BRAUM'S®
AFFAIR OF THE HEART
Tulsa

VENDOR KIT

NOVEMBER 20-22, 2026

REV. 11.12.26

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TULSA
NOVEMBER 20-22, 2026

We are delighted that you will be joining us for our **November 20-22, 2026**, Braum's Affair of the Heart of Tulsa show located at the SageNet Center Upper Level in Tulsa, Oklahoma. We look forward to seeing our old friends and meeting new vendors. This packet contains important information that will be helpful as you plan and prepare for this November show. *Please note that deadlines and details could change and this vendor kit & manual are updated regularly, so please keep checking our online Vendor Kit for the most recent version.*

THIS PACKET INCLUDES THE FOLLOWING:

- Important dates and times
- Fire marshal requirements
- Food & Beverage vendor requirements
- Diagram of SageNet Center Upper Level Parking
- Midwest Trade Show Unlimited Inc. order information, if you need pipe and drape or tables
- And much more

Our show is successful because of you and your wonderful products. As the show producers, we do everything we can to draw shoppers to the show to ensure a good weekend for you. To ensure a positive show environment for everyone, we have included show guidelines in the following pages of the Vendor Kit. ***Please read everything carefully and share with those responsible for your participation in the show.***

Please see the attached forms for additional important information. As always, you can call our office with any questions at 405.632.2652.

Thank you again for your support and we look forward to seeing you in November!

Sincerely,

Rachel Whitmire
Tausha Gagnon
Lindsay Zaras

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SHOW MANAGEMENT

The Braum's Affair of the Heart of Tulsa Show is produced and managed by:
Marketplace Events
2000 Auburn Drive, Suite 200
Beachwood, OH 44122
www.marketplaceevents.com

SHOW TEAM

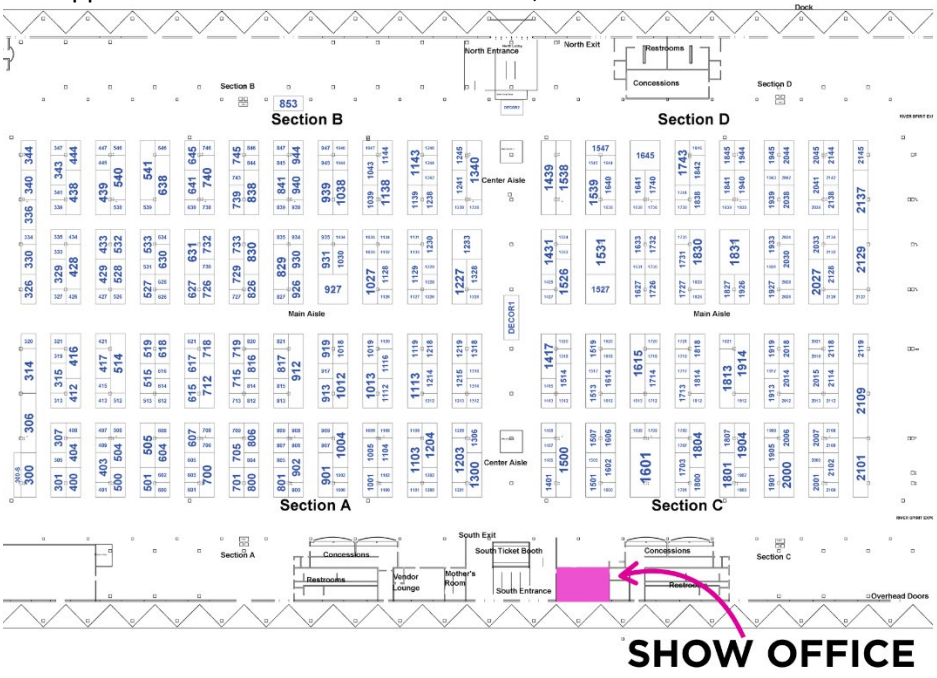
Rachel Whitmire	Assistant Show Manager	rachelw@mpeshows.com	904-594-1253
Tausha Gagnon	Exhibitor Sales Consultant, M-Z / Show Coordinator	taushag@mpeshows.com	405-832-9088
Lindsay Zaras	Exhibitor Sales Consultant, #, A-L	lindsayz@mpeshows.com	704-969-6817

SHOW FACILITY/LOCATION

SageNet Center Upper Level
Tulsa Expo Center, 4145 E 21st St, Tulsa, OK 74114
P: 918-376-6000
https://www.exposquare.com/

SHOW OFFICE

During move-in, show hours & move-out, Show Management will maintain an office at the SageNet Center. The office is located on the upper level in the east conference room, under column 17S. Look for the show office sign.



SOCIAL MEDIA

Follow & tag the Braum's Affair of the Heart Shows on social media before and during the show!
Tag us on Facebook @AffairoftheHeartShows and on Instagram @AffairoftheHeartShows.

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SHOW DATES & HOURS

Friday	November 20, 2026	9:00 AM – 6:00 PM
Saturday	November 21, 2026	9:00 AM – 6:00 PM
Sunday	November 22, 2026	11:00 AM – 5:00 PM

The building will be open to exhibitors one hour before and one hour after show hours.

PARTNER HOTEL

Hilton Garden Inn Tulsa Midtown
4518 E. Skelly Drive, Tulsa, Oklahoma 74135
(918) 878-7777
Rate: $120.00 (+ taxes/fees)
Book here to secure this special rate! Available while inventory lasts. (Special rate includes breakfast.)

CHECK-IN & SET-UP DATES, HOURS, DETAILS

Move-In and Set-Up is from 9 AM – 7 PM on Thursday, November 19, 2026.

Vendors may check in from **9:00 AM to 7:00 PM** on **Thursday, November 19, 2026**. Your booth is forfeited if you're not checked in by 7:00 PM. Please check in at show office.

The building is open until **9:00 PM** on Thursday for set-up activities. You may **NOT** wait until Friday to set up your booth. **During booth set-up, do not remove the tape on the floor marking booth spacing.** Please be prepared with carts or other equipment as necessary for your set up.

DATES	MOVE-IN DETAILS	TIMES
Wednesday, November 18, 2026	***By appointment ONLY*** Over 400 sq. ft. Drive-in permitted until 4:00 PM All vehicles must be out of the building by 5:00 PM	2:00 PM – 5:00 PM
Thursday, November 19, 2026	Drive-in permitted starting at 11:00 AM. All vehicles must be out of the building by 7:00 PM or when it is deemed no longer safe to drive in. All vendors must check in at the show office by 7:00 PM	9:00 AM – 9:00 PM

For drive-in, vehicles must be unloaded and immediately removed from building. **If your vehicle and or trailer combination is too long you will not be permitted to drive-in. Large trucks, such as U-Haul, box trucks or motor homes, will not be allowed to drive in.**

Each vehicle will be given a Drive-In Pass with the time you drive into the building. You will have a **30-minute maximum** time limit to **unload**. We will be limiting the number of vehicles in the building for safety purposes.

Drive in access will end when it is determined it's no longer safe. You will need to break down your boxes and put them in the trash or next to the trash boxes. Please refer to the map of the venue to see where vendor parking is located. **Vehicles cannot remain in the building overnight.**

No move in through glass doors, this includes hand-cary items.

TRAILER PARKING: If you plan to leave your trailer parked in the building for restocking during the weekend, you must obtain approval from Show Management and request a Trailer Pass from the Show Office. No trailers will be allowed to park inside the building overnight without this pass. ***Please note that as the show grows, inside trailer parking is limited and not guaranteed.***

Please check in at the Show Office, located on the upper level in the east conference room, under column 17S.

FOR SAFETY AND LIABILITY REASONS, NO ONE UNDER THE AGE OF 16 IS PERMITTED IN THE HALLS OR DOCK AREAS DURING MOVE-IN/OUT.

MOVE-OUT

Dismantling your booth prior to show close at **5:01 PM on Sunday** is strictly prohibited. All materials ***must be removed*** from the facility by **8:00 PM on Sunday, November 22, 2026**. ***Drive-in will start at 6:00 PM and your booth must be packed and ready to load before you will be permitted to drive-in.*** Your space must be clean of all debris. If any materials are left behind, your company will be subject to a removal and cleaning fee. Marketplace Events is not responsible for any materials that are left in the building.

Do not break down early as this is a serious safety issue for our shoppers and extremely discourteous to your neighboring vendors who are trying to conduct business.

FOR SAFETY AND LIABILITY REASONS, NO ONE UNDER THE AGE OF 16 IS PERMITTED IN THE HALLS OR DOCK AREAS DURING MOVE-IN/OUT.

VENDOR WRISTBANDS

Vendor wristbands can be picked up in the show office. Wristbands provide entrance to the show. You may purchase additional wristbands for $13 each. The size of your booth determines the number of wristbands you'll receive in your packet: 10x10 & 10x20 = 2 wristbands | 10x30 = 3 wristbands | 10x40 = 4 wristbands, over 400 sq. ft. 1 wristband per 100 sq. ft.

VENDOR ENTRANCES DURING SHOW HOURS

During show hours, exhibitors may use either the North or South Entrances to access the exhibit hall directly, vendor wristbands must be worn to enter through either entrance. Refer to the show floor plan. A vendor wristband will be required to enter the show floor. If you do not have a wristband, you can purchase in the Show office located on the upper level in the east conference room, under column 17S, using a debit or credit card, cash will not be accepted.

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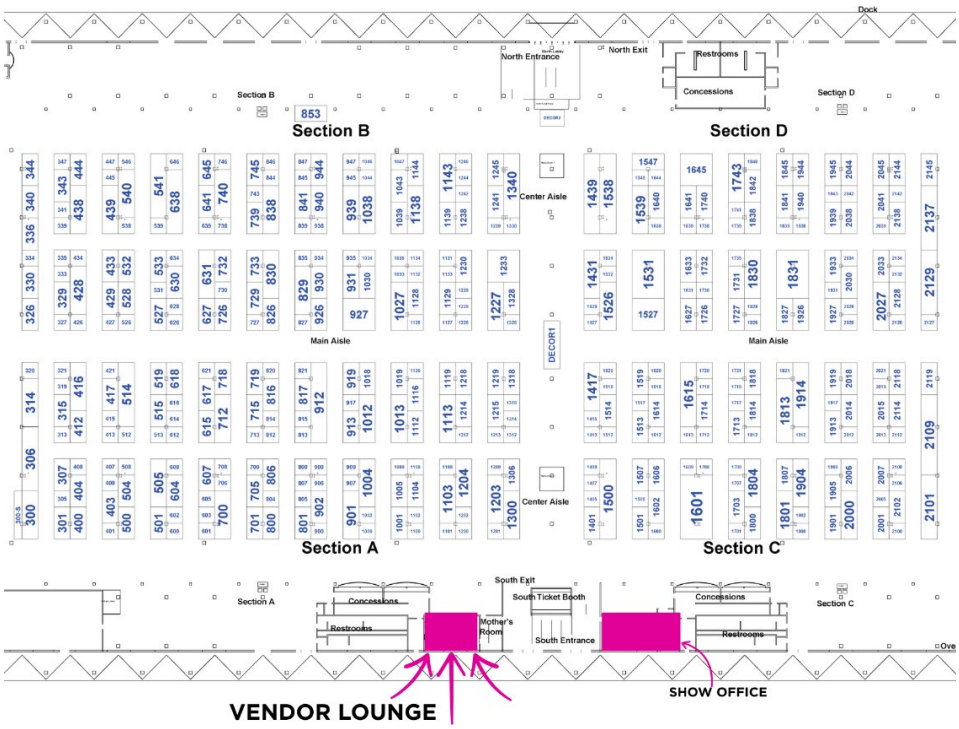
VENDOR LOUNGE

Visit the vendor lounge located near column 14S by the South Entrance, behind the large AOTH banner to enjoy your break, lunch or for extended personal calls. Look for the sign For this show, we'll offer a limited supply of complimentary self-serve water and ice during move-in on Thursday, November 19, 2026 in our vendor lounge.



SALES TAX INFORMATION

The tax rate for the facility is **8.517%.** Please note that this rate could change and for the most accurate rate and information you should contact the Oklahoma Tax Commission for any questions or additional details. You will receive information directly from the Oklahoma Tax Commission about how to pay your sales tax for this show. Please watch your email inbox for this and direct all questions regarding taxes and that email to Chrishelle Bruner at the Oklahoma Tax Commission, (405) 522-6273 or SpecialEvents@tax.ok.gov.

SERVICE ANIMAL POLICY

We are committed to accessibility and welcome Service Animals on our show sites, subject to the following guidelines. These guidelines are in place to ensure everyone's safety and comfort. If you have any questions about whether your animal will be permitted on-site, please email the Show Manager prior to move-in.

1. **Eligibility**. Service Animals are generally permitted at our shows. Under the ADA regulations, a Service Animal is a dog that is individually trained to do work or perform tasks for a person with disabilities. To bring a dog on-site, the dog owner must be willing to answer the following questions:
    a. Is the dog a service animal required because of a disability, and
    b. What work or task has the dog been trained to perform?
2. **Limitations**. Emotional support animals are not necessarily "Service Animals." While an animal might provide comfort and emotional support for its owner, we are unable to permit the animal on the show site if it does not meet the criteria above.
3. **Behavior Expectations**. Individuals who use Service Animals must always retain control of their animals and

should keep them on a leash or harness while on-site. If a Service Animal is required to be off-leash due to the nature of the disability, this will need to be cleared with the Show Manager. Further, Service Animals must be housebroken and are required to behave and not bark, growl, jump on, or lunge at others. MPE may take corrective action if the Service Animal is not behaving appropriately, up to and including the removal of the service animal from the show.

Thank you for helping us maintain a safe and accessible show site environment.

BOOTH INFORMATION

*****TENTS/CANOPIES ARE NOT PERMITTED*****
*****HELIUM BALLOONS ARE NOT PERMITTED*****

BOOTH BACKDROP

It is required that you have some type of backdrop and sides in your booth. Your booth will need walls to give it a finished look. You can use pipe and drape, grids, or lattice work (which have to have material behind them). Please note that if you have a corner, you will need two sides, if you do not, you will need 3 sides covered. You may use tent sides, but not the top, as no tents are permitted due to fire marshal safety rules. We prefer that you come up with some creative ideas to give your booth a finished look that matches your personal style.

If you need pipe and drape, please contact Midwest Trade Show Unlimited. Their form is included in this packet or you can **click here to download it**. Midwest Trade Show Unlimited **Early Bird Discount ends on 11/6/2026 at noon CST** and **Final pre-orders are due by 11/13/2026 at noon CST, after the final pre-order deadline, you will need to place you order on-site at the Midwest table, which will be located on the show floor near aisle 300 on the Main Aisle**. Please note that orders made on-site will have a limited drape color selection and limited amount of tables and chairs. Please be sure to include your booth number in your order. If you do not have a full backdrop and sides to your booth, you will receive one verbal warning. After that, you will not be allowed to vend at Braum's Affair of the Heart in the future.

TABLE SKIRTING

It is mandatory that all tables are properly skirted. Please make sure that your table covers reach the floor so items stored under the table won't be seen.

STAFFING YOUR BOOTH

All vendors are expected to staff their booths during all published show hours. Our shoppers pay an entrance fee and expect to be able to do business with our vendors at any time during show hours. If you are in violation of this rule, your company may not be permitted to exhibit with us in the future.

Working in the aisles or distributing brochures, etc. from any other area other than your booth is prohibited. All activity must take place inside your contracted space.

We ask that all children remain in the booth with their parents. Allowing them to roam disturbs other vendors and is a safety risk.

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FIRE MARSHAL REQUIREMENTS

All vendors must set up and stay inside their marked lines. Nothing can be outside of your booth. Management will be checking throughout the show. If you are asked to move something, please do it the first time and do not move it back once we leave. If you do not comply with the fire marshal's rules, they can either write you a citation or shut down the building.

You cannot have open flames or tent coverings over your booth.

PARKING

Parking is free at Expo Square. Designated Accessible Parking cannot be altered. Parking is prohibited on grass. Expo Square maintains an RV Park. Reservations can be made by completing a reservation form available on their website at exposquare.com/rvpark. All RVs and campers must check in at the RV Park Office upon arrival. Dry camping is prohibited. For additional information, please contact the RV Park Office, (918) 744-1113, ext. 2154.

ELECTRICAL BOXES

Some electrical boxes in each aisle will be pre-pulled prior to move in and will be marked up a wooden floor covering. **LOOK FOR THE WOODEN FLOOR COVERING ELECTRICAL BOXES & PLEASE USE THOSE BOXES TO PLUG IN YOUR POWER**. Please bring long (30ft-40ft) grounded (three prong) extension cords to reach the plugs. Please note that due to the nature of the electrical boxes you may need to share the space it takes up with your neighbor. Please work together to get connected where it best serves everyone in your group of booths. If you have questions regarding your electricity onsite, please visit the Show Office to inquire.

POLITICAL POLICY

MPE prohibits political candidates, political parties, and organizations advocating for ballot initiatives or political issues from exhibiting at US consumer home and holiday shows. MPE also prohibits the display or sale of products or services that are political or partisan in nature, or that may reasonably be understood to promote, incite, or glorify hatred, violence, or racial, sexual, or religious intolerance. MPE reserves the right to interpret and apply these standards in its sole discretion, and its determinations shall be final.

MPE shows are intended to provide welcoming, in-person commerce experiences. Our priority is to maintain respectful, safe marketplaces where attendees and exhibitors can gather to learn, shop, compare offerings, and conduct business. These standards are designed to support an inclusive and professional environment for all participants. This policy is effective January 1, 2024, for all U.S. shows.

UNLICENSED AND COUNTERFEIT PRODUCTS

The sale, display, promotion, or distribution of counterfeit, infringing, or otherwise unauthorized merchandise at our shows is strictly prohibited. This includes products bearing trademarks, logos, copyrighted material, character images, or other intellectual property, unless the exhibitor has all rights and licenses necessary to offer those products.

Your signed contract with us specifically states:

1. Exhibitors must obey all laws applicable to their business; and
2. Obtain all licenses and permissions required to conduct their business at the show.

Failure to comply may result in removal or confiscation of the affected products, closure of the booth, or termination of the exhibitor's participation in the show, consistent with the applicable agreement without refund.

GIVEAWAYS

Giveaways can be a great way to attract visitors and engage attendees at your booth. Please review the Show Participant Giveaway Guidelines for important information on eligible promotions, event policies, and any required approvals before conducting a giveaway.

VIEW THE SHOW PARTICIPANT GIVEAWAY GUIDELINES

Additionally, exhibitors offering giveaways to attendees at the show where the value of the prize is $5,000 or more, please notify your exhibit sales consultant at least 60 days prior to the show so that we can ensure the terms and conditions are in compliance with local regulations.

MISCELLANEOUS

Here are a few miscellaneous items to remember:

- There are no tables or chairs available from Affair of the Heart to borrow or rent. If you require tables or chairs to use during the show, we highly recommend either bringing your own or renting from Midwest Tradeshows Unlimited, our show decorator. Please refer to the Vendor Kit for Midwest's ordering form.
- No profanity of any kind on any of your products is permitted as this is a family friendly event.
- No candy is allowed in your booth. Candy cannot be handed out from yout booth or available at your register.
- Bring at least a 30ft-40ft foot grounded (three pronge) extension cord.
- Bring plenty of change for the weekend. Unfortunately, Braum's Affair of the Heart will no longer be able to provide change to vendors at the upcoming shows. Please come prepared with plenty of change to start each day, as we'll no longer be able to break large bills or provide coins.

WI-FI

Wi-Fi is available for purchase at the SageNet Center Upper Level through Expo Square. We encourage you to purchase the premium wi-fi service for your point of sale. Instructions and pricing for purchasing and connecting to premium wi-fi can be found **here***.

**Pricing is subject to change, please check with the facility for the most current pricing.*

Please note that many card readers and other technology may not be able to connect to the venue Wi-Fi because you must complete sign-up via a browser and will require a hotspot to work.

CARD READERS and SQUARE TERMINALS

Many card readers and Point of Sales (POS) terminals cannot connect to the interest if there is a browser interface. The paid Wi-Fi connection does utilize a browser interface, which can cause issues with some POS systems connecting to the internet.

If this applies to your POS/card reader, plese note that you may need to bring your own hot-spot or order POS internet through the facility. You can access the order form for the facility **here***.

**Pricing is subject to change, please check with the facility for the most current pricing.*

FOOD & BEVERAGE VENDORS

Deadline to book into the show for food & beverage vendors is four (4) weeks prior to the show opening, **Friday, October 30, 2026**. The health department will be doing onsite inspections on Thursday the day before show opening

around 4 PM. (Date/time subject to change based on health department's request).

You will need to submit your **COI** (Certificate of Insurance, more info below), **Health Department License/Facility #** (if applicable), and the **Food Vendor Electric Needs Form** to Rachel Whitmire, Assistant Show Manager, RachelW@mpeshows.com upon booking in the show. **Please see the next section on Insurance for the COI requirements.**

SAGENET CENTER OUTSIDE FOOD & BEVERAGE POLICY

All Food & Beverage vendors are subject to the approval of the facility, SageNet Center, as well as the applicable fee schedule.

AUTHORIZED FOOD & BEVERAGE ITEMS W/FRONT FOOTAGE FEE: FRONT FOOT FEE MINIMUM FEE

Beef Jerky* $12.50 $100.00 per day
Nuts* $17.50 $140.00 per day
Candy* $17.50 $140.00 per day
Cookies* $16.50 $132.00 per day
Pastries* $16.50 $132.00 per day
Oklahoma Wine* $11.00 $88.00 per day
** Front Footage Fee is charged at a minimum of 8'. Fees are charged for authorized food and beverage items unless item qualifies under the 16oz. FDA Guidelines below.*

AUTHORIZED FOOD ITEMS WITHOUT FRONT FOOTAGE FEE:

Jams, preserves, honeys, salsas, dips/spices, soup/bread mixes, and 2oz. or less food sampling.

PROHIBITED FOOD & BEVERAGE ITEMS:

Kettle corn, popcorn, health/energy drinks, bulk/bottled water, soft drinks, non-alcoholic beverages, alcoholic beverages, and wine by the glass.

16OZ. FDA GUIDELINES:

Commercially packaged products and bulk foods, excluding any beverages, in 16oz. non-bundled packages or greater are not restricted. Commercially packaged products are produced in a single factory sealed, unopened container processed from a manufacturer with FDA labels, including product bar code on the original packaging. All food items in non-FDA labeled packaging, or any package less than 16oz., will be subject to the qualifications and fees above.

SECURITY

Security is provided and guards will be on duty 24 hours throughout the event. Every reasonable precaution will be taken to protect exhibitors' property, but Show Management assumes no responsibility for any losses due to fire, theft, robbery, damage, accident or other causes.

INSURANCE

Show Management is insured against public liability and property damage claims arising out of the conduct of the show. This insurance does not cover exhibitors' property, which is placed on display at the exhibitor's risk.

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As a benefit to our vendors you can purchase insure through the company listed below, or utilize your own insurance provider.

Show Insurance Made Easy - A simple way to establish insurance for the show. **CLICK HERE**

A few things to be aware of:

- Vendors will have to pick the show from a drop-down list that includes shows other than just those run by MPE.
- Marketplace Events is not selling this insurance and doesn't profit from it in any way. This is simply a resource for those vendors who don't already have the required insurance coverage per their contracts.

The Insurance clause is #5 on the Terms and Conditions page of all booth space contracts. You may use any insurance company for insurance but it must meet the following requirements:

- Comprehensive General Liability and All Risk Property insurance
- Coverage must be from the start of move in to the end of move out
- Coverage of at least $1,000,000 for each separate occurrence
- Name Marketplace Events LLC and the venue as additional insured
- Provide a copy of the certificate of insurance (COI) to MPE if requested
  For the COI, the certificate holder should be:
  Marketplace Events LLC
  2000 Auburn Dr, Suite 200 Beachwood, OH 44122
  And please list the following as additionally insured:
  Tulsa County Public Facilities Authority and ExpoSERVE Management Corporation
- Dates for the COI must cover the move-in to move-out period.

UPCOMING SHOWS

- Feb. 26-28, 2027 – Oklahoma City, Oklahoma
- June 11-13, 2027 - Oklahoma City, Oklahoma
- July 16-18, 2027 – Tulsa, Oklahoma
- October 22-24, 2027 - Oklahoma City, Oklahoma
- November 19-21, 2027 – Tulsa, Oklahoma

SHIPPING INFORMATION

If you need to ship something to the SageNet Center Upper Level, you need to have the following info. Affair of the Heart will not accept it. The only day the SageNet Center will accept freight is Friday until 4pm.

SageNet Center Upper Level at Expo Square
BRAUM'S AFFAIR OF THE HEART
Your name, Booth number & TELEPHONE NUMBER
4000 E 15th St.
Tulsa, OK 74112

MAP OF TULSA VENDOR PARKING

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MIDWEST TRADE SHOW UNLIMITED INC.

BOOTH BACKDROP AND TABLE ORDER FORM

Early Bird Discount ends on 11/6/2026 at noon CST and **Final Pre-orders are due by 11/13/2026 at noon CST**, **Orders AFTER 11/13/2026 at noon CST** must be made in person at the Midwest Trade Show Unlimited desk, located which will be located on the show floor near aisle 300 on the Main Aisle, during vendor setup at show site. In person orders for drape and skirted tables made at show site will have limited color selection. For questions about orders or how to order, please contact Midwest Trade Show Unlimited at orders@midwest-expo.com or (918) 584-0988.

Midwest is typically onsite on Thursday from 9:00AM – 4:00PM, Friday and Saturday from 8:00AM – 9:30AM, and Sunday, from 10:00AM – 11:30 AM.

MIDWEST TRADE SHOW UNLIMITED
1510 S. Memorial Drive, Tulsa, OK
918-584-0988
orders@midwest-expo.com

Drape Rental

Please Print Clearly

Affair of the Heart TULSA - Fall 2026	November 20-22, 2026

>>> REQUIRED >> *Setup Date & Time ->* **<<<**

WE MUST KNOW THE DATE AND APPROX. TIME OF YOUR SETUP ARRIVAL TO SCHEDULE YOUR RENTALS AND SERVICES

Company Name..... Booth Number.....

Street Address..... City, State & Zip.....

Ordered By (print)..... Date.....

Signature..... Phone..... Fax.....

Email Address..... Cell Phone.....

Prices are for the duration of the show. All equipment is on rental basis and includes delivery to your booth and removal at the close of the show. All material will remain the property of Midwest Trade Show Unl. and should be left safely at your booth at the close of the show. Damage to any Midwest Trade Show Unl. rental items will be charged to the credit card on file or invoiced directly to the address on file.

EARLY DISCOUNT orders with payment must be received no later than:
12:00 noon on Friday November 6th, 2026

ALL pre-orders and pre-order payments must reach our office no later than:
12:00 noon on Friday November 13th, 2026

Orders AFTER 12:00 noon Friday November 13th, 2026 must be made in person at the Midwest Decorating Co. desk during vendor setup at show site.

Additional Drape (per linear foot - 10 foot minimum)

	DISCOUNT Rate through .... Friday November 6th, 2026	Standard Rate
Feet of 8 foot tall drape (10 foot minimum)	$ 4.00 / foot	$ 5.00 / foot .....
Feet of 3 foot tall drape (10 foot minimum)	4.00 / foot	5.00 / foot .....

Circle your color choice (colors apply to 3' & 8' tall drape)
Red - Gold - Blue - Plum - Teal - Black
Burgundy - Silver - Hunter Green - Kelly Green - Dusty Rose

All charges MUST be prepaid and Credit Card must be on file with this order.

Prepaid Order **Must Be Received** by the date listed for discount.
Items cancelled after move-in begins will be charged 100% of original cost.

EXHIBITION SERVICE CONTRACTORS

Sub Total $ _____

Sales tax rate of **8.517%** will be added on "Payment Data" form

PAYMENT: Refer to "Payment Data" form

www.midwest-expo.com email: orders@midwest-expo.com

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MIDWEST TRADE SHOW UNLIMITED
1510 S. Memorial Drive, Tulsa, OK
918-584-0988
orders@midwest-expo.com

Furniture Rental

Please Print Clearly

Affair of the Heart TULSA - Fall 2026 | **November 20-22, 2026**

>>> REQUIRED >> Setup Date & Time -> **<<<**

WE MUST KNOW THE DATE AND APPROX. TIME OF YOUR SETUP ARRIVAL TO SCHEDULE YOUR RENTALS AND SERVICES

Company Name..... Booth Number.....

Street Address..... City, State & Zip.....

Ordered By (print)..... Date.....

Signature..... Phone..... Cell.....

Email Address.....

Prices are for the duration of the show. All equipment is on rental basis and includes delivery to your booth and removal at the close of the show. **All material will remain the property of Midwest Trade Show Unl.** and should be left safely at your booth at the close of the show. **Damage to any Midwest Trade Show Unl. rental items will be charged to the credit card on file or invoiced directly to the address on file.**

Quantity		DISCOUNT Rate through ... Friday November 6th, 2026	Standard Rate
30" tall display tables			
.....	4' table UNSKIRTED with white vinyl applied to top	$ 64.00	84.00
.....	6' table UNSKIRTED with white vinyl applied to top	77.00	96.00
.....	8' table UNSKIRTED with white vinyl applied to top	90.00	109.00
.....	4' table SKIRTED 3 SIDES with white vinyl applied to top ... **Circle your color choice** (colors apply to all tables) ...	84.00	99.00
.....	6' table SKIRTED 3 SIDES with white vinyl applied to top ... Red - Gold - Blue - Plum - Teal - Black ...	96.00	118.00
.....	8' table SKIRTED 3 SIDES with white vinyl applied to top ... Burgundy - Silver - Hunter Green - Dusty Rose ...	105.00	125.00
42" tall display tables			
.....	4' table UNSKIRTED with white vinyl applied to top	$ 84.00	104.00
.....	6' table UNSKIRTED with white vinyl applied to top	97.00	116.00
.....	8' table UNSKIRTED with white vinyl applied to top	110.00	129.00
.....	4' table SKIRTED 3 SIDES with white vinyl applied to top ... **Circle your color choice** (colors apply to all tables) ...	104.00	119.00
.....	6' table SKIRTED 3 SIDES with white vinyl applied to top ... Red - Gold - Blue - Plum - Teal - Black ...	116.00	138.00
.....	8' table SKIRTED 3 SIDES with white vinyl applied to top ... Burgundy - Silver - Hunter Green - Dusty Rose ...	125.00	145.00
Additional Rental Items			
.....	Your table skirted on 3 sides plus white vinyl on top (requires stapling to your table)	$ 64.00	76.00
.....	Your table skirted on 3 sides (requires stapling to your table)	51.00	64.00
.....	Standard chair	33.00	39.00
.....	Bar stool	71.00	99.00
.....	Waste basket	17.00	24.00
.....	Sign easel	37.00	48.00
.....	Bistro table	75.00	99.00
Carpet			
.....	10 foot X 10 foot — **Circle your color choice** (colors apply to all carpet)	$ 125.00	200.00
.....	10 foot X 20 foot — Red - Blue - Black	225.00	350.00
.....	10 foot X 30 foot — Custom colors available for BULK pre-orders only	325.00	500.00
.....	BULK carpet - per sq. yard (_____ ft. X _____ ft. Divided by 9 = _____ sq. yds)	11.00	14.00
.....	Carpet PAD - per sq. yard (_____ ft. X _____ ft. Divided by 9 = _____ sq. yds)	7.00	10.00
.....	Visqueen - per sq. yard (_____ ft. X _____ ft. Divided by 9 = _____ sq. yds)	5.00	6.00

All charges MUST be prepaid and Credit Card must be on file with this order.

Prepaid Order **Must Be Received** by the date listed for discount.
Items cancelled after move-in begins will be charged 100% of original cost.

EXHIBITION SERVICE CONTRACTORS

Sub Total $ _____

Sales tax rate of 8.517% will be added on "Payment Data" form

PAYMENT: Refer to "Payment Data" form

www.midwest-expo.com email: orders@midwest-expo.com

VENDOR KIT
TULSA
NOVEMBER 20-22, 2026

BRAUM'S
AFFAIR OF THE HEART
find something you love.

MIDWEST TRADE SHOW UNLIMITED
1510 S. Memorial Drive, Tulsa, OK
918-584-0988
orders@midwest-expo.com

Payment Data

Please Print Clearly

Affair of the Heart TULSA - Fall 2026	November 20-22, 2026

>>> REQUIRED >> Setup Date & Time -> **<<<**

WE MUST KNOW THE DATE AND APPROX. TIME OF YOUR SETUP ARRIVAL TO SCHEDULE YOUR RENTALS AND SERVICES

Company Name..... Booth Number.....

Street Address..... City, State & Zip.....

Ordered By (print)..... Date.....

Signature..... Phone..... Cell.....

Email Address **(required for secure billing)** .....

Prices are for the duration of the show. All equipment is on rental basis and includes delivery to your booth and removal at the close of the show.
All material will remain the property of Midwest Trade Show Unl. and should be left safely at your booth at the close of the show.
Damage to any Midwest Trade Show Unl. rental items will be charged to the credit card on file or invoiced directly to the address on file

☐ **PAYMENT BY CHECK**

Fill in necessary forms and make check payable to order of:
Midwest Trade Show Unlimited

Then mail signed forms and check to:
Midwest Trade Show Unlimited
1510 South Memorial
Tulsa, OK 74112

☐ **PAYMENT BY CREDIT CARD**

MAIL IN:
Fill in necessary forms including PAYMENT DATA FORM then mail to above address. We'll send an email invoice through INTUIT with a secure payment link.

EMAIL:
Step1: Fill in necessary forms including PAYMENT DATA FORM then scan / take photos of all filled pages and email to: orders@midwest-expo.com
Step2: We'll send an email invoice through INTUIT with a secure payment link.

RENTAL SERVICES

		$ Amount
Drape Rental	*(add tax below)*	
Misc Rental	*(add tax below)*	
RENTAL SERVICES SUBTOTAL		$
Sales Tax **8.517%**		$
RENTAL SERVICES TOTAL		$

WE MUST RECEIVE READABLE IMAGES OF YOUR SIGNED FORMS AS VERIFICATION BEFORE YOUR ORDER CAN BE PROCESSED.

www.midwest-expo.com email: orders@midwest-expo.com

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EXPO SQUARE WI-FI INSTRUCTIONS

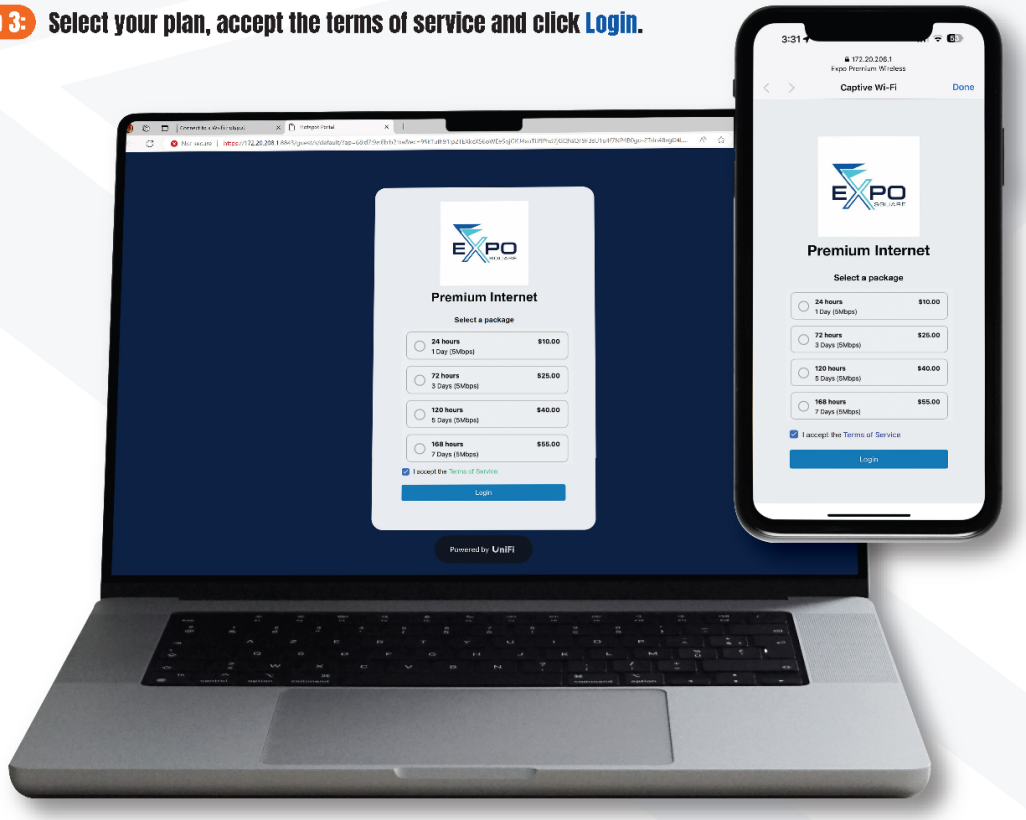
EXPO SQUARE

WiFi Instructions

Step 1: In your wireless networks select "Expo Premium Wireless" and select connect:
PC - This is usually located in the lower right corner of computer.
MAC - Use "Finder" and select network.
Cell Phone - Select Wi-Fi under settings.

Step 2: Open your browser and follow instructions on the "Splash Page" to access the internet.
NOTE: if page is blank, type in any address and you will be prompted with the "Splash Page" prior to registration.

Step 3: Select your plan, accept the terms of service and click Login.



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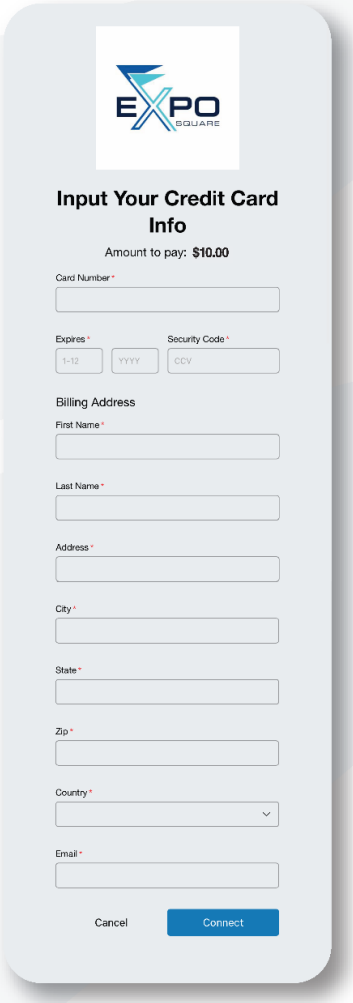
EXPO SQUARE

WiFi Instructions *(CONTINUED)*

Step 4: Enter your credit card and personal information.

Step 5: Click the Connect button - you will be automatically redirected and are now connected to Expo Square Premium Wireless.



Wireless Price Plans	
Wireless Price Plans (5 mb/sec, one (1) device, daily)	$10.00
Wireless Price Plans (5 mb/sec, one (1) device, per three (3) days)	$25.00
Wireless Price Plans (5 mb/sec, one (1) device, per five (5) days)	$40.00
Wireless Price Plans (5 mb/sec, one (1) device, per seven (7) days)	$55.00

For Support Please Email: expoit@exposquare.com or Call: 918-744-1113 x2000