



UTILITIES ORDER FORM

Below is the order form with services available and prices. In order for exhibitors to qualify for discounted rates, exhibitors must request services 10 business days prior to move-in. To help ensure orders are filled out correctly please fill the necessary information and remit the correct payment amount to Marketplace Events:

Name of Event Richmond Home + Garden Show Event Date February 28-March 1, 2025

Company Name _____ Booth No. _____

Address _____

- Electrical Service Available, 115 Volt, 208V single or three phase, 60 cycle up to 60 amp per connections.
- Overtime hours and special services required by electrician will be responsibility of exhibitor at rate of \$90-\$145/hour.
- Discount rate orders for utility service **MUST be placed and paid for 10 business days PRIOR TO FIRST MOVE-IN DAY (February 17, 2025) or \$70 surcharge (plus tax) will be added to the bill.**

Quantity of
Connections

_____	115V	20 amps (most common)	Discount price: \$90.00
_____	208V	Single Phase	
_____		0-20 amps, 21-30amps, 31-50 amps Over 50 amps	Discount price: \$125-\$275
_____	208V 3 Phase		
_____		0-20 amps, 21-30amps, 31-50 amps Over 50 amps	Discount price: \$175-\$325
_____	480 3 Phase		
_____		0-20 amps, 21-30amps, 31-50 amps Over 50 amps	Discount price: \$175-\$325

Contact show management for specific pricing 208V single phase, 208 3 phase and 480 3 phase

_____	Electrical Powerstrip	\$30
_____	Extension Cord	\$30
_____	Water/Drain Hook-up	\$275
	Late Fee – \$70 Surcharge	\$ _____
	If ordered February 17, 2025 or later	
	Sub-Total:	\$ _____
	Total Utility Charge:	\$ _____

Credit Card # _____ Exp. Date: _____

Please circle which type of card being used: VISA MASTERCARD AMERICAN EXPRESS

Billing Address: _____ Billing Zip: _____ Security Code: _____

Signature: _____ Date: _____

I authorize Marketplace Events to process the payment on the given credit card

*Payments will be processed as received all payments are *NON-REFUNDABLE*

**If you would like to receive a receipt, please provide email address: _____

**All payments for utilities should be made to Marketplace Events not the Richmond Raceway Complex.
Email forms to marciad@mpeshows.com**

Remit Payment to: 2000 Auburn Drive, One Chagrin Highlights, Suite 200 • Beachwood, OH 44122
Email: marciad@mpeshows.com • website: RichmondHomeAndGarden.com