriate Exhibitor contact from the list below:
  - Companies A to E: Ashburn Morgan | [AsburnM@mpeshows.com](mailto:AsburnM@mpeshows.com) | 587.323.6113
  - Companies F to P: Mary Ramsdale | [MaryR@mpeshows.com](mailto:MaryR@mpeshows.com) | 587.323.6120
  - Companies Q to Z: Alex Black | [AlexB@mpeshows.com](mailto:AlexB@mpeshows.com) | 587.323.6101

## HOW TO BOOK

Go to the BMO Centre portal at [HTTP://CALGARYSTAMPEDE.VOYAGECONTROL.COM/](http://CALGARYSTAMPEDE.VOYAGECONTROL.COM/)

Click the 'LOG IN/SIGN UP' button to create an account. If you have an existing account from previous years or other venues that also use Voyage Control you can use the same log on information

- **YOU ARE CLASSIFIED AS USER TYPE:** Move In Zone 4 Green
- **YOUR BOOKING CODE IS:** G8356N
- **YOUR AVAILABLE BOOKING DATE(S)\*:**

• Tuesday February 20 <sup>th</sup> , 8:00 am to 8:00 pm
• Wednesday February 21 <sup>st</sup> , 8:00 am to 8:00 pm
• Thursday February 22 <sup>nd</sup> , 8:00 am to 10:00 am

*\*(Specific time-slot assigned at time of booking)*

### CUSTOMER SUPPORT:

If you require technical support to help with website issues, booking problems, etc. while in the Voyage Control booking process please contact BMO Centre Voyage Control support by emailing [vcsupport@calgarystampede.com](mailto:vcsupport@calgarystampede.com)



## LEGEND

- PAID PARKING
- NO PARKING/BMO CONSTRUCTION SITE
- EMPLOYEE PARKING
- PARKING BOOTH
- LOADING DOCK APRON
- ACCESS CONTROL BOOTH

BMO CENTRE

## FINDING YOUR WAY

**BMO CENTRE ADDRESS:  
20 ROUNDUP WAY SE,  
CALGARY AB, T2G 2W1**