



Unit#115 – 2325 Peardonville Road, Abbotsford, BC V2T 6J8

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## **26 - BC Sportsman 2026**

March 6th - 8th 2026

Tradex

Abbotsford, BC

Dear Exhibitor,

Global Convention Services is pleased to be appointed by Show Management as the official Service Contractor for this Event. In the following pages, please find the necessary forms and information that will assist you with a successful exhibition experience.

Be sure to take advantage of discounted rates on various items. To receive the discounted rate, submit your completed forms along with Payment Form by the discounted date specified on the forms.

Should you have any questions, please feel free to contact our Exhibitor Services team who will be happy to assist you with your needs.

We look forward to working with you on this event and wish you a successful show.

Global Convention Services Ltd.



26 - BC Sportsman 2026

March 6th - 8th 2026

Tradex

Abbotsford, BC

## SERVICE CONTRACTOR CONTACT

### GLOBAL CONVENTION SERVICES

Unit#115 – 2325 Peardonville Road, Abbotsford, BC V2T 6J8

Phone: 604-851-0224 Opt. 1

Email: [abbotsford@globalconvention.ca](mailto:abbotsford@globalconvention.ca)

## BOOTH EQUIPMENT

**Each 10' wide x 10' deep exhibitor booth space consists of the following:**

- \* 8' high draped backwall and 3' high draped sidewalls.
- \* One (1) 6' show colour skirted table.
- \* Two (2) chairs.

\* The Ballroom/Trade Show floor is carpeted.

\* The Trade Show floor is NOT carpeted. Refer to the Carpet Order Form to rent carpet for your booth space.

\* One (1) 110v, 15 amp, duplex outlet is supplied as part of your booth package.

\* Electrical is NOT included as part of your booth package but can be ordered by completing the attached Electrical Form.

## PRICING DEADLINES

In order to receive discounted rates on selected items, we must receive your order and payment by the advance price deadline. Orders received after this date will be subject to Retail Prices.

Ordering for this event will be available until the ordering deadline. Please contact our Exhibitor Services Department for availability after this date.

### ADVANCE PRICE DEADLINE

Feb 13th 2026

### ORDERING DEADLINE

March 3rd 2026

## EXHIBITOR MOVE-IN

Wednesday	March 7th 2026	8:00 AM	-	5:00 PM	BY APPOINTMENT ONLY
Thursday	March 5th 2026	8:00 AM	-	8:00 PM	
Friday	March 6th 2026	8:00 AM	-	11:00 AM	

Notes:

## EXHIBITION DATES

Friday	March 6th 2026	12:00 PM	-	8:00 PM	
Saturday	March 7th 2026	10:00 AM	-	5:00 PM	
Sunday	March 8th 2026	10:00 AM	-	5:00 PM	

## EXHIBITOR MOVE-OUT

Sunday	March 8th 2026	5:00 PM	-	11:45 PM	
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Notes:

## MATERIAL HANDLING

Global Convention Services does not offer shipping, customs or brokerage services. Please refer to the Material Handling section for further information, material handling costs and shipping labels.

**ADVANCE SHIPMENTS:** To arrive between the dates indicated below. Freight received at advance warehouse prior to or after these dates will be subject to additional handling fees.

START DATE February 16th 2026

END DATE March 3rd 2026

To expedite the move-in process, we highly recommend sending all materials to the Global Advance Warehouse.

\*\* In the event that a forklift is not available on show site for this event, additional fees will apply if a forklift is required for your materials.

\*\* Additional fees may be incurred if freight requires special handling from/to receiving doors to booth space due to venue restrictions or limitations.

**DIRECT TO SITE SHIPMENTS:** To arrive during scheduled exhibitor move-in times only!!!

\*\* Freight received at venue in advance of exhibitor move-in risk having freight either refused by the venue or re-directed to Global Advance Warehouse, with expenses and fees billed back to exhibitor.

**POST-SHOW STRANDED FREIGHT:** Any freight left on the show floor at conclusion of Global tear-down will either be shipped via the official carrier or re-directed to Global Advance Warehouse with all costs billed back to exhibitor.



Unit#115 – 2325 Peardonville Road, Abbotsford, BC

Tel: (604) 851-0224 EXT 1

Email: abbotsford@globalconvention.ca

# Show Specials

EVENT NAME BC Sportsman 2026 DATES March 6th - 8th 2026

Exhibiting Company \_\_\_\_\_ Booth #: \_\_\_\_\_

Contact Name \_\_\_\_\_ Booth Size: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

## SHOW PACKAGE SPECIALS

ORDERING DEADLINE

**February 13th 2026**

GOLD PACKAGE: 10% SAVINGS	SILVER PACKAGE: 10% SAVINGS	BRONZE PACKAGE: 10% SAVINGS
* One (1) 6' Black Skirted Table * Two (2) Fabric Side Chairs * 10' x 10' Black Booth Carpet	* Two (2) Fabric Side Chairs * 10' x 10' Black Booth Carpet	* One (1) 6' Black Skirted Table * Two (2) Fabric Side Chairs
<b>TOTAL: \$500</b> <input type="checkbox"/>	<b>TOTAL: \$400</b> <input type="checkbox"/>	<b>TOTAL: \$200</b> <input type="checkbox"/>

## BULK AREA BOOTH CARPET

1st Colour Choice:  Grey  Black  Blue  Red  
2nd Colour Choice:  Grey  Black  Blue  Red

DESCRIPTION	QUANTITY	AFTER DEADLINE <b>February 13th 2026</b>	AMOUNT
500-1000 square feet:		\$2.07	
Booth Size: <b>x</b>			
Protective Plastic		\$0.90	
Booth Size: <b>x</b>			
Carpet Padding		\$1.92	
Booth Size: <b>x</b>			
<b>SUB-TOTAL BULK CARPET</b>			

\*\*\* Payment must be received with order. Orders will not be processed without payment. \*\*\*

\*\*\* No credits will be granted for carpet, padding or protective plastic if order is cancelled at anytime. \*\*\*

## SUMMARY

\$ \_\_\_\_\_

*Carry this total to Method of Payment Form*

Send completed form along with Method of Payment to [essgroup@globalconvention.ca](mailto:essgroup@globalconvention.ca)

Calgary\_BMO-CS 2025 (Nov/2024) V01



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**ADVANCE DEADLINE:**

**Feb 13th 2026**

**ORDERING DEADLINE:**

**March 3rd 2026**

**EVENT NAME** 26 - BC Sportsman 2026 **DATES** March 6th - 8th 2026

**Exhibiting Company** \_\_\_\_\_ **Booth #** \_\_\_\_\_  
**Contact Name** \_\_\_\_\_ **Booth Size** \_\_\_\_\_

<b>TABLES</b> <i>*Dressed tables are show color unless otherwise requested</i>					<b>SEATING</b> <i>*** All items subject to availability ***</i>				
Description	Qty	Advance	Retail	Total	Description	Qty	Advance	Retail	Total
<b>30" Height Tables</b>									
2'x4' Vinyl Top Table - No Skirt		\$75	\$98		Folding Chair (Black)		\$27	\$35	
2'x6' Vinyl Top Table - No Skirt		\$85	\$111		Fabric Side Chair		\$79	\$103	
2'x8' Vinyl Top Table - No Skirt		\$101	\$131		Bar Height Stool w/Wire Back (Padded Seat)		\$131	\$170	
2'x4' Skirted Table (Vinyl Top, Skirted 3 Sides)		\$116	\$151		Steno Chair (Padded Seat/Back, Casters, Gas Lift to Desk Height)		\$99	\$129	
2'x6' Skirted Table (Vinyl Top, Skirted 3 Sides)		\$124	\$161		Executive Chair (Black, Padded Seat, Back & Arms)		\$139	\$181	
2'x8' Skirted Table (Vinyl Top, Skirted 3 Sides)		\$140	\$182						
30" High Extra Skirt (To Skirt 4th Side)		\$65	\$85						
<b>40" Counter Height Tables</b>									
2'x4' Vinyl Top Table - No Skirt		\$93	\$121		<b>SUB-TOTAL SEATING</b>				
2'x6' Vinyl Top Table - No Skirt		\$106	\$138		<b>PREMIUM SEATING</b>				
2'x8' Vinyl Top Table - No Skirt		\$122	\$159		<i>*** All items subject to availability ***</i>				
2'x4' Skirted Table (Vinyl Top, Skirted 3 Sides)		\$139	\$181		Leather Tufted Padded Stool White ( ) Black ( )		\$184	\$239	
2'x6' Skirted Table (Vinyl Top, Skirted 3 Sides)		\$152	\$198		Squared Back Leather Club Chair White ( ) Black ( )		\$455	\$592	
2'x8' Skirted Table (Vinyl Top, Skirted 3 Sides)		\$173	\$225		Squared Back Leather Loveseat White ( ) Black ( )		\$618	\$803	
40" High Extra Skirt (To Skirt 4th Side)		\$75	\$98						
<b>Round Pedestal Tables</b>									
Meeting Table (30" Tall, 30" Dia)		\$109	\$142		<b>SUB-TOTAL PREMIUM SEATING</b>				
Cruiser Table (40" Tall, 30" Dia)		\$189	\$246		<b>DRAPE &amp; HARDWARE</b> ** Rented in 10' increments **				
Cruiser Table w/Black Spandex		\$221	\$287		<input type="checkbox"/> Blue <input type="checkbox"/> Silver <input type="checkbox"/> Black <input type="checkbox"/> White				
					<input type="checkbox"/> Red <input type="checkbox"/> Green <input type="checkbox"/> Show				
					3' High Pipe & Drape (Price per Lin.Ft.)		\$9.10	\$11.83	
					8' High Pipe & Drape (Price per Lin.Ft.)		\$11.70	\$15.20	
					Steel Only- No Drape (Price per Lin.Ft.) (Bases, 8' Uprights, Crossbar)		\$6.75	\$8.78	
<b>SUB-TOTAL TABLES</b>					<b>SUB-TOTAL DRAPE &amp; HARDWARE</b>				

<b>SUMMARY</b>	
Tables	\$ _____
Seating	\$ _____
Premium Seating	\$ _____
Drape & Hardware	\$ _____
<b>SUB-TOTAL</b>	\$ _____

Send completed form to [abbotsford@globalconvention.ca](mailto:abbotsford@globalconvention.ca). We will process your order and send over an invoice with a payment link as well as etransfer information.

VANC-TS 2025 (Dec/2024)



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**ADVANCE DEADLINE:**

**Feb 13th 2026**

**ORDERING DEADLINE:**

**March 3rd 2026**

**EVENT NAME** 26 - BC Sportsman 2026

**DATES** March 6th - 8th 2026

**Exhibiting Company** \_\_\_\_\_

**Booth #** \_\_\_\_\_

**Contact Name** \_\_\_\_\_

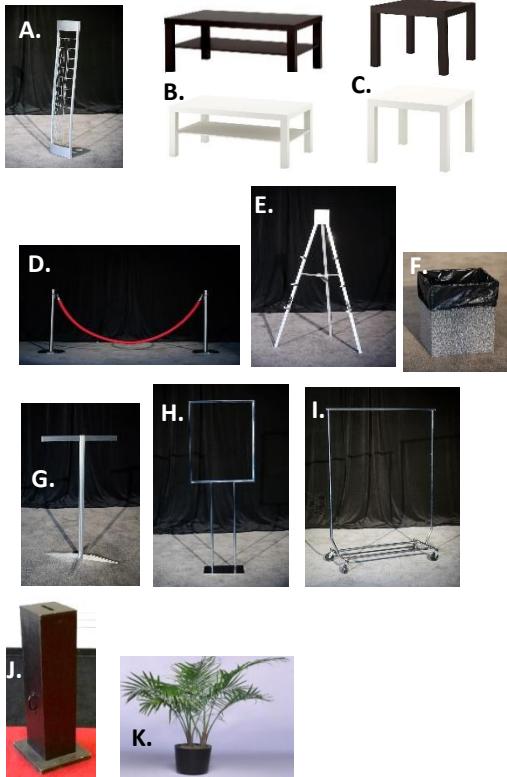
**Booth Size** \_\_\_\_\_

#### ACCESSORIES

*\* All items subject to availability.*

*\*\*\* Items may not be exactly as shown and may be substituted for similar item. \*\*\**

	Description	Qty	Advance	Retail	Total
A.	Literature Rack (Floor Model)		\$212	\$276	
B.	Coffee Table		\$195	\$254	
B. White ( ) Black ( )	End/Side Table		\$127	\$165	
C. White ( ) Black ( )	Rope & Stanchions- Price per Section (1 Velour Rope & 2 Chrome Stanchions)		\$78	\$101	
D.	Easel (Aluminum, Tri-Pod, Floor Model)		\$60	\$78	
E.	Wastebasket		\$27	\$35	
F.	Bag Holder (1m tall, 2 arms)		\$81	\$105	
G.	Sign Holder (22"x28"x5' tall) * Sign Available- See Signage Form		\$91	\$118	
H.	Rolling Coat Rack, Chrome		\$111	\$144	
I.	Black Wood Ballot Box (12"x12"x40")		\$62	\$81	
J.	Plant (Tropical, 2'-3' High) * Specialty Plants Available Upon Request		Contact Global office for quote		
K.					
<b>SUB-TOTAL ACCESSORIES</b>					



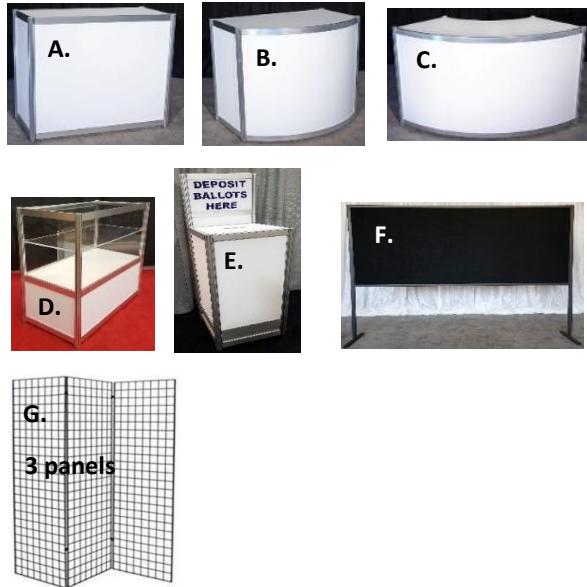
#### PORABLE DISPLAYS & COUNTERS

*\* All items subject to availability.*

*\*\*\* Items may not be exactly as shown and may be substituted for similar item. \*\*\**

	Description	Qty	Advance	Retail	Total
A.	1m Standard Counter w/Sliding Doors at Back (White, 1m x 0.5m deep x 1m tall)		\$267	\$347	
B.	1m Curved Front Counter w/Sliding Doors at Back (White, 1m x 0.5m x 1m tall)		\$403	\$524	
C.	1/4 Round Counter, White - Open in Back		\$507	\$659	
D.	1m Display Showcase, Double Shelf, White/Acrylic		\$631	\$820	
E.	Ballot Box Display (1/2m x 1/2m x 1m tall)- White PVC Panels		\$289	\$376	
F.	Posterboard (8'x4', Velcro Adaptable)		\$228	\$296	
G.	Gridwall, 2'x6' (Must order minimum of 2, per order)		\$43	\$56	
<b>SUB-TOTAL PORTABLE DISPLAYS &amp; COUNTERS</b>					

*\*\* Graphic panels available for counters. See Signage Form for pricing.*



#### SUMMARY

Accessories	\$	
Portable Displays & Counters	\$	
<b>SUB-TOTAL</b>	\$	

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**ADVANCE DEADLINE:**

**Feb 13th 2026**

**ORDERING DEADLINE:**

**March 3rd 2026**

**EVENT NAME** 26 - BC Sportsman 2026 **DATES** March 6th - 8th 2026

**Exhibiting Company** \_\_\_\_\_ **Booth #** \_\_\_\_\_

**Contact Name** \_\_\_\_\_ **Booth Size** \_\_\_\_\_

### CARPET, PROTECTIVE PLASTIC and CARPET PADDING

- \*\* Colours subject to availability. Select first and second desired colour.
- \*\* Exhibitors will be responsible for any damage to installed carpet (cuts or tears, wheel cleaner, etc) and shall be billed to the exhibitor at the full replacement cost.
- 1 Booth spaces larger than 20' x 20' must use bulk carpet pricing.
- 2 Booth and bulk carpet supplied in 10' x 10' increments.
- 3 Custom sized bulk carpet refers to sizes that do not fall under the 10'x10' increments (example 25' x 35').
- 4 It is the responsibility of the exhibitor to remove plastic prior to show opening.

**1st Colour Choice:**  Grey  Black  Blue  Red

**2nd Colour Choice:**  Grey  Black  Blue  Red

Description				Quantity	Advance	Retail	Total
Broadloom - 10' x 10'					\$253	\$329	
Broadloom - 20' x 10'					\$515	\$670	
Broadloom - 30' x 10'					\$683	\$888	
Broadloom - 20' x 20' (1)					\$890	\$1,157	
Bulk Carpet, 10'x10' Increments (1,2)	Size	x	=		\$2.30	\$2.99	
Custom Sized Bulk Carpet (3)	Size	x	=		\$3.60	\$4.68	
Protective Plastic (4)	Size	x	=		\$0.98	\$1.27	
Carpet Padding	Size	x	=		\$2.13	\$2.77	
<b>SUB-TOTAL CARPET, PROTECTIVE PLASTIC &amp; PADDING</b>							

\*\*\* Payment must be received with order. Orders will not be processed without payment. \*\*\*

\*\*\* No credits will be granted for carpet, padding or protective plastic if order is cancelled at anytime. \*\*\*

### BOOTH CLEANING

Service Option		Booth Size		Total Sq. Ft.	X	Advance	Retail	Total
A	Initial vacuum before first day only		x		x	\$0.65	\$0.85	
B	2 Day Service: Daily vacuum & empty waste basket		x		x	\$1.30	\$1.69	
C	3 Day Service: Daily vacuum & empty waste basket		x		x	\$1.95	\$2.54	
		<b>SUB-TOTAL BOOTH CLEANING</b>						

### SPECIAL INSTRUCTIONS:

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### SUMMARY

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Send completed form to [abbotsford@globalconvention.ca](mailto:abbotsford@globalconvention.ca). We will process your order and send over an invoice with a payment link as well as etransfer information.

VANC-TS 2025 (Dec/2024)



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ORDERING DEADLINE:

**#VALUE!**

Orders received after this date will be subject to RETAIL pricing

EVENT NAME 26 - BC Sportsman 2026 DATES March 6th - 8th 2026

Exhibiting Company \_\_\_\_\_ Booth # \_\_\_\_\_

Contact Name \_\_\_\_\_ Booth Size \_\_\_\_\_

### HARDWALL BOOTH PACKAGES



**10' x 10' Hardwall Package:**

- \* White PVC Panels
- \* One Black Lettered Company Header
- \* Two Arm Lights (**does not include power**)
- \* Set Up & Dismantle



**20' x 10' Hardwall Package:**

- \* White PVC Panels
- \* Two Black Lettered Company Headers
- \* Four Arm Lights (**does not include power**)
- \* Set Up & Dismantle

Custom header(s) & graphic panels available. See Signage Form for pricing.

Description	Quantity	Advance	Retail	Total
10' x 10' Hardwall Booth Package		\$2,165	\$2,815	
20' x 10' Hardwall Booth Package		\$2,698	\$3,507	
Upgrade PVC Panel to Slatwall Panel (per 1m x 2.5m panel)		\$228	\$296	
LED Arm Light for Hardwall Displays		\$75	\$98	
Shelving (White Melamine, 1m long x 12" deep)		\$86	\$112	
<b>SUB-TOTAL HARDWALL BOOTH PACKAGES</b>				

### REQUIRED INFORMATION FOR HARDWALL BOOTH PACKAGES

**Select Carpet Colour**

**Note:** If colour is not selected, grey will be provided.

Grey    Black    Blue    Red

**Headers:** Black lettering on white PVC. All CAPS lettering.

**Header # 1 to read** (10' x 10' and 20' x 10' systems)

**Header # 2 to read** (20' x 10' systems only)

**SUMMARY**

\$

Send completed form to [abbotsford@globalconvention.ca](mailto:abbotsford@globalconvention.ca). We will process your order and send over an invoice with a payment link as well as etransfer information.

VANC-TS 2025 (Dec/2024)



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Tel/Fax: (604) 851-0224  
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ORDERING DEADLINE: March 3rd 2026

EVENT NAME 26 - BC Sportsman 2026 DATES March 6th - 8th 2026

Exhibiting Company \_\_\_\_\_ Booth # \_\_\_\_\_  
Contact Name \_\_\_\_\_ Booth Size \_\_\_\_\_

**SPECIFICATIONS ON SHIPMENTS - IN-BOUND    \*\*\* Please provide copy of waybill \*\*\***

Carrier Name	Description	(L x W x H)	Weight
	Example: Crate	6' x 3' x 4'	859
Expected Delivery Date			
Estimated Total Weight			
Total Weight			

**CALCULATION OF ORDER**

\*\* A material handling charge based on CWT (per 100 lbs. with a minimum 200 lb. charge) will be applied for any exhibitor freight handled by Global Convention Services Ltd.

\*\* Rates are per shipment received. Avoid additional fees by shipping all freight in one shipment.

EXAMPLES	Total Weight	CWT (100 lbs.)	Round up CWT (100 lbs.)	X	Price per CWT (100 lbs.)	Estimated Total Cost (200 lb. Min.)
Shipments <u>LESS</u> than 200 lbs.	200	/ 100	2	2	X \$125.00	\$250.00
Shipments <u>OVER</u> 200 lbs.	859	/ 100	8.59	9	X \$125.00	\$1,125.00

Service Type	Total Weight	CWT (100 lbs.)	Round up CWT (100 lbs.)	X	Price per CWT (100 lbs.)	Estimated Total Cost (200 lb. Min.)
ADVANCED WAREHOUSE		/ 100		X	\$125.00	
DIRECT TO SHOW SITE		/ 100		X	\$140.00	
POST-SHOW RETURN TO WAREHOUSE		/ 100		X	\$125.00	

**REMINDER: SHIPMENTS 200 LBS OR LESS ARE SUBJECT TO A MINIMUM 200 LB CHARGE, PER SHIPMENT.  
SEE EXAMPLE ABOVE.**

\*\*\* **PLEASE READ CONDITIONS ON NEXT PAGE FOR DETAILED DESCRIPTION OF SERVICES.**

\*\*\* **Global Convention Services does not offer shipping, customs or brokerage services.**

\*\*\* **Global Convention Services Post-Show Return to Warehouse: Additional storage fees will apply after 5 business days on close of event.**

\*\*\* **Global Convention Services is not liable for any freight left in our warehouse, post-show, for more than 30 days.  
Freight in our possession for more than 30 days will be disposed.**

Freight Accepted at Global Advanced Warehouse: February 16th 2026 - March 3rd 2026

Freight Accepted at Show Site: March 5th 2026

**SUMMARY**

\$ \_\_\_\_\_

Send completed form to [abbotsford@globalconvention.ca](mailto:abbotsford@globalconvention.ca). We will process your order and send over an invoice with a payment link as well as etransfer information.



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## CONDITIONS

- \* Global Convention Services must be notified 14 days in advance of move in on any individual piece that exceeds 5000 lbs. or requires special handling or equipment. Global Convention Services reserves the right to deem which items require additional labor and special handling or equipment and assess charges accordingly.

## LIABILITY

- \* Global Convention Services has limited liability for damage caused to shipments while being handled and is not responsible for concealed damage, or damage or loss of merchandise after delivery to booth before or during installation time, or at conclusion of show prior to delivery to common carrier.
- \* Shipments should be insured by the exhibitor.
- \* The condition, count, and contents of the materials found in the booths at the time of actual removal will be final and binding and Global Convention Services reserves the right to alter exhibitor's bill of lading to reflect damage while handling loose exhibit materials or those inadequately packed.
- \* Global Convention Services will not be responsible for failure or delay performing service when delay is caused by strike, labor stoppage, or any other cause unavoidable or beyond their control.
- \* The liability of Global Convention Services is hereby limited to \$0.30 per pound per article, to a maximum of \$30.00 per article, \$150.00 per shipment. Values exceeding this limitation should be insured by shipper.

## IMPORTANT INFORMATION

- \* Material Handling Form must be submitted at least **14 days** prior to show.
- \* Collect shipments **will not** be accepted.
- \* All shipments must be clearly marked with number of pieces, shipping address, show name, company name, and booth number.
- \* **All pieces on a skid must contain a shipping label in the event the freight gets removed from the skid by your freight carrier.**
- \* Global Convention Services weight estimates are final and binding unless weigh scale tickets are provided at time of receipt of shipment.
- \* Minimum 200 lb. charge will apply to shipments weighing less than 200 lbs.
- \* **Billing is based on a per shipment received. Avoid additional fees by shipping all freight together.**
- \* **International Shipping:** Customs paperwork, and any associated charges, are the sole responsibility of the exhibitor.

## ADVANCED WAREHOUSE MATERIAL HANDLING

- \* Shipments to arrive during scheduled delivery dates provided, during normal business hours of 9:00 am - 4:00 pm, Monday - Friday. Additional material handling and delivery charges will apply to shipments received before or after selected dates.
- \* Service includes storage of freight during specified dates, delivery to booth, removal and return of empty containers, reloading of shipment from booth onto designated outbound carrier.

## DIRECT TO SITE MATERIAL HANDLING

- \* **Shipments to arrive during scheduled move-in times only.** Freight received prior to this date risk having their freight refused by the facility, or redirected to Global Convention Services Advance Warehouse with fees charged back to exhibitor.
- \* **Global Convention Services must be notified in advance of exhibitor move in for direct to site material handling requests.**
- \* Service includes handling of exhibitor freight from facility receiving doors, delivery to booth, removal and return of empty containers, reloading of shipment from booth onto designated outbound carrier.
- \* **All material entering the facility will incur material handling fees. This includes but is not limited to the use of the loading dock facilities, elevator access to show floor and any equipment used to deliver materials to your booth or other designated area within the facility.**

## OUTBOUND SHIPMENTS

- \* Exhibitor is responsible for repacking their freight.
- \* **It is the exhibitor's sole responsibility to label each piece of outbound shipment and to provide a completed Bill of Lading covering each outbound shipment. Exhibitor is also responsible for payment arrangements with their carrier.**
- \* Global Convention Services will not be responsible for delay of rush shipments, which will be expedited to the best of their ability.
- \* **Exhibitor to make arrangements with their shipper to have freight picked up within the allotted move out times.**
- \* The right is reserved to re-route any outbound shipment not picked up by exhibitor's specified carrier during the allotted move out period. Exhibitor material remaining after move-out period without forwarding instructions will either be "forced freight" with official event transport OR returned to Global advance warehouse where material handling fees will be applied. Both options will be at exhibitor's expense.
- \* No liability of any nature shall attach to Show Management or Global Convention Services for exhibit material abandoned at the exhibit site.
- \* **Any freight returned to advance warehouse post-show will be subject to post-show material handling charges.**

**NOTE: Freight will not be released to ground transport until account has been settled with Global.**

## POST-SHOW MATERIAL HANDLING (RETURN TO ADVANCE WAREHOUSE)

- \* Arrangements for Return to Warehouse services must be made in advance of, or prior to, show closing.
- \* Exhibitors are responsible for return shipping labels, customs paperwork & Bill of Ladings. Return shipping labels must be on **ALL** pieces.
- \* **International Shipping:** Customs paperwork, and any associated charges, are the sole responsibility of the exhibitor.
- \* Exhibitors are responsible to schedule pick up from Global Convention Services' advance warehouse location.
- \* **Exhibitors are to make payment arrangements with ground transport or courier prior to pick up.**
- \* **All Global charges or fees must be paid in full and in good standing prior to the release of freight to ground transport or courier.**

**USE THESE LABELS FOR SHIPPING TO ADVANCED WAREHOUSE. Complete & submit Material Handling form to order advance warehouse material handling service.**

<b>Freight accepted at advanced warehouse (Mon-Fri, 9am-4pm)</b>	<b>February 16th 2026</b>	<b>TO</b>	<b>March 3rd 2026</b>
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**To:** GLOBAL CONVENTION SERVICES  
Unit #115 - 2325 Peardonville Road  
Abbotsford, BC V2T 6J8

**Show:** **26 - BC Sportsman 2026**

**Exhibitor:** \_\_\_\_\_

**Booth #:** \_\_\_\_\_

**Piece #:** \_\_\_\_\_ of \_\_\_\_\_

**USE THESE LABELS FOR SHIPPING TO ADVANCED WAREHOUSE. Complete & submit Material Handling form to order advance warehouse material handling service.**

<b>Freight accepted at advanced warehouse (Mon-Fri, 9am-4pm)</b>	<b>February 16th 2026</b>	<b>TO</b>	<b>March 3rd 2026</b>
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Unit #115 - 2325 Peardonville Road  
Abbotsford, BC V2T 6J8

**Show:** **26 - BC Sportsman 2026**

**Exhibitor:** \_\_\_\_\_

**Booth #:** \_\_\_\_\_

**Piece #:** \_\_\_\_\_ of \_\_\_\_\_

**USE THESE LABELS FOR SHIPPING DIRECT TO SHOW SITE.**

Complete & submit Material Handling form to order show site material handling service.

**!!! Freight to arrive on site during scheduled move in time only !!!**

**March 5th 2026**

To:      **GLOBAL CONVENTION SERVICES**  
C/O Tradex  
1190 Cornell st  
Abbotsford, BC, V2T 6H5

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Unit#115 – 2325 Pardonville Road,  
Abbotsford, BC V2T 6J8  
Tel/Fax: (604) 851-0224  
Email: [abbotsford@globalconvention.ca](mailto:abbotsford@globalconvention.ca)

**ADVANCE DEADLINE:**

**Feb 13th 2026**

**ORDERING DEADLINE:**

**March 3rd 2026**

**EVENT NAME** 26 - BC Sportsman 2026 **DATES** March 6th - 8th 2026

**Exhibiting Company** \_\_\_\_\_ **Booth #** \_\_\_\_\_  
**Contact Name** \_\_\_\_\_ **Booth Size** \_\_\_\_\_

**EMERGENCY CONTACT NAME & CELL NUMBER:**

**IMPORTANT INFORMATION**

- \* **BOOTH DRAWINGS AND INSTRUCTIONS MUST ACCOMPANY THIS LABOUR REQUEST.**
- \* Minimum 2 hour call out, per man, on labour and stand-by, thereafter charged in half hour increments.
- \* Global supervised rate is 25% of total labor. *Please note that Display Company/Exhibitor supervisor must be a qualified supervisor with general knowledge of display and all its components.*
- \* Supervised labor must check in at service desk.
- \* Start time guaranteed only at start of working day.
- \* Global supervised jobs will be completed at our discretion prior to show opening.

**DISPLAY BOOTH INFORMATION**

Type of System \_\_\_\_\_ System Size \_\_\_\_\_  
Special tools required for installation \_\_\_\_\_ Ladder(s)?  Yes  No Size \_\_\_\_\_ Quantity \_\_\_\_\_  
Specify Details: \_\_\_\_\_

**POWER:**  Included in Booth Pkg  Ordered by Exhibitor  Ordered by Display House  Not Applicable

**CARPET:**  Hall Carpeted  Included in Booth Pkg  Ordered by \_\_\_\_\_  With Display

**FREIGHT - Installation:**  Global advance warehouse  \*\*\*Direct to Show Site\*\*\* Carrier: \_\_\_\_\_

Expected number of pieces & weight: \_\_\_\_\_

**FREIGHT - Dismantle**  Return to advance warehouse  \*\*\*Direct from Show Site\*\*\* Carrier: \_\_\_\_\_

**RATES:** **ST** (Standard Time- 1) 8:00am - 4:30pm Monday to Friday **\$124.00 per hour**

**OT** (Overtime- 1.5) 4:30pm - 8:00am Monday to Friday, All Day Saturday **\$186.00 per hour**

**DT** (Double Time- 2) All day Sunday & Holidays **\$248.00 per hour**

**ESTIMATED INSTALLATION REQUIREMENTS**

Date Required, Day 1 \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_  
Date Required, Day 2 \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_

**ST** \_\_\_\_\_ # Labourers x \_\_\_\_\_ # Hours x **\$ 124.00** = **\$** \_\_\_\_\_  
**OT** \_\_\_\_\_ # Labourers x \_\_\_\_\_ # Hours x **\$ 186.00** = **\$** \_\_\_\_\_  
**DT** \_\_\_\_\_ # Labourers x \_\_\_\_\_ # Hours x **\$ 248.00** = **\$** \_\_\_\_\_

Global Supervised  Add 25% for Global Supervision **\$** \_\_\_\_\_

Exhibitor/Display House Supervised  **ESTIMATED INSTALLATION** **\$** \_\_\_\_\_

Supervisor Name & Cell # \_\_\_\_\_

**ESTIMATED DISMANTLE REQUIREMENTS**

Date Required, Day 1 \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_  
Date Required, Day 2 \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_

**ST** \_\_\_\_\_ # Labourers x \_\_\_\_\_ # Hours x **\$ 124.00** = **\$** \_\_\_\_\_  
**OT** \_\_\_\_\_ # Labourers x \_\_\_\_\_ # Hours x **\$ 186.00** = **\$** \_\_\_\_\_  
**DT** \_\_\_\_\_ # Labourers x \_\_\_\_\_ # Hours x **\$ 248.00** = **\$** \_\_\_\_\_

Global Supervised  Add 25% for Global Supervision **\$** \_\_\_\_\_

Exhibitor/Display House Supervised  **ESTIMATED DISMANTLE** **\$** \_\_\_\_\_

Supervisor Name & Cell # \_\_\_\_\_

**SUMMARY**

**\$** \_\_\_\_\_

Send completed form to [abbotsford@globalconvention.ca](mailto:abbotsford@globalconvention.ca). We will process your order and send over an invoice with a payment link as well as etransfer information.

VANC-TS 2025 (Dec/2024)



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Email: abbotsford@globalconvention.ca

ORDERING DEADLINE:

**March 3rd 2026**

EVENT NAME 26 - BC Sportsman 2026 DATES March 6th - 8th 2026

Exhibiting Company \_\_\_\_\_ Booth # \_\_\_\_\_

Contact Name \_\_\_\_\_ Booth Size \_\_\_\_\_

**ON-SITE CONTACT NAME & CELL NUMBER:** \_\_\_\_\_

#### IMPORTANT INFORMATION

- \* **THIS SERVICE IS NOT PROVIDED BY SHOW MANAGEMENT.**
- \* Exhibitor, his agent, or representative must supply sufficient man power including competent and authorized supervisors to manage and control the exhibition installation activity, to assemble display, or when uncrating, positioning, and reskidding equipment and machinery.
- \* The exhibitor, his agent, or representative, upon signing this order form, covenants and agrees to indemnify and hold harmless Global Convention Services Ltd. from and against all claims, demands, charges, losses or damage, arising or alleged to arise, directly or indirectly, or incidentally by person or any act omission or operations of the exhibitor, his agent or representative, their officers, employees, agents or anyone for whom the exhibitor, his agent, or representative are legally responsible. Global Convention Services Ltd. is to be cross insured on the insurance for the exhibitor's, his agent's or representative's operations conducted at this event. Evidence of the insurance described above shall be forwarded to Global Convention Services Ltd.
- \* If you require a forklift, a driver will be assigned to operate the forklift.
- \* 5000 lb. maximum capacity. Larger forklift and crane service is available by advance request and additional cost.
- \* Start time can be guaranteed only when forklift is requested for the start of the work day at 8:00 AM.
- \* **Exhibitor must check forklift/driver in and out at Global service desk.**
- \* Equipment and labor cancelled without a 48 hour notice shall be charged a one (1) hour cancellation fee per worker and forklift. If exhibitor fails to use the workers and equipment at the time confirmed, a one (1) hour "No-Show" charge per worker and forklift will apply.
- \* Minimum charge for labor and equipment is one (1) hour per worker and equipment. Equipment and labor thereafter is charged in half (1/2) hour increments per worker and equipment.

#### ESTIMATED INSTALLATION REQUIREMENTS

Date(s) Required	Start Time	# of Forklifts	X	# of Hours Each	Total Hours	Hourly Rate	Total
			X			\$228	
			X			\$228	

Contact office for weekly forklift rental quote & scissor lift rental quote. **ESTIMATED INSTALLATION**

#### ESTIMATED DISMANTLE REQUIREMENTS

Date(s) Required	Start Time	# of Forklifts	X	# of Hours Each	Total Hours	Hourly Rate	Total
			X			\$228	
			X			\$228	

Contact office for weekly forklift rental quote & scissor lift rental quote. **ESTIMATED DISMANTLE**

#### SUMMARY

\$ \_\_\_\_\_

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VANC-TS 2025 (Dec/2024)