



VENDOR KIT

February 6-8, 2026
OKC Fair Park

We are delighted that you will be joining us for our **February 6-8, 2026**, Braum's Affair of the Heart of Oklahoma City show located at the OKC Fair Park in Oklahoma City, Oklahoma. We look forward to seeing our old friends and meeting new vendors. For this show, we'll be utilizing the Pavilion Centennial, and Modern Living buildings. This packet contains important information that will be helpful as you plan and prepare for this February show.

THIS PACKET INCLUDES THE FOLLOWING:

- Important dates and times
- Fire marshal requirements
- Food & Beverage vendor requirements
- Diagram of OKC Fair Park Parking
- Midwest Decorating Co. Inc. order information, if you need pipe and drape or tables
- And much more

Our show is successful because of you and your wonderful products. As the show producers, we do everything we can to draw shoppers to the show to ensure a good weekend for you. To ensure a positive show environment for everyone, we have included show guidelines in the following pages of the Vendor Kit. ***Please read everything carefully and share with those responsible for your participation in the show.***

Please see the attached forms for additional important information. As always, you can call our office with any questions at 405.632.2652.

Thank you again for your support and we look forward to seeing you in February!

Sincerely,

Tina Robinson
Tausha Gagnon
Lindsay Zaras
Rachel Whitmire

VENDOR KIT
OKC FAIR PARK
FEBRUARY 6-8, 2026



TABLE OF CONTENTS

SHOW MANAGEMENT	3
SHOW TEAM	3
SHOW FACILITY/LOCATION.....	3
SHOW OFFICE	3
SOCIAL MEDIA.....	3
SHOW DATES & HOURS	3
PARTNER HOTEL	3
CHECK-IN & SET-UP DATES, HOURS, DETAILS.....	4
MOVE-OUT	4
VENDOR WRISTBANDS	4
VENDOR HOSPITALITY	4
SALES TAX INFORMATION	4
SERVICE ANIMAL POLICY	5
BOOTH INFORMATION.....	5
BOOTH BACKDROP	5
TABLE SKIRTING.....	5
STAFFING YOUR BOOTH	6
FIRE MARSHAL REQUIREMENTS	6
PARKING.....	6
ELECTRICAL BOXES.....	6
MISCELLANEOUS	6
UPCOMING SHOWS	6
WI-FI	7
FOOD & BEVERAGE VENDORS.....	7
SECURITY	7
INSURANCE	8
SHIPPING INFORMATION	8
MAP OF OKC FAIR PARK	9
MIDWEST DECORATING CO. INC.....	10
BOOTH BACKDROP AND TABLE ORDER FORM	10
OKC FAIR PARK FREE WI-FI INSTRUCTIONS	14
OKC FAIR PARK PREMIUM WI-FI INSTRUCTIONS	15
FOOD & BEVERAGE VENDOR ELECTRIC NEEDS FORM	16



**VENDOR KIT
OKC FAIR PARK
FEBRUARY 6-8, 2026**



SHOW MANAGEMENT

The Braum's Affair of the Heart of Oklahoma City Show is produced and managed by:

Marketplace Events

2000 Auburn Drive, Suite 200
Beachwood, OH 44122
www.marketplaceevents.com

SHOW TEAM

Tina Robinson	Group Manager	tinar@mpeshows.com	904-622-9140
Tausha Gagnon	Exhibitor Sales Consultant, M-Z / Show Coordinator	taushag@mpeshows.com	405-832-9088
Lindsay Zaras	Exhibitor Sales Consultant, #, A-L	lindsayz@mpeshows.com	704-969-6817
Rachel Whitmire	Operations Manager	rachelw@mpeshows.com	904-594-1253

SHOW FACILITY/LOCATION

OKC Fair Park
Centennial, Modern Living, and Pavilion buildings
3001 General Pershing Blvd. | Oklahoma City, OK 73107
P: 405-948-6700
<https://okcfairpark.com/>

SHOW OFFICE

During move-in, show hours & move-out, Show Management will maintain an office at the OKC Fair Park. The office is located in the Pavilion building outside the entrance doors, space formerly utilized as the Vendor Hospitality room. Look for the show office sign.

SOCIAL MEDIA

Follow & tag the Braum's Affair of the Heart Shows on social media before and during the show!
Tag us on Facebook [@AffairoftheHeartShows](https://www.facebook.com/AffairoftheHeartShows) and on Instagram [@AffairoftheHeartShows](https://www.instagram.com/AffairoftheHeartShows).

SHOW DATES & HOURS

Friday	February 6, 2026	9:00 AM – 6:00 PM
Saturday	February 7, 2026	9:00 AM – 6:00 PM
Sunday	February 8, 2026	11:00 AM – 5:00 PM

The building will be open to exhibitors one hour before and one hour after show hours.

PARTNER HOTEL

Holiday Inn Oklahoma City Airport
4401 SW 15th
Oklahoma City, OK 73108
(405) 601-7272
Rate: \$99.00
Book [here](#) by two weeks prior to show to secure this special rate!



VENDOR KIT OKC FAIR PARK FEBRUARY 6-8, 2026



CHECK-IN & SET-UP DATES, HOURS, DETAILS

Vendors may check in from **9:00 AM to 7:00 PM** on **Thursday, February 5, 2026**. Your booth is forfeited if you're not checked in by 7:00 PM.

The buildings are open until **9:00 PM** on Thursday for set-up activities. You may **NOT** wait until Friday to set up your booth. In Oklahoma City, we cannot allow you to drive in to unload your booth. Please be prepared with carts or other equipment as necessary for your set up.

Please check in at show office in the Pavilion.

FOR SAFETY AND LIABILITY REASONS, NO ONE UNDER THE AGE OF 16 IS PERMITTED IN THE HALLS OR DOCK AREAS DURING MOVE-IN/OUT.

MOVE-OUT

Dismantling your booth prior to show close at **5:01 PM on Sunday** is strictly prohibited. All materials **must be removed** from the facility by **8:00 PM on Sunday, February 8, 2026**. Your space must be clean of all debris. If any materials are left behind, your company will be subject to a removal and cleaning fee. Marketplace Events is not responsible for any materials that are left in the building.

Do not break down early as this is a serious safety issue for our shoppers and extremely discourteous to your neighboring vendors who are trying to conduct business.

FOR SAFETY AND LIABILITY REASONS, NO ONE UNDER THE AGE OF 16 IS PERMITTED IN THE HALLS OR DOCK AREAS DURING MOVE-IN/OUT.

VENDOR WRISTBANDS

Vendor wristbands can be picked up in the show office in the Pavilion. Wristbands provide entrance to the show. You may purchase additional wristbands for \$12 each. The size of your booth determines the number of wristbands you'll receive in your packet: 10x10 & 10x20 = 2 wristbands | 10x30 = 3 wristbands | 10x40 = 4 wristbands, over 400 sq. ft. 1 wristband per 100 sq. ft.

VENDOR HOSPITALITY

For this show, we'll offer a limited supply of coffee, water, and ice in our vendor hospitality rooms. These hospitality lounges are self-serve and have a limited daily supply.

The hours will be:

Thursday	February 5, 2026	12:00 PM – 5:00 PM
Friday	February 6, 2026	8:00 AM – 5:00 PM
Saturday	February 7, 2026	8:00 AM – 5:00 PM
Sunday	February 8, 2026	10:00 AM – 4:00 PM

SALES TAX INFORMATION

The tax rate for Oklahoma City is **8.625%**. Please note that some food & beverage vendors will be subject to a different tax rate. Please check with the [Oklahoma Tax Commission](#) for any questions or additional details. You will receive information directly from the Oklahoma Tax Commission about how to pay your sales tax for this show. Please watch your email inbox for this.



VENDOR KIT OKC FAIR PARK FEBRUARY 6-8, 2026



SERVICE ANIMAL POLICY

We are committed to accessibility and welcome Service Animals on our show sites, subject to the following guidelines. These guidelines are in place to ensure everyone's safety and comfort. If you have any questions about whether your animal will be permitted on-site, please email the Show Manager prior to move-in.

1. **Eligibility.** Service Animals are generally permitted at our shows. Under the ADA regulations, a Service Animal is a dog that is individually trained to do work or perform tasks for a person with disabilities. To bring a dog on-site, the dog owner must be willing to answer the following questions:
 - a. Is the dog a service animal required because of a disability, and
 - b. What work or task has the dog been trained to perform?
2. **Limitations.** Emotional support animals are not necessarily "Service Animals." While an animal might provide comfort and emotional support for its owner, we are unable to permit the animal on the show site if it does not meet the criteria above.
3. **Behavior Expectations.** Individuals who use Service Animals must always retain control of their animals and should keep them on a leash or harness while on-site. If a Service Animal is required to be off-leash due to the nature of the disability, this will need to be cleared with the Show Manager. Further, Service Animals must be housebroken and are required to behave and not bark, growl, jump on, or lunge at others. MPE may take corrective action if the Service Animal is not behaving appropriately, up to and including the removal of the service animal from the show.

Thank you for helping us maintain a safe and accessible show site environment.

BOOTH INFORMATION

BOOTH BACKDROP

It is required that you have some type of backdrop and sides in your booth. Your booth will need walls to give it a finished look. You can use pipe and drape, grids, or lattice work (which have to have material behind them). Please note that if you have a corner, you will need two sides, if you do not, you will need 3 sides covered. You may use tent sides, but not the top, as no tents are permitted due to fire marshal safety rules. We prefer that you come up with some creative ideas to give your booth a finished look that matches your personal style.

If you need pipe and drape, please contact Midwest Decorating Co.. Their form is included in this packet or you can [click here to download it](#). Midwest Decorating **Early Bird Discount ends on 1/23/2026 at noon CST** and **Final pre-orders are due by 1/30/2026 at noon CST, after the final pre-order deadline, you will need to place your order on-site at the Midwest table, which will be located outside of the show office in the Pavilion building.** Please note that orders made on-site will have a limited drape color selection and limited amount of tables and chairs. Please be sure to include your booth number in your order. If you do not have a full backdrop and sides to your booth, you will receive one verbal warning. After that, you will not be allowed to vend at Braum's Affair of the Heart in the future.

TABLE SKIRTING

It is mandatory that all tables are properly skirted. Please make sure that your table covers reach the floor so items



**VENDOR KIT
OKC FAIR PARK
FEBRUARY 6-8, 2026**



stored under the table won't be seen.

STAFFING YOUR BOOTH

All exhibitors are expected to be in their booths during all published show hours. Our shoppers pay an entrance fee and expect to be able to do business with our vendors at any time during show hours. If you are in violation of this rule, your company may not be permitted to exhibit with us in the future.

Working in the aisles or distributing brochures, etc. from any other area other than your booth is prohibited. All activity must take place inside your contracted space.

We ask that all children remain in the booth with their parents. Allowing them to roam disturbs other exhibitors and is a safety risk.

FIRE MARSHAL REQUIREMENTS

All exhibitors must set up and stay inside their marked lines. Nothing can be outside of your booth. Management will be checking throughout the show. If you are asked to move something, please do it the first time and do not move it back once we leave.

You cannot have open flames or tent coverings over your booth.

PARKING

Parking is free at the OKC Fair Park. Do not move the orange cones or the barriers that are in the fairground parking lots. They are put up by the fairgrounds for a reason. If you put out your own cones, they will be removed.

All RVs and motor homes must leave the fairgrounds at night. You can stay at the fairgrounds RV park or come back each day to work out of your RV or motor home. If you wish to stay at the OKC Fairgrounds RV park, please [click here](#) for more information and to reserve your space. If you do not comply with the fire marshal's rules, they can either write you a citation or shut down the building.

ELECTRICAL BOXES

Electrical boxes will be pulled at 5 p.m. on Sunday. Please bring long extension cords to reach the wall plugs. Please note that due to the nature of the electrical boxes you may need to share the space it takes up with your neighbor. Please work together to get placed where it best serves everyone in your group of booths.

MISCELLANEOUS

Here are a few miscellaneous items to remember:

- No profanity of any kind on any of your products is permitted as this is a family friendly event.
- No candy is allowed in your booth. Candy cannot be handed out from your booth or available at your register.
- Bring a 100-foot extension cord.
- Bring plenty of change for the weekend.
- Watch your email for your 27 February renewal link, all bookings will be done online, no more paper contracts.
- Please visit the show office to book contracts for future shows including:

UPCOMING SHOWS

- Feb. 6-8, 2026 – Oklahoma City, Oklahoma
- June 12-14, 2026 - Oklahoma City, Oklahoma
- July 10-12, 2026 – Tulsa, Oklahoma
- Oct. 23-25, 2026 – Oklahoma City, Oklahoma
- Nov. 20-22, 2026 – Tulsa, Oklahoma



VENDOR KIT OKC FAIR PARK FEBRUARY 6-8, 2026



WI-FI

Free wi-fi is available at the OKC Fair Park but is limited to 10 Mbps download / 5 Mbps upload speeds. Additionally, as more people utilize the free connection, the slower/less reliable the connection may become. Instructions for connecting to the free wi-fi can be found [here](#).

We strongly encourage you to purchase the premium wi-fi service for your point of sale. Premium wi-fi is limited to 20 Mbps download / 10 Mbps upload speeds. Premium wi-fi is priced per device at the following*:

\$15 – 1 Day (24 hours)

\$50 – 4 Days (96 hours)

\$70 – 1 Week (168 hours)

Instructions for purchasing and connecting to premium wi-fi can be found on page 2 [here](#).

If you need Wi-Fi connectivity for a point-of-sale device that cannot connect to an open hotspot, please see the [OKC Fair Park Internet Order Form](#).

**Pricing is subject to change, please check with the facility for the most current pricing.*

FOOD & BEVERAGE VENDORS

Deadline to book into the show for food & beverage vendors is the Monday three (3) weeks prior to the show opening, which is **January 19, 2026**.

In order to book in the show you must complete the [OKC Fair Park Food/Beverage Booth and /or Sampling Request](#) and receive approval from the venue prior to the above deadline and booking of your space. Additionally, you will need to submit your **COI (Certificate of Insurance)** and **Health Department License/Facility #** (if applicable) to the Operations Manager, Rachel Whitmire, RachelW@mpeshows.com

For more on the COI – see the [Insurance Section](#) below.

Additionally, please be sure to submit the [Food Vendor Electric Needs Form](#) to the Operations Manager, Rachel Whitmire, RachelW@mpeshows.com by **January 19, 2026**, to ensure you have the correct electrical power.

SECURITY

Security is provided and guards will be on duty 24 hours throughout the event. Every reasonable precaution will be taken to protect exhibitors' property, but Show Management assumes no responsibility for any losses due to fire, theft, robbery, damage, accident or other causes.



**VENDOR KIT
OKC FAIR PARK
FEBRUARY 6-8, 2026**



INSURANCE

Show Management is insured against public liability and property damage claims arising out of the conduct of the show. This insurance does not cover exhibitors' property, which is placed on display at the exhibitor's risk.

As a benefit to our vendors you can purchase insure through the compy listed below, or utilize your own insurance provider.

Show Insurance Made Easy - A simple way to establish insurance for the show. [CLICK HERE](#)

A few things to be aware of:

- Vendors will have to pick the show from a drop-down list that includes shows other than just those run by MPE.
- Marketplace Events is not selling this insurance and doesn't profit from it in any way. This is simply a resource for those vendors who don't already have the required insurance coverage per their contracts.

The Insurance clause is #5 on the Terms and Conditions page of all booth space contracts. You may use any insurance company for insurance but it must meet the following requirements:

- Comprehensive General Liability and All Risk Property insurance
- Coverage must be from the start of move in to the end of move out
- Coverage of at least \$1,000,000 for each separate occurrence
- Name Marketplace Events LLC and the venue as additional insured
- Provide a copy of the certificate of insurance (COI) to MPE if requested

For the COI, the certificate holder should be:

Marketplace Events LLC
2000 Auburn Dr, Suite 200 Beachwood, OH 44122

And please list the following as additionally insured:

The State Fair of Oklahoma, INC.
The City of Oklahoma City
Oklahoma City Public Authority

Dates for the COI must cover the move-in to move-out period.

SHIPPING INFORMATION

If you need to ship something to the Oklahoma City Fairgrounds, you need to have the following info. You must be there to accept shipment. Braum's Affair of the Heart will not take it. Packages will need to be shipped by Fed Ex or UPS as USPS will not deliver to individual buildings.

OKC FAIR PARK BRAUM'S AFFAIR OF THE HEART <u>Your name, Booth number & TELEPHONE NUMBER</u> Your Building Name Your Building Address (See below)		
CENTENNIAL 609 Kiamichi Place OKC, OK 73107	MODERN LIVING 608 Kiamichi Place OKC, OK 73107	PAVILION 3212 Wichita Walk OKC, OK 73107



**VENDOR KIT
OKC FAIR PARK
FEBRUARY 6-8, 2026**

BRAUM'S
AFFAIR OF THE HEART 
find something you love.

MAP OF OKC FAIR PARK



VENDOR KIT OKC FAIR PARK FEBRUARY 6-8, 2026



MIDWEST DECORATING CO. INC.

BOOTH BACKDROP AND TABLE ORDER FORM

Early Bird Discount ends on 1/23/2026 at noon CST and Final Pre-orders are due by 1/30/2026 at noon CST, Orders AFTER 1/30/2026 at noon CST must be made in person at the Midwest Decorating Co. desk, located outside the show office in the Pavilion building, during vendor setup at show site. In person orders for drape and skirted tables made at show site will have limited color selection For questions about orders or how to order, please contact Midwest Decorating at orders@midwest-expo.com or (918) 584-0988.



Drape Rental

Please Print Clearly

Affair of the Heart OKC - Spring 2026

February 6-8, 2026

>>> REQUIRED >>> Setup Date & Time -> **<<<**

WE MUST KNOW THE DATE AND APPROX. TIME OF YOUR SETUP ARRIVAL TO SCHEDULE YOUR RENTALS AND SERVICES

Company Name..... Booth Number.....
Street Address..... City, State & Zip.....
Ordered By (print)..... Date.....
Signature..... Phone..... Fax.....
Email Address..... Cell Phone.....

Prices are for the duration of the show. All equipment is on rental basis and includes delivery to your booth and removal at the close of the show. All material will remain the property of Midwest Decorating Company and should be left safely at your booth at the close of the show. Damage to any Midwest Decorating Inc rental items will be charged to the credit card on file or invoiced directly to the address on file.

EARLY DISCOUNT orders with payment must be received no later than:

12:00 noon on Friday January 23rd, 2026

ALL pre-orders and pre-order payments must reach our office no later than:

12:00 noon on Friday January 30th, 2026

Orders AFTER 12:00 noon Friday January 30th, 2026 must be made in person at the Midwest Decorating Co. desk during vendor setup at show site.

IN PERSON ORDERS FOR DRAPE AND SKIRTED TABLES MADE AT SHOW SITE WILL HAVE LIMITED COLOR SELECTION - SEE BELOW

Additional Drape (per linear foot - 10 foot minimum)

DISCOUNT Rate through Standard Rate
Friday January 23rd, 2026

Feet of 8 foot tall drape
(10 foot minimum)

PRE-ORDERS circle your color choice (colors apply to 3' & 8' tall drape)

\$ 5.00 / foot \$ 6.00 / foot

Red - Gold - Blue - Plum - Teal - Black

Burgundy - Silver - Hunter Green - Kelly Green - Dusty Rose

5.00 / foot 6.00 / foot

Feet of 3 foot tall drape
(10 foot minimum)

NOTE: IN-PERSON DRAPE ORDERS MADE AT SHOW SITE WILL BE LIMITED TO THE FOLLOWING COLORS: BLACK, RED, DUSTY ROSE

All charges MUST be prepaid and Credit Card must be on file with this order.

Make check payable to Midwest Decorating Company Inc.

Prepaid Order Must Be Received by the date listed for discount.

Items cancelled after move-in begins will be charged 100% of original cost.

EXHIBITION SERVICE CONTRACTORS

Sub Total \$

Sales tax rate of 8.625% will be added on "Payment Data" form

PAYMENT: Refer to "Payment Data" form

www.midwest-expo.com

email: orders@midwest-expo.com



VENDOR KIT OKC FAIR PARK FEBRUARY 6-8, 2026



Furniture Rental

Please Print Clearly

Affair of the Heart OKC - Spring 2026

February 6-8, 2026

>>> REQUIRED >>> Setup Date & Time -> **<<<**
WE MUST KNOW THE DATE AND APPROX. TIME OF YOUR SETUP ARRIVAL TO SCHEDULE YOUR RENTALS AND SERVICES

Company Name..... Booth Number.....
Street Address..... City, State & Zip.....
Ordered By (print)..... Date.....
Signature..... Phone..... Cell.....
Email Address.....

Prices are for the duration of the show. All equipment is on rental basis and includes delivery to your booth and removal at the close of the show.
All material will remain the property of Midwest Decorating Company and should be left safely at your booth at the close of the show.
Damage to any Midwest Decorating Inc rental items will be charged to the credit card on file or invoiced directly to the address on file.

Quantity..... **DISCOUNT Rate through** Standard Rate
Friday January 23rd, 2026

30" tall display tables

..... 4' table UNSKIRTED with white vinyl applied to top	\$ 64.00	84.00
..... 6' table UNSKIRTED with white vinyl applied to top	77.00	96.00
..... 8' table UNSKIRTED with white vinyl applied to top	90.00	109.00
..... 4' table SKIRTED 3 SIDES with white vinyl applied to top ...	Circle your color choice (colors apply to all tables) ...	84.00
..... 6' table SKIRTED 3 SIDES with white vinyl applied to top ...	Red - Gold - Blue - Plum - Teal - Black ...	96.00
..... 8' table SKIRTED 3 SIDES with white vinyl applied to top ...	Burgundy - Silver - Hunter Green - Dusty Rose ...	105.00

NOTE: IN-PERSON SKIRT ORDERS MADE AT SHOW SITE
WILL BE LIMITED TO BLACK ONLY.

42" tall display tables

..... 4' table UNSKIRTED with white vinyl applied to top	\$ 84.00	104.00
..... 6' table UNSKIRTED with white vinyl applied to top	97.00	116.00
..... 8' table UNSKIRTED with white vinyl applied to top	110.00	129.00
..... 4' table SKIRTED 3 SIDES with white vinyl applied to top ...	Circle your color choice (colors apply to all tables) ...	104.00
..... 6' table SKIRTED 3 SIDES with white vinyl applied to top ...	Red - Gold - Blue - Plum - Teal - Black ...	116.00
..... 8' table SKIRTED 3 SIDES with white vinyl applied to top ...	Burgundy - Silver - Hunter Green - Dusty Rose ...	125.00

NOTE: IN-PERSON SKIRT ORDERS MADE AT SHOW SITE
WILL BE LIMITED TO BLACK ONLY.

Additional Rental Items

..... Your table skirted on 3 sides plus white vinyl on top (requires stapling to your table)	\$ 64.00	76.00
..... Your table skirted on 3 sides (requires stapling to your table)	51.00	64.00
..... Standard chair	33.00	39.00
..... Bar stool	71.00	99.00
..... Waste basket	17.00	24.00
..... Sign easel	37.00	48.00
..... Bistro table	75.00	99.00

Carpet

..... 10 foot X 10 foot	\$ 125.00	200.00
..... 10 foot X 20 foot	225.00	350.00
..... 10 foot X 30 foot	325.00	500.00
..... BULK carpet - per sq. yard (..... ft. X ft. Divided by 9 = sq. yds)	11.00	14.00
..... Carpet PAD - per sq. yard (..... ft. X ft. Divided by 9 = sq. yds)	7.00	10.00
..... Visqueen - per sq. yard (..... ft. X ft. Divided by 9 = sq. yds)	5.00	6.00

All charges MUST be prepaid and Credit Card must be on file with this order.

Make check payable to Midwest Decorating Company Inc.

Prepaid Order **MUST Be Received** by the date listed for discount.

Items cancelled after move-in begins will be charged 100% of original cost.

Sub Total \$

Sales tax rate of **8.625%** will
be added on "Payment Data" form

EXHIBITION SERVICE CONTRACTORS

PAYMENT: Refer to "Payment Data" form

www.midwest-expo.com

email: orders@midwest-expo.com



VENDOR KIT OKC FAIR PARK FEBRUARY 6-8, 2026



Custom Graphics & Displays

Affair of the Heart OKC - Spring 2026

February 6-8, 2026

These custom display graphics are available for purchase through our sister company **Crain Displays & Exhibits** - www.craindisplays.com.
Please contact us at **918-585-9797** or sales@craindisplays.com to purchase or for more detailed information. Sales tax will apply.



HOPUP

8' Hopup \$ 1,025.00
10' Hopup \$ 1,250.00

Includes frame, dye-sub fabric graphic and carry bag.



TABLE THROWS

6' Dye-sub table throw \$ 210.00
6' Stretch table throw \$ 415.00

Other sizes and styles available.



Zoom Flex Feather/Flag Signs

Small (~8-1/2ft tall on stand) ... \$150.00 - \$300.00

Price varies with style

Includes basic "X" stand - other bases optional.



VINYL BANNERS

Per square foot w/ grommets \$ 3.50

Per square foot w/ pipe pockets \$ 3.50 + (.25/linear ft of pocket)



Zoom Economy Popup Tent Canopy

5ft Tent Canopy \$ 675.00
10ft Tent Canopy \$ 1,250.00

*Includes frame, top cover with printed graphic and rolling carry bag.
Other configurations available.*



RETRACTABLE BANNER STANDS

Mosquito Lite 800 \$ 125.00
90 day warranty, anti-curl vinyl graphic and carry bag.

Orient 800 \$ 310.00
Lifetime warranty, polypropylene graphic and carry bag.

Minimum production time for Hopup, Feather Flags and Tent Canopies is **two weeks**.

Minimum production time for Table Throws, Vinyl Banners and Retractable Banner Stands is **one week**.

Production time begins upon payment and receipt of print-ready art.

Graphic design service is available at the rate of \$70.00/hr.



VENDOR KIT OKC FAIR PARK FEBRUARY 6-8, 2026



Payment Data

Please Print Clearly

Affair of the Heart OKC - Spring 2026

February 6-8, 2026

>>> REQUIRED >>> Setup Date & Time -> **<<<**
WE MUST KNOW THE DATE AND APPROX. TIME OF YOUR SETUP ARRIVAL TO SCHEDULE YOUR RENTALS AND SERVICES

Company Name..... Booth Number.....
 Street Address..... City, State & Zip.....
 Ordered By (print)..... Date.....
 Signature..... Phone..... Cell.....
 Email Address (required for secure billing)

Prices are for the duration of the show. All equipment is on rental basis and includes delivery to your booth and removal at the close of the show.
 All material will remain the property of Midwest Decorating Company and should be left safely at your booth at the close of the show.
 Damage to any Midwest Decorating Inc rental items will be charged to the credit card on file or invoiced directly to the address on file

☐ PAYMENT BY CHECK

Fill in necessary forms and make check payable to order of:
 Midwest Decorating Company, Inc.

Then mail signed forms and check to: Midwest Decorating Co., Inc
 1510 South Memorial
 Tulsa, OK 74112

☐ PAYMENT BY CREDIT CARD

MAIL IN:

Fill in necessary forms including PAYMENT DATA FORM then mail to above address.
 We'll send an email invoice through INTUIT with a secure payment link.

EMAIL:

Step1: Fill in necessary forms including PAYMENT DATA FORM then scan / take photos of all filled pages and email to: orders@midwest-expo.com
Step2: We'll send an email invoice through INTUIT with a secure payment link.

RENTAL SERVICES

\$ Amount

Drape Rental	(add tax below)	
Furniture Rental	(add tax below)	
RENTAL SERVICES SUBTOTAL		\$
Sales Tax	8.625%	\$
RENTAL SERVICES TOTAL		\$

**WE MUST RECEIVE READABLE IMAGES OF
YOUR SIGNED FORMS AS VERIFICATION
BEFORE YOUR ORDER CAN BE PROCESSED.**

www.midwest-expo.com

email: orders@midwest-expo.com



**VENDOR KIT
OKC FAIR PARK
FEBRUARY 6-8, 2026**



OKC FAIR PARK FREE WI-FI INSTRUCTIONS

If you need Wi-Fi connectivity for a point-of-sale device that cannot connect to an open hotspot, please see our OKC Fair Park Internet Order Form.



OKC Fairgrounds

If you need Wi-Fi connectivity for a point-of-sale device that cannot connect to an open hotspot, please see our OKC Fairgrounds Internet Order Form.

FREE WI-FI INSTRUCTIONS

Free Wi-Fi is limited to 10 Mbps download / 5 Mbps upload speeds.

1. While onsite, in your list of available wireless networks, connect to "State Fair Free."
2. Depending on your device, the hotspot sign-up page may appear automatically. If it does not, launch a web browser and attempt to navigate to your destination of choice.
3. Enter your email address; check the box to accept the terms of use and acknowledge that you are 13 years of age or older; and click the "Register" button.

For any technical difficulties, please call 405-242-0104 or email wifi@okstatefair.com

OKC Fairgrounds Wi-Fi

Revised: June 2024



**VENDOR KIT
OKC FAIR PARK
FEBRUARY 6-8, 2026**



OKC FAIR PARK PREMIUM WI-FI INSTRUCTIONS

If you need Wi-Fi connectivity for a point-of-sale device that cannot connect to an open hotspot, please see our OKC Fair Park Internet Order Form.



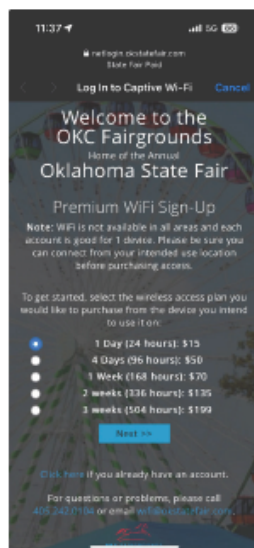
OKC Fairgrounds

If you need Wi-Fi connectivity for a point-of-sale device that cannot connect to an open hotspot, please see our OKC Fairgrounds Internet Order Form.

PREMIUM WI-FI INSTRUCTIONS

Premium Wi-Fi is limited to 20 Mbps download / 10 Mbps upload speeds.

1. Using the device you wish to purchase premium access for, connect to "State Fair Paid."
Note: Premium account purchases are only good for one (1) device.
2. Depending on your device, the hotspot sign-up page may appear automatically. If it does not, launch a web browser and attempt to navigate to your destination of choice.
3. Select your plan of choice and click the "Next" button.



4. Enter your billing information, check the box to accept the terms of use and click the "Purchase Access" button.



For any technical difficulties, please call 405-242-0104 or email wifi@okstatefair.com

OKC Fairgrounds Wi-Fi

Revised: June 2024



**VENDOR KIT
OKC FAIR PARK
FEBRUARY 6-8, 2026**



FOOD & BEVERAGE VENDOR ELECTRIC NEEDS FORM



FOOD VENDORS ELECTRIC NEEDS FORM OKC FAIR PARK

SHOW: ☐ February 2026 ☐ June 2026 ☐ October 2026

BOOTH INFORMATION:

Building Name: _____ Booth #: _____

Company Name: _____

Contact: _____ Phone #: _____

Email: _____

ELECTRICAL NEEDS:

Single Phase: _____ 3 Phase: _____ How many amps of Power: _____

List of items you need electricity for (please be detailed and specific, i.e. # of crockpots to ensure you have your electrical needs covered):

- | | |
|----------|-----------|
| 1. _____ | 6. _____ |
| 2. _____ | 7. _____ |
| 3. _____ | 8. _____ |
| 4. _____ | 9. _____ |
| 5. _____ | 10. _____ |

Please return this form to Rachel Whitmire, Operations Manager, rachelw@mpeshows.com

